

5 Steps to Filing for Unemployment Insurance Benefits

- 1.** File your initial claim for unemployment insurance (UI) online using EZARC.
www.ezarc.adws.arkansas.gov | Sunday – Friday, 6 a.m. – 6 p.m.
Once you have completed this filing process, information will be mailed to you.
- 2.** Verify ID during the claim filing process using the Login.gov link on your confirmation page **or** present your ID in person at a local DWS office. A valid government-issued ID is required, and UI claims will be held up without proof of ID.
- 3.** Register for work online using Arkansas JobLink (AJL) at www.arjoblink.arkansas.gov. Visit your local DWS office for assistance.
- 4.** Weekly claims must be completed each week. File weekly claims online using ArkNet.
www.arknet.arkansas.gov or call ArkLine **1-501-907-2590**.
Remember, for UI purposes, weeks begin on Sunday and end on Saturday.
- 5.** If you have any questions about Unemployment Insurance, contact the UI Hotline at **1-844-908-2178** | Monday – Friday, 8 a.m. – 3:30 p.m.

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For more information on UI benefits, visit www.dws.arkansas.gov.



Arkansas Unemployment Insurance

Appeal Tribunal

If you wish to file an appeal to the Appeal Tribunal, follow the instructions on your **Notice of Agency Determination** or download a **Request for Appeal to Appeal Tribunal** form at www.dws.arkansas.gov/unemployment/ui-claimant-forms/. To check on the status of an appeal, contact the Appeal Tribunal at **501-682-1063**.

Board of Review

If you wish to file an appeal to the Board of Review, follow the instructions on your decision notice from the Appeal Tribunal or download a **Request for Appeal to Board of Review** form at www.dws.arkansas.gov/unemployment/ui-claimant-forms/. To check on the status of an appeal, contact the Board of Review at **501-683-4300**.

Court of Appeals

If you wish to file an appeal to the Court of Appeals, download the **Petition for Review to the Arkansas Court of Appeals** form at www.dws.arkansas.gov/unemployment/ui-claimant-forms/.

Overpayments

Any questions regarding overpayments can be directed to Benefit Payment Control at **501-682-3241**.

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