

Five Steps to Filing for Unemployment Insurance Benefits

- 1. File your initial claim** for unemployment insurance (UI) online using EZARC at www.ezarc.adws.arkansas.gov, Monday–Friday, 6am–6pm & Sunday, 7am–6pm
Once you have filed your initial claim, information will be mailed to you.
- 2. Verify ID** using the link on your confirmation page. The link allows you to verify ID online using Login.gov or by creating a barcode you can take to a post office for verification. You can also present your ID in person at a local Arkansas Workforce Center.
- 3. Register for work** online using Arkansas JobLink at www.arjoblink.arkansas.gov. Visit your local Arkansas Workforce Center for assistance.
- 4. Continued claims** must be completed each week. File weekly claims online using ArkNet www.arknet.arkansas.gov or call ArkLine 1-501-907-2590.
Remember, for UI purposes, weeks begin on Sunday and end on Saturday.
- 5. Choose your payment option.**
 - Direct Deposit: You can enter your banking information on ArkNet.
 - Debit Card: If you do not sign up for direct deposit, you will be registered for a debit card.

Appeals and Overpayments

Appeal Tribunal

If you wish to file an appeal to the Appeal Tribunal, follow the instructions on your **Notice of Agency Determination** or download a **Request for Appeal to Appeal Tribunal** form at dws.arkansas.gov/workforce-services/unemployment/arkansas-claim-help/ui-claimant-forms/. To check on the status of an appeal, contact the Appeal Tribunal at **501-682-1063**.

Board of Review

If you wish to file an appeal to the Board of Review, follow the instructions on your decision notice from the Appeal Tribunal or download a **Request for Appeal to Board of Review** form at dws.arkansas.gov/workforce-services/unemployment/arkansas-claim-help/ui-claimant-forms/. To check on the status of an appeal, contact the Board of Review at **501-683-4300**.

Court of Appeals

If you wish to file an appeal to the Court of Appeals, download the **Petition for Review to the Arkansas Court of Appeals** form at dws.arkansas.gov/workforce-services/unemployment/arkansas-claim-help/ui-claimant-forms/.

Overpayments

Any questions regarding overpayments can be directed to Benefit Payment Control at **501-682-3241**.

If you have any questions, contact the UI Service Center
1-844-908-2178 | Monday–Friday, 8am–3:30pm

For more information on UI benefits, visit
www.dws.arkansas.gov

