## WIOA Title I Policy Manual and Forms Table of Contents

## **GENERAL INFORMATION**

1.1 Acronyms & Abbreviations

1.2 Definitions

	WIOA TITIE I-B PROGRAM ELIGIBILITY
2.1	Common Eligibility Requirements
2.2	Veterans' Priority of Service
2.3	Eligibility for Adult Program
2.4	Eligibility for Dislocated Worker Program
2.5	Eligibility for In-School Youth Program
2.6	Eligibility for Out-of-School Youth Program
2.7	Co-enrollment and Co-funding
2.7	Priority for Individuals with Barriers to Employment
	·
2.9	Reportable Individuals
	WIOA Title I-B PROGRAM ACTIVITIES AND SERVICES
3.1	Services for Adults and Dislocated Workers
3.2	Services for Youth
3.3	Occupational Skills Training
3.4	On-the-Job Training
3.5	Registered Apprenticeships
3.6	Incumbent Worker Training
3.7	Customized Training
3.8	Work Experience
3.9	Supportive Services
	OTHER WIOA Title I POLICIES
4.1	OTHER WIOA Title I POLICIES Confidentiality
4.1 4.2	Confidentiality
	Confidentiality Case Management and Participant Files
4.2 4.3	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures
4.2 4.3 4.4	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism
4.2 4.3 4.4 4.5	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider
4.2 4.3 4.4 4.5 4.6	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation
4.2 4.3 4.4 4.5	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider
4.2 4.3 4.4 4.5 4.6	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation
4.2 4.3 4.4 4.5 4.6 4.7	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS
4.2 4.3 4.4 4.5 4.6	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program
4.2 4.3 4.4 4.5 4.6 4.7	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS
4.2 4.3 4.4 4.5 4.6 4.7	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3 5.4	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy  POLICIES WITH PARTNERS
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3 5.4	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy  POLICIES WITH PARTNERS Grievance, Complaint, and Appeal Procedures for WIOA Title I Activities
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3 5.4	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy  POLICIES WITH PARTNERS
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3 5.4	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy  POLICIES WITH PARTNERS Grievance, Complaint, and Appeal Procedures for WIOA Title I Activities WIOA/TAA Co-Enrollment State Funding Mechanism for Partner Funding of an Arkansas Workforce Center
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3 5.4	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy  POLICIES WITH PARTNERS Grievance, Complaint, and Appeal Procedures for WIOA Title I Activities WIOA/TAA Co-Enrollment
4.2 4.3 4.4 4.5 4.6 4.7 5.1 5.2 5.3 5.4 6.1 6.2 6.3	Confidentiality Case Management and Participant Files Local Grievance and Complaint Procedures Nepotism Eligible Training Provider Data Element Validation Local Policies and Procedures  POLICIES FOR Title I STATE FUNDS Arkansas Work-Based Learning Program Arkansas WIOA Title I Debt Collection Policy and Procedures High Concentration of Youth Funding Allocation Methodology Allowable Outreach Policy  POLICIES WITH PARTNERS Grievance, Complaint, and Appeal Procedures for WIOA Title I Activities WIOA/TAA Co-Enrollment State Funding Mechanism for Partner Funding of an Arkansas Workforce Center

## **FORMS**

FORM 1.1	Application – Adults & DLWs
FORM 1.2	Application – Youth
FORM 1.3	Low-Income Documentation
FORM 1.4	Verification of Public Assistance (optional)
FORM 1.5	Common Intake and Information Form (optional; may also be used in place of FORMs 1.1 & 1.2
FORM 2.1	Common Eligibility Determination
FORM 2.2	Veteran Priority Documentation
FORM 2.3	Adult Eligibility Determination
FORM 2.4	Dislocated Worker Eligibility Determination
FORM 2.5	In-School Youth Eligibility Determination
FORM 2.6	Out-of-School Youth Eligibility Determination
FORM 2.8	Individual with Barriers to Employment Checklist
FORM 3.1	Individual Employment Plan (optional)
FORM 3.2	Individual Service Strategy (optional)
FORM 3.3	Verification of Educational Grant Assistance (optional)
EODM 4 1	Standardized Pro-Award Poview Critoria