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Daryl E. Bassett
Director

**DEPARTMENT OF WORKFORCE SERVICES
ISSUANCE NUMBER PY 18-05**

Daryl E. Bassett, Director

August 30, 2018

TO: Local Workforce Development Board Directors/Area Administrators/Service Providers

SUBJECT: Updated WIOA Title I-B Policy Manual

1. **Purpose:** To provide local workforce development areas and service providers with an updated WIOA Title I-B Policy Manual
2. **General Information:** The Updated WIOA Title I-B Policy Manual is located on the website of the Arkansas Department of Workforce Services at www.dws.arkansas.gov, under Programs/Workforce Innovation/Resources/Title I-B Policy Manual.

Policies marked “Change 1” reflect policy changes approved by the Arkansas Workforce Development Board.

Policies marked “Updated” have grammar and punctuation corrections, citation corrections, word changes to clarify confusing or misleading information, requested changes to forms, and other non-policy word changes.

3. **Action Required:** Please ensure that this information is provided to appropriate staff.
4. **Inquiries:** Claudia Griffin or claudia.griffin@arkansas.gov
5. **Expiration Date:** Continuing