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**DEPARTMENT OF WORKFORCE SERVICES  
ISSUANCE NUMBER PY 16-07**

**Daryl Bassett, Director**

**January 25, 2017**

**TO:** All ADWS Employees  
Participating Arkansas Jobs Driven National Emergency Grant (JD-NEG)  
Local Workforce Development Boards/Service Providers

**SUBJECT:** Job Driven National Emergency Grant (JD-NEG) Eligibility Policy

**I. Purpose:** The purpose of the Arkansas Jobs-Driven National Emergency Grant (JD-NEG) policy on eligibility and registration is to ensure that every Job Driven National Emergency Grant (JD NEG) participant who receives JD NEG Program funded services is eligible to receive those services.

**II. General Information:**

JD NEG Eligibility

Eligible JD NEG participants must meet Dislocated Worker eligibility requirements (reference WIOA section 3(15)).

Dislocated Worker populations served can include individuals with additional barriers or challenges to employment such as:

- Long-term unemployed individuals (unemployed for at least 27 weeks in aggregate since the recession of December 2007 – June 2009); **or**
- UI recipients that have been profiled as likely to exhaust their benefits; **or**
- Foreign-trained workers that have faced barriers to obtaining employment in their field or profession.

Policy

Primary Eligibility Review

All JD-NEG participants' eligibility paperwork will be reviewed by Winrock International or any participating Local Workforce Development Board staff for eligibility determination. Once a participant is determined eligible to receive JD NEG services, Winrock International will enter appropriate data into AJL for reporting purposes.

### Selective Service Requirements

Every male citizen and male permanent resident noncitizen in the United States between the ages of 18 and 26 are required to register with Selective Service. Males who failed to register with Selective Service by their 26<sup>th</sup> birthday and can provide written explanation and supporting documentation of any of the following may be eligible for JD NEG services:

- over the age of 26 and were willing but unknowing of the requirement to register with Selective Service;
- incarceration, institutionalization, or hospitalization between the ages of 18-26; or
- non-citizen status and non-permanent resident status before age 26.

Winrock or the LWDB will monitor Selective Service exceptions to ensure that proper procedures are followed.

**III. Action Required:** Please communicate this information to the appropriate staff and partnerships involved in the Job Driven National Emergency Grant (JD-NEG).

**IV. Inquiries:** Please direct any inquiries concerning this Issuance to ADWS Discretionary Grants Program Coordinator Lisa Ferrell at 501-371-1024 or [lisa.ferrell@arkansas.gov](mailto:lisa.ferrell@arkansas.gov).

**V. Resources:**

- WIOA Section 3(2), (5), (15), (16), (36)
- WIOA Section 129(a)(1)(B) and (C)
- DOL/ETA TEN 29-13
- DOL/ETA TEGL 3-15

**VI. Expiration Date:** September 30, 2017 (grant end date)