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Asa Hutchinson  
Governor

Daryl E. Bassett  
Director

**DEPARTMENT OF WORKFORCE SERVICES  
ISSUANCE NUMBER PY 15-11**

**Daryl Bassett, Director**

**May 26, 2016**

**TO:** Local Workforce Development Area Administrators/Service Providers

**SUBJECT:** Workforce Innovation and Opportunity Act (WIOA) Implementation Assistance Funding

1. **Purpose:** To issue allocations of WIOA implementation assistance funding to local workforce development areas.
2. **General Information:** \$500,000.00 in PY 2015 rapid response set-aside funds have been identified as available for allocation to our local workforce development areas to assist with WIOA implementation. Each local area will receive an allocation of \$50,000.00 for: 1.) Outreach to assist with recruiting additional out-of-school youth to meet the new WIOA 70% expenditure rate for the youth program and 2.) Expenses incurred to convene planning meetings, partner meetings, and meetings of the local board and chief elected officials, and for other expenses relative to planning activities associated with developing and implementing the local workforce development plan. Subgrant Award numbers are as follows:

Little Rock	\$50,000.00	05-P15-WIOA-81
Central	\$50,000.00	05-P15-WIOA-90
North Central	\$50,000.00	05-P15-WIOA-20
Northeast	\$50,000.00	05-P15-WIOA-30
Northwest	\$50,000.00	05-P15-WIOA-10
Southeast	\$50,000.00	05-P15-WIOA-40
Southwest	\$50,000.00	05-P15-WIOA-50
West Central	\$50,000.00	05-P15-WIOA-71
Western	\$50,000.00	05-P15-WIOA-60
Eastern	\$50,000.00	05-P15-WIOA-31

The period of performance will be from June 30, 2016 through June 30, 2017. Budget categories for funding allocation will be:

- Personnel/Fringe (Program Related)
- Outreach to Out-of-School Youth
- Planning Activities

**NOTE:** Because the source of these funds is the state’s rapid response reserve (which has no administration for local areas), no WIOA-defined administrative costs may be charged to these subgrant awards.

3. **Action Required:** Subgrant award packages are due by close of business on June 15, 2016. Each subgrant award package must include a completed and signed template and a signed Subgrant Award Terms and Conditions document and be emailed to Mike Kennedy at [mike.c.kennedy@arkansas.gov](mailto:mike.c.kennedy@arkansas.gov)
4. **Inquiries:** Mike Kennedy (501) 682-3142 or [mike.c.kennedy@arkansas.gov](mailto:mike.c.kennedy@arkansas.gov)
5. **Attachments:**
  - WIOA Implementation Assistance Funding Subgrant Award Template
  - Subgrant Award Terms and Conditions
  - WIOA Implementation Assistance Funding Subgrant Award Package Instructions
6. **Expiration Date:** June 30, 2017