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SECRETARY OF COMMERCE

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ARKANSAS WORKFORCE CONNECTIONS ISSUANCE NUMBER PY 24-03

April 16, 2025

FROM: Cody Waits, Executive Director
TO: Local WIOA Workforce Development Boards/ Administrators/Service Providers
SUBJECT: Arkansas Workforce Innovation and Opportunity Act (WIOA) Monitoring and Oversight Procedures

1. **Purpose:** The primary purpose of monitoring is to assure compliance with 2 CFR part 200 and to ensure that all legal, contractual and policy requirements of WIOA are met. A secondary purpose is to identify and call attention to questionable activities and conditions which appear to diminish the success in achieving the intent of the Act, though not necessarily in violation of specific requirements. Monitoring should be viewed as an opportunity for continuous improvement.
2. **General Information:** Federal Regulations governing the Workforce Innovation and Opportunity Act (WIOA) activities authorize and require that the Governor be responsible for oversight and monitoring of all Local Workforce Development Areas (LWDAs) grant recipients and Title I-B programs. This Issuance sets forth the procedures by which Arkansas Workforce Connections (AWC) will monitor these activities as the Governor's designated administrative entity. While these procedures are primarily intended to provide guidance for the monitoring of activities authorized under WIOA, Arkansas Workforce Connections may also use them for other federal and/or state grant funds.

All LWDAs and other entities receiving WIOA grant funds from AWC are required to have and follow adequate written policies and procedures for monitoring all WIOA activities as well as monitoring the WIOA activities of their subrecipients.

3. **Action Required:** Local Workforce Development Area administrators should ensure that all staff, subcontractors, and other appropriate parties are provided copies of this issuance and the Arkansas Monitoring and Oversight Procedures.
4. **Inquiries:** Please direct any questions concerning this Issuance to WIOATA@Arkansas.gov
5. **Attachments:** Arkansas Monitoring and Oversight Procedures
6. **Effective Date:** 4-16-2025.
7. **Expiration Date:** Continuing