

ARKANSAS ADULT EDUCATION DISTANCE LEARNING RESOURCES



**Arkansas Workforce
Connections**

Office of Adult Education

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Office of Adult Education**

July 1, 2024- June 30, 2025

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INTRODUCTION

Regarding the operation of distance education in the classroom, please refer to Section 4 of the [Arkansas Adult Education Assessment Policy and Distance Education Guidelines](#). The goal of this policy is to describe the types of activities for the distance learning platform the state has mandated for distance education and outline the requirements and procedures for reporting these distance education activities to the National Reporting System (NRS).

Before requesting additional resources, please thoroughly browse the offerings in this list which already contains a wealth of materials on all subjects taught within adult education classrooms. From print to digital, the following is a catalog of approved resources for tracking Distance Learning hours. Please use each resource's attendance tracking method to record accurate instructional hours in LACES (state-approved data management system).

Approved Distance Education Resources

Resource Name	Aztec Adult Basic Education Curriculum
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system
Target population	ABE, Pre-GED, GED® or high school equivalency test, K12, ESL and WAGE
Producer/publisher's information	Aztec Software 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033 https://www.aztecsoftware.com/adult-basic-education
Description	Multi-level curricula that allow instructors to monitor participant progress at a distance. Aztec describes their approach as: Assessment, Test, Learn, Practice Test (ATLPT). Includes subject areas: Workforce, ESL, GED® or high school equivalency test, K12, Post-Secondary, Corrections, Special Education.

Resource Name	Burlington English®
Delivery mode	Online
Proxy hour model	Clock Time
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system
Target population	ESL/ELL and Workforce Training
Producer/publisher's information	Burlington English Inc. 4800 N. Federal Hwy, Suite E207 Boca Raton, FL 33431 info@BurlingtonEnglish.us (561) 672 7826 (855) 872-2875 https://www.burlingtonenglish.com
Description	<p>There are multiple courses that are part of Burlington English®.</p> <ol style="list-style-type: none"> 1. Everyday English Comprehensive ESOL course 2. English in America – EL/Civics course that focuses on the life and work readiness skills needed to be successful in the US 3. Career Extension – 40 career focused courses 4. Career Pathways – Skills needed to be successful in the workplace. <p>All of the courses have printable worksheets and assessments that allow for hybrid learning. There is a huge focus on listening, speaking and pronunciation. There are two dozen leveled readers that the learner can listen to and follow along with and then answer comprehension questions.</p>

Resource Name	Imagine Edgenuity
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system.
Target population	ABE, K12, GED® or high school equivalency test, ESL and WAGE

Producer/publisher’s information

Imagine Learning LLC
 100 S Mill Ave., Suite 1700
 Tempe, AZ 85281
 support@imaginelearning.com
 1-877-202-0338

<https://www.imaginelearning.com/products>

Description

Imagine Edgenuity presents state standards-aligned content delivered through a combination of teacher-led videos, interactive media, and text to promote a varied approach to learning that addresses multiple learning modalities. The courseware provides an extensive library of ready-made, rigorous online courses that have been proven to improve participant achievement. The program also includes a Virtual Tutor geared to enhance the participant’s chance for success.

Resource Name

Learning English

Delivery mode

Online, video, print

Proxy hour model

Mastery

Criteria for reporting PCH

Passed test at end of each episode @ > 70%

PCH credit

6 hours per unit(episode); total possible PCH = 120

Target population

ESL and ABE

Producer/publisher’s information

Outreach and Technical Assistance Network
 (OTAN) P.O. Box 269003
 Sacramento, CA 95826-9003
 916-228-2580 or 800-894-3113

<http://www.usalearns.org>

Description

Twenty 15-minute online videos (also available on CD Rom) that use learning activities embedded in illustrative storylines. Each episode includes vocabulary, comprehension, grammar, and life skills lessons. Online activities are interspersed among the video clips and are also includes on the site in PDF format.

Resource Name	ELL Foundations: Newcomer and Level 1
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system.
Target population	ESL and ABE TABE Score 511-800
Producer/publisher's information	Edmentum 5600 West 83rd, Suite 300, 83rd Tower; Bloomington, MN 55437 support@edmentum.com 1-800-447-5286 https://www.edmentum.com/products
Description	ELL Foundations: Level 1 provides 32 interactive lessons based on beginning-level multicultural readings that reflect the diverse backgrounds of English language learners. Readings include fiction, poetry, informational texts, and culturally informed myths. Educators are supported with built-in reporting, grading, and standards-alignment capabilities. They will also have access to complete lesson plans designed to maximize learning. The course is composed of online student tutorials with beginning-level readings, vocabulary and comprehension activities for on- or offline assignments, and mastery tests to gauge student comprehension and progress.

Resource Name	Future: English for Results
Delivery mode	Print, CD/DVD
Proxy hour model	Teacher Verification
Criteria for reporting PCH	CD/DVD: participant self-report; teacher verifies and validates whether the participant viewed the lessons. Workbook: teacher determines % of each level completed.
PCH credit	Levels Intro – 2; 40 hours/level 100% of level=0 hours; 75-99% = 30 hours; 50-75% = 20 hours Levels 3-5: 50 hours; 75-99% = 37 hours; 50 – 75% =25 hours
Target population	ESL/ESL and Workforce Training

Producer/publisher's information	Pearson Longman 10 Bank Street White Plains, NY 10606-1951 800-375-2375 http://www.futureenglishforresults.com
Description	<i>Future: English for Results</i> addresses the diverse needs of adult learners and empowers them with the academic, workplace, and media literacy skills they need to meet the challenges of learning English and achieving their personal, career, and educational goals.
Resource Name	GED® Academy
Delivery mode	Online
Proxy hour model	Clock Time
Criteria for reporting PCH	System tracks time and logs participant out after a preset period of inactivity.
PCH credit	Recorded time in system. Maximum of 1.5 PCH per lesson or per unit test.
Target population	GED® or high school equivalency test
Producer/publisher's information	Essential Education Corp. 895 NW Grant Ave. Corvallis, OR 97330 800-460-8150 http://www.passged.com
Description	The GED Academy is a complete adult literacy education distance learning solution that provides all the instruction, support, and assessments needed to move adult learners to GED competency in months rather than years. A personal learning or study plan is created when a participant starts the program. A quick assessment identifies the gap in the learner's knowledge and skills. Then the program prescribes the lessons that the participants need.
Resource Name	TABE 11/12 Academy
Delivery mode	Online
Proxy hour model	Clock Time
Criteria for reporting PCH	The system tracks time and logs participants out after a preset period of inactivity.

PCH credit	Recorded time in system. Maximum of 1.5 PCH per lesson or per unit test.
Target population	GED® or high school equivalency test
Producer/publisher's information	Essential Education Corp. 895 NW Grant Ave. Corvallis, OR 97330 850-860-6460 russell@essentialed.com https://www.essentialed.com/educators/tabe-academy
Description	The TABE 11/12 Academy is a complete adult literacy education distance learning solution that provides all the instruction, support, and assessments needed to move adult learners to GED competency in months rather than years. A personal learning or study plan is created when a participant starts the program. A quick assessment identifies the gap in the learner's knowledge and skills. Then the program prescribes the lessons that the participants need.
Resource Name	Fast Forward
Delivery mode	Video, print, online
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Video: participant self-reports and teacher verifies Workbook: teacher determines % of each lesson completed Internet Activities: teacher determines % of lesson completed Preview and Review Tests: Print-based.
PCH credit	Video: .5 hrs. per video Workbook: >75% of activities completed = 2 hrs.; 50-74% = 1 hrs.; total possible PCH = 48 Internet Activities: >75% of activities completed = 2.5 hrs.; 50-74% = 1.5 hrs. total possible PCH = 60 Tests: 1 hr. per; total PCH possible = 8
Target population	GED® or high school equivalency test
Producer/publisher's information	Kentucky Educational Television 600 Cooper Drive Lexington, KY 40502 (800) 354-9067 https://www.ketfastforward.org

Description

KET's FastForward is a comprehensive, online high school equivalency study system offering instruction in the four test subject areas: Language Arts, Math, Science and Social Studies. For learners, both independent and those enrolled in programs, we feature individualized and customized study plans and interactive lessons that meet diverse learning styles.

Resource Name**HSEpathway™ by LearnScape**

Delivery mode

Online

Proxy hour model

Clock Time

Criteria for reporting PCH

System tracks time and logs participant out after a preset period of inactivity.

PCH credit

Recorded time in system. Maximum of 1.5 PCH per lesson or per unit test.

Target population

GED® or high school equivalency test

Producer/publisher's information

LearnScape Solutions
20645 Beaver Ridge Road
Montgomery Village, MD 20866
sales@learnscape.com
301-942-6814 or 1-888-833-5535
www.learnscape.com

Description

LearnScape's HSEpathway™ program features 66 GED prep lessons, 5 diagnostic pre-tests, 5 diagnostic post-tests, and a GED Practice Test. After a student takes the diagnostic pre-tests, they automatically receive a custom GED practice plan based on their test results, comprised of any number of the 66 GED prep lessons. GED prep lessons are highly interactive, focusing on thinking skills. Specific, short practice tests are found throughout the GED prep lessons.

Resource Name**I-Pathways HSE Prep**

Delivery mode

Online, CD-ROM

Proxy hour model

Clock

Criteria for reporting PCH

System must track time and log out participants after preset period of inactivity

PCH credit

Recorded time in system.

Target population

ABE, GED® or high school equivalency test

Producer/publisher's information	Illinois Community College Board and the Center for the Application of Information Technologies 309-298-1804 info@i-pathways.org https://www.i-pathways.org
Description	i-Pathways Offers content that is aligned and vetted for the GED®, HiSET™, and TASC™. We offer engaging and comprehensive instruction in the areas of Language Arts (Reading and Writing) Math, Social Studies, and Science and Consumer Education. Our program is appropriate for learners at the ABE level through the ASE level. i-Pathways is an official reseller of the GED Ready™ practice tests for the Series GED® Test.
Resource Name	Khan Academy
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity.
PCH credit	Recorded time in system.
Target population	ABE, GED® or high school equivalency test, ESL and WAGE
Producer/publisher's information	Khan Academy P.O. Box 1630 Mountain View, CA 94042 https://www.khanacademy.org
Description	Web-based program offered through the internet where the system keeps track of time. Participants log in with their assigned passwords, the software program tracks their time, which is recorded into the data management system.
Resource Name	KeyTrain® / Career Ready 101 & WorkKeys®
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system. Maximum 1 hour per lesson.

Target population	Pre-GED, GED [®] or high school equivalency test, ESL and WAGE
Producer/publisher's information	ACT Workforce Solutions 800-967-5539 workkeys@act.org https://www.act.org/content/act/en/products-and-services/act-workkeys/act-workkeys-curriculum.html
Description	KeyTrain, now ACT Career Curriculum, is a comprehensive learning system focused on the knowledge and abilities important for success in the workplace. The Curriculum sharpens the skills of students, prospective employees, and longtime staff. It offers interactive courses and a system for assigning, tracking, and reporting users' progress. Each topic includes a review of the skill, opportunities to practice the skill, and then exercises that apply the skill in real-world applications. These include both simple skill demonstrations and higher-level activities that require more complex problem-solving abilities. Context-sensitive feedback and solution keys help the participant to gain further understanding.

Resource Name	McGraw Hill Contemporary's GED Books
Delivery mode	Print
Proxy hour model	Teacher verification
Criteria for reporting PCH	Each lesson takes about 25 minutes to complete. The teacher determines the % of completion for each lesson at 75% or higher.
PCH credit	100 % of activity completed = 25 minutes
Target population	ABE, GED [®] or high school equivalency test
Producer/publisher's information	McGraw Hill Contemporary 1221 Avenue of the Americas New York, NY 10020-1095 SEG_CustomerService@mheducation.com (800) 338-3987 http://www.mcgraw-hill.com

Description	The series includes the following books: GED Satellite: Mathematics , Social Studies , Language Arts/Reading . Intended as a supplement to help adult learners improve their educational functioning levels.
Resource Name	Putting English to Work (Free Online)
Delivery mode	Paper / Online
Proxy hour model	Teacher verification; teacher determines the % of each level completed at 75% or higher.
Criteria for reporting PCH	Teacher verified completion of work-packet including quizzes and a final test at 75% or higher.
PCH credit	4 hours per unit, total 20 units = 80 hours
Target population	ESL
Producer/publisher's information	Los Angeles Unified School District Division of Adult and Career Education 333 S. Beaudry Avenue, 18th Floor Los Angeles, CA 90017 213-241-3150 https://www.literacymn.org/news/petw-resources-now-available
Description	Effective April 13, 2020, the Putting English to Work ESL video series and work packets have been made publicly available online through the California Division of Adult and Career Education. This series of video lessons and accompanying workbooks use real-life situations to teach ESL. Participants can use this independent study program to practice listening, speaking, reading and writing English. All unit downloads can be found at the following links: PETW ESL Level 1 Series PETW ESL Level 2 Series PETW ESL Level 3 Series All PETW Worksheets
Resource Name	Foundational Literacy for Adult Education
Delivery mode	Online
Proxy hour model	Clock

Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system.
Target population	ABE and ESL
Producer/publisher's information	Reading Horizons Corporate Headquarters 1194 West Flint Meadow Drive Kaysville, UT 84037 info@readinghorizons.com 800-333-005 https://readinghorizons.com/solutions/adult-education
Description	Reading Horizons software was developed for independent use for participants aged 10 and above who read below grade level. Participants are able to work at their own pace and can receive the instruction that they need to close the reading gap. The software is not condescending; on the contrary, it helps to build self-esteem and self-confidence in participants who have found learning to read difficult.
Resource Name	Rosetta Stone
Delivery mode	Online
Proxy hour model	Teacher verification of proficiency
Criteria for reporting PCH	Criteria for awarding Proxy Hour Equivalent: Successful completion of core lesson –each lesson has a different proficiency level needed for successful completion –platform will not allow participant to move ahead until this proficiency level is attained.
PCH credit	3 hours per completed core lesson; 2 hours per core lesson if the speaking portion is not completed. There are 4 core lessons per unit, and 4 units per level, for a maximum total possible PCH = 48.
Target population	ESL and ABE
Producer/publisher's information	Rosetta Stone 1621 W. Kent Street, Suite 1200 Arlington, VA 22209 http://www.rosettastone.com

Description Rosetta Stone provides online language instruction that develops functional fluency, using the Dynamic Immersion® method to teach English Language Learners Speaking, Listening, Reading, and Writing skills.

Resource Name

ServiceSkills / Telephone Doctor Customer Service Training

Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system.
Target population	ESL, ABE, K12, GED® or high school equivalency test, and WAGE
Producer/publisher's information	ServiceSkills/Telephone Doctor Customer Service Training 800-882-9911 or 314-291-1012 support@serviceskills.com info@telephonedoctor.com www.serviceskills.com or www.telephonedoctor.com

Description

ServiceSkills is an eLearning platform that trains your staff to communicate more effectively. Hundreds of interactive video lessons help employees develop world-class customer service & teamwork skills. courses address the full spectrum of customer service, client retention, customer success, employee relations, team building, email etiquette, conflict resolution, respectful workplace and coaching topics. This all-inclusive solution features video lessons, quizzes, answer feedback, key point reminders and certificates of completion.

Resource Name

Side by Side Extra & Plus

Delivery mode	Print/Digital
Proxy hour model	Teacher verification; teacher determines the % of each level completed at 75% or higher.
Criteria for reporting PCH	60 hours per level SBS Interactive 50 hours per level

PCH credit	100% of level=60 hours; 75-99% = 45 hours; 50-75% = 30 hours SBS Interactive: 50 hours; 75-99% = 37 hours; 50 – 75% =25 hours
Target population	ESL / ELL, Workforce Development
Producer/publisher's information	Pearson https://www.pearson.com/languages/en-us/educators/connected-english-learning-program/adult/side-by-side-extra-and-plus.html
Description	Builds participant's general language proficiency and helps them apply these skills for success in daily life, community and work. It includes standards-based lessons, learner persistence components with enrichment activities. Unit achievement tests, learner assessment records, and learner progress reports are all available. Audio CDs are no longer available.
Resource Name	Steck-Vaughn Complete GED Preparation
Delivery mode	Print
Proxy hour model	Teacher verification
Criteria for reporting PCH	Teacher determines % of each lesson completed
PCH credit	Workbook: >75% of activities completed = 2 hrs.; 50-74% = 1 hrs.; total possible PCH = 47
Target population	ESL, ABE, K12, GED® or high school equivalency test
Producer/publisher's information	Aztec 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033 https://www.aztecsoftware.com/product/complete-ged-test-prep
Description	Steck-Vaughn Complete GED® Test Preparation provides a comprehensive program of skills, instruction, and practice designed to help GED® candidates develop the foundation needed to prepare for the GED® Test. The program includes pretests and posttests for each content area that enable learners to identify their strengths and weaknesses.

Resource Name	Computer Essentials/Life Skills and Reentry Success
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system.
Target population	ABE, K12, GED [®] or high school equivalency test, ESL and WAGE
Producer/publisher's information	Teknimedia Corporation sales@teknimedia.com Tel: 800-366-4614 Computer Essentials https://www.teknimedia.com/html/basic-computer-skills-courses.html Reentry Success https://www.teknimedia.com/html/life-skills-reentry-courses.html
Description	Computer literacy and corrections curriculum written specifically for adults. Interactive curriculum delivered with Video, audio, text and participant interaction. Modules have pre- tests, quizzes, and timed post-tests. Video delivery of lessons followed by hands-on exercises to reinforce learning. Feedback on tests and quizzes is immediate and diagnostic detail can be printed for review.

Resource Name	Typing Club (Free Online)
Delivery mode	Online
Proxy hour model	Clock
Criteria for reporting PCH	System must track time and log out participants after preset period of inactivity
PCH credit	Recorded time in system.
Target population	ABE, K12, GED [®] or high school equivalency test, ESL and WAGE
Producer/publisher's information	https://www.typingclub.com

Description	This is a free tool that tracks participant hours that they spend on the computer typing, and it will measure their progress. The program offers certifications that the participants can take. There is a variety of tests that the participants can take to watch their progress.
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Resource Name	Work Ready (Math, Reading, Data)
Delivery mode	Online
Proxy hour model	Clock Time
Criteria for reporting PCH	System must track time and log participant out after a preset period of inactivity.
PCH credit	Recorded time in system
Target population	Beginning ABE, ESL, and Workforce Development
Producer/publisher's information	Worldwide Interactive Network, Inc. 1000 Waterford Place Kingston, TN 37763 sales@winlearning.com 888-717-9461 option 1 https://www.winlearning.com/Solutions/Courseware/academic-skills-courseware

Description	Academic Skills Basics is a companion product to Academic Skills Courseware for learners who want to brush up on their pre-foundational skills. It is made up of three modules: Work Ready Basics Math, Work Ready Basics Reading, and Work Ready Basics Data. Each module contains two parts, each with a pretest, instructional content, practice exercises, and posttest. Learners earn eBadges for scoring at least 80 percent on each posttest.
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Resource Name	Workplace Essential Skills
Delivery mode	Video, print, online
Proxy hour model	Teacher verification
Criteria for reporting PCH	Video: participant self-report; teacher validates whether participant viewed Workbook: teacher determines % of each lesson completed Internet Activities: teacher determines % of lesson completed Preview and Review Tests: print based

PCH credit	Video: .5 hrs. Workbook: >75% of activities completed = 2 hrs.; 50-74% = 1 hrs.; total possible PCH = 48 Internet Activities: >75% of activities completed = 2.5 hrs.; 50-74% = 1.5 hrs.; total possible PCH = 60 Tests:1 hr. per; total PCH possible= 8
Target population	ESL, ABE, K12, GED [®] or high school equivalency test, and WAGE
Producer/publisher's information	Kentucky Educational Television Enterprise Division 600 Cooper Drive Lexington, KY 40502 (800) 432-0951 education@ketadultlearning.org https://education.ket.org/resources/workplace-essential-skills
Description	Workplace Essential Skills is an integrated instructional system combining video programs, print, and online computer technology. It is a stand-alone multimedia learning system that helps adult participants advance toward their GED [®] and improve the basic skills they need for the workplace. In addition, the LiteracyLink Online Management System allows teachers to coach adult learners as they work on online lessons, creating an adult literacy distance education system.
Resource Name	Essential Reading Skills (All levels)
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each unit completed
PCH credit	Teacher Verification of completed work: Completed Unit = 10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 Hours; if less than 50% complete unit, each lesson completed = 1 hour per less in the unit completed. Unit Quiz = 1 Hour; Mathematics Practice TABE Test = 1 Hour; Total PCH Possible = 32 Hours
Target population	Beginning ABE, ESL, and Workforce Development

Producer/publisher's information	Essential Education Corp. info@essentialed.com -- 800-931-8069 Ext. 3 rich@essentialed.com -- (850) 860-6460 https://www.essentialed.com/educators/essential-workbooks
Description	The <i>Essential Reading Skills</i> 380-page workbook helps students learn to analyze and form opinions about what writers are saying. Through a reading process, students approach the text, determine its purpose, comprehend the meaning, and evaluate what they have read. This workbook develops vocabulary skills, as well as an understanding of central themes, arguments, literary conventions, story structure, and point of view.
Resource Name	Mathematics Essentials (All levels)
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each unit completed
PCH credit	Teacher Verification of completed work: Completed Unit = 10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 Hours; if less than 50% complete unit, each lesson completed = 1 hour per less in the unit completed. Unit Quiz = 1 Hour; Mathematics Practice TABE Test = 1 Hour; Total PCH Possible = 32 Hours
Target population	Beginning ABE, ESL, and Workforce Development
Producer/publisher's information	Essential Education Corp. info@essentialed.com -- 800-931-8069 Ext. 3 rich@essentialed.com -- (850) 860-6460 https://www.essentialed.com/educators/essential-workbooks

Description	The Essential Math Skills 444-page workbook teaches math concepts in the context of real-life situations so that students can relate what they are learning to their everyday life. Doing so makes it easier to understand concepts such as abstract problem solving, calculations, algebra, and geometry. Students will learn strategies to approach and solve problems and how to check their answers, so they are full prepared to take any of the HSE tests.
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Resource Name	Ellii (Formerly ESL Library)
Delivery mode	Online
Proxy hour model	Clock Time
Criteria for reporting PCH	Time is recorded in minutes for each lesson based on active time on task
PCH credit	Recorded time in system
Target population	ESL
Producer/publisher's information	Red River Press, Inc. PO Box 69052 Tuxedo Park Winnipeg, MB R3P 2G9 Canada 866-896-7123 https://ellii.com
Description	Success as a language teacher comes from many variables. It's about how you prepare in advance, how you present in class, and how you follow up and follow through with every student. Ellii's comprehensive teacher toolkit helps you reach your full potential in every class you teach.

Resource Name	Common Core Basics Math
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Workbook: teacher determines % of each lesson completed.
PCH credit	Lesson: 30 min for >75% accuracy 15 minutes for < 75% accuracy" Total completed workbook ~30 Hrs
Target population	ABE/ASE, GED

Producer/publisher's information	<p>McGraw-Hill 1325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/math</p>
Description	<p>Common Core Basics Mathematics Core Subject Module (grade level equivalency 6-8) builds the foundational skills needed for Common Core-based high school equivalency exams and beyond. It is the first step toward achieving high school equivalency test success and college and career readiness. Features include diagnostic pre-tests and mastery post-tests, 21st-century skill instruction to develop critical thinking, instruction tied to real-world tasks, and inquiry-based learning opportunities.</p>
Resource Name	Common Core Basics Science
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Workbook: The teacher determines % of each lesson completed.
PCH credit	<p>Lesson: 30 min for >75% accuracy 15 minutes for < 75% accuracy" Total completed workbook ~30 Hrs</p>
Target population	ABE/ASE, GED
Producer/publisher's information	<p>McGraw-Hill 1325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/science</p>
Description	<p>Common Core Basics Science Core Subject Module (grade level equivalency 6-8) builds the foundational skills needed for Common Core-based high school equivalency exams and beyond. It is the first step toward achieving high school equivalency test success and college and career readiness. Features include diagnostic pre-tests and mastery post-tests, 21st-century skill instruction to develop critical thinking, instruction tied to real-world tasks, and inquiry-based learning opportunities.</p>

Resource Name	Common Core Basics Social Studies
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Workbook: teacher determines % of each lesson completed.
PCH credit	Lesson: 30 min for >75% accuracy 15 minutes for < 75% accuracy" Total completed workbook ~30 Hrs
Target population	ABE/ASE, GED
Producer/publisher's information	McGraw-Hill 1325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/socialstudies
Description	Common Core Basics Social Studies Core Subject Module (grade level equivalency 6-8) builds the foundational skills needed for Common Core-based high school equivalency exams and beyond. It is the first step toward achieving high school equivalency test success and college and career readiness. Features include diagnostic pre-tests and mastery post-tests, 21st century skill instruction to develop critical thinking, instruction tied to real-world tasks, and short and long essay writing practice.

Resource Name	Common Core Basics Reading
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Workbook: teacher determines % of each lesson completed.
PCH credit	Lesson: 30 min for >75% accuracy 15 minutes for < 75% accuracy" Total completed workbook ~30 Hrs
Target population	ABE/ASE, GED
Producer/publisher's information	McGraw-Hill 1325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/reading
Description	Common Core Basics Reading Core Subject Module (grade level equivalency 6-8) builds the foundational skills needed for Common Core-based high school equivalency exams and beyond.

Resource Name	Common Core Achieve Mathematics
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Workbook: teacher determines % of each lesson completed.
PCH credit	Complete Book/WB: 36 hours Lesson: >75% of activities completed= 1.0 hour; <75% completed=0.5 hour; Chapter Reviews: >75% completed=.5 hours; <75% completed=.25 hour
Target population	Beginning ABE, ESL, and Workforce Development
Producer/publisher's information	McGraw-Hill 1325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/coremath
Description	Common Core Achieve is a groundbreaking blended test-prep program that helps adult learners prepare for high school equivalency exams more quickly and retain more of what they learn. It is aligned to College and Career Readiness Standards for Adult Education and built upon the new standards and assessment targets for the 2014 GED® Test, TASC™ test, and HiSET™ Exam. Contextualized skill instruction engages learners while preparing them for test success, postsecondary credentials or certification programs, and family-sustaining careers.

Resource Name	Common Core Achieve Social Studies
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons and pre- & post-test completed
PCH credit	Teacher Verification of completed work: Completed Lesson = 1.5 hours; Completed Pre- & Post-test = 2 hours each; Calculation of Total Hours Possible: 34 Lessons @1.5 hours + 2 Pre- & Post-test @ 2 hours = 55 Hours Total PCH Possible
Target population	ASE

Producer/publisher's information	<p>McGraw-Hill 1325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/coresocialstudies</p>
Description	<p>Common Core Achieve is a groundbreaking blended test-prep program that helps adult learners prepare for high school equivalency exams more quickly and retain more of what they learn. It is aligned to College and Career Readiness Standards for Adult Education and built upon the new standards and assessment targets for the 2014 GED® Test, TASC™ test, and HiSET™ Exam. Contextualized skill instruction engages learners while preparing them for test success, postsecondary credentials or certification programs, and family-sustaining careers.</p>
Resource Name	A TUTOR™ for TABE® 11/12 Book Series
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each unit completed.
PCH credit	<p>Teacher Verification of completed work: Completed Unit = 10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 hours; If less than 50% complete unit, each lesson completed = 1 hour per lesson in the unit completed. Practice test = 2 Hours; Total PCH Possible = 62 Hours</p>
Target population	ABE/ASE
Producer/publisher's information	<p>Aztec 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033 https://www.aztecsoftware.com/adult-basic-education/a-tutor-for-tab-e-series-print</p>

Description

Fully aligned to the new TABE® 11/12, A TUTOR™ for TABE® Student Editions provide step-by-step instruction in an easy-to-follow format and targeted practice questions to build reading, language, and math skills. Each Student Edition includes a pretest and a full-length TABE® practice test to boost learners' confidence and score. The A TUTOR™ for TABE® Workbooks are a must-have companion for the TABE® Tutor student books! More TABE® 11/12 practice items. Comprehensive practice for TABE® 11/12 post-testing. Practice skills to make level-to-level gains.

Resource Name**Ventures Transitions (3rd Edition)**

Delivery mode

Print

Proxy hour model

Teacher Verification

Criteria for reporting PCH

Teacher determines number of lessons and pre- & post-test completed

PCH credit

40 Hours per book/Level - 10 Units in each book (4 Hrs./unit)

Target population

ESL

Producer/publisher's information

Cambridge University Press
 1 Liberty Plaza, Floor 20
 New York, NY 10006
 customer_service@cambridge.org
 800-872-7423

<https://www.cambridge.org/us/cambridgeenglish>

Description

Based on feedback from teachers across the country, Ventures Transitions has been updated to meet your needs in helping students prepare are they transition to higher education or to a workplace. Students learn about opportunities for High School Diplomas, Career and Technical Education, and service learning in a unit new to this edition about College and Career Pathways. It introduces students to the important options available to them after they transition out of ESOL classes.

Resource Name	Kaplan ABE/GED Print Materials
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each unit completed
PCH credit	Teacher Verification of completed work: Lessons = 159 Hours; at least 75% complete unit = 120 Hours; at least 50% complete unit = 80 Hours; if less than 50% complete unit, each lesson completed = 1 hour per less in the unit completed. Unit Practice Quiz = 1 Hour per unit for 25 units; 4 Pretests = 1 hour each; RLA Practice test = 2 ½ hours; Math Practice test = 2 hours; Social Studies Practice test = 1 ½ hours; Science Practice test = 1 ½ hours; Total PCH Possible = 195 Hours
Target population	ABE; GED
Producer/publisher's information	Kaplan Publishing 750 Third Avenue New York, NY 10017 1-800-527-8378 https://www.kaptest.com/ged
Description	Each of the 4 units in Kaplan GED begins with a pretest-entry test that gives learners a good understanding of what the GED is like while identifying their strengths and weaknesses. Learners are then referred to the most appropriate content lessons within each unit, followed by practice quizzes at the end of each unit. The book includes a full-length Ready-Practice test in each of the 4 GED subject areas.

Resource Name	Science for the GED Test
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed
PCH credit	Teacher Verification of completed work: Completed Lesson = 2.0 hours; Completed Unit Practice = 1.5 hours; Science Practice Test = 2.0 hours; Calculation of Total Hours Possible: 11 Lessons @2.0 hours + 3 Unit Practice @ 1.5 hours + 1 Practice Test @ 2.0 hours = 28.5 Hours Total PCH Possible
Target population	ABE/ASE

Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, New York 13204 --800-448-8878 https://www.newreaderspress.com/science-for-GED
Description	This popular book focuses on content areas and critical thinking skills needed to pass the Science GED Test through detailed explanations, diagrams, graphics, definitions of key concepts, and practice GED questions. Over 150 practice questions. Guided practice. Unit practice items and practice test. This book is divided into three units: Life Science, Physical Science, and Earth and Space Science.
Resource Name	STECK-VAUGHN Pre GED® Mathematical Reasoning
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each lesson completed
PCH credit	Complete Book/WB: 40 hours Lesson:> 75% of activities completed=1 hour per lesson; <75% =1/2 hour
Target population	ABE/GED/HSE
Producer/publisher's information	Aztec Software 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033 https://www.aztecsoftware.com/adult-basic-education/steck-vaughn
Description	The STECK-VAUGHN Pre GED® Complete Test Preparation provides a comprehensive program of skills, instruction and practice designed to help GED® candidates develop the foundation needed to prepare for the GED® Test.

Resource Name	STECK-VAUGHN Pre GED® Reasoning Through Language Arts
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each lesson completed
PCH credit	Complete Book/WB: 40 hours Lesson:> 75% of activities completed=1hour per lesson; <75% =1/2 hour
Target population	GED
Producer/publisher's information	Aztec Software 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033 https://www.aztecsoftware.com/adult-basic-education/steck-vaughn
Description	Topics include text features and techniques, using evidence for arguments, and using English language. Each workbook has 64 (4-page) lessons. Each student book has 64 (2-page) lessons and four Reviews with eight pages each.

Resource Name	STECK-VAUGHN Pre GED® Science
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each lesson completed
PCH credit	Complete Workbook: 38 hours Lesson:> 75% of activities completed=1hour per lesson; <75% =1/2 hour per lesson; Complete Student Book: 23 hours Lesson: >75% of activities completed= 0.5 hour; <75% completed=0.25 hour; Unit Reviews:>75% completed=2 hours; <75% completed=1 hour
Target population	GED
Producer/publisher's information	Aztec Software 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033

<https://www.aztecsoftware.com/adult-basic-education/steck-vaughn>

Description	Focuses on analyzing and applying scientific information through reasoning. Each workbook has 38 (4-page) lessons; each student book has 38 (2-page) lessons and three Reviews with eight pages each.
Resource Name	STECK-VAUGHN Pre GED® Social Studies
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each lesson completed
PCH credit	Complete Book/WB: 40 hours Lesson:> 75% of activities completed=1 hour per lesson; <75% =1/2 hour
Target population	GED
Producer/publisher's information	Aztec Software 461 Headquarters Plaza North Tower, 2nd Floor Morristown, NJ 07960 800-273-0033 https://www.aztecsoftware.com/adult-basic-education/steck-vaughn

Description	Developed especially for adult learners, based on the foundational academic skills needed for the GED Tests. Each workbook has 34 (4-page) lessons. Each student book has 38 (2-page) lessons and four Reviews with eight pages each.
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Resource Name	Pre-HSE Core Skills Workbooks
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each completed lesson
PCH credit	"Lesson: 30 min for 75% accuracy 15 minutes for < 75% accuracy"
Target population	ABE/ASE, GED

Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, NY 13204 800-448-8878 https://www.newreaderspress.com/hse-test-preparation/pre-hse/pre-hse-core-skills?page=1
Description	Provides basic skills review and practice to accelerate student progress to the higher-level thinking skills required for all three high school equivalency tests: GED, HiSET, and TASC. Topics include: reading and writing; mathematics, social studies, and science.
Resource Name	At Work in the U.S. Workbook
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines % of each completed lesson
PCH credit	>80% of activities completed = 1 ½ hours/Lesson; <80% = ¾ hour.
Target population	ESL
Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, NY 13204 800-448-8878 https://www.newreaderspress.com/At-Work-in-the-US
Description	Follow a family of immigrants as they encounter a range of everyday on-the-job issues. Lessons can be applied to a wide variety of jobs, work sites, and work situations. Includes practice in vocabulary, grammar, dialog, pronunciation, reading, writing, and listening. Flexible enough to be used in workplace programs, adult ESL or vocational programs, community colleges, and community-based learning centers.

Resource Name	IXL HSE Prep
Delivery mode	Online
Proxy hour model	Clock Time
Criteria for reporting PCH	Time is recorded in hours and minutes for each lesson based on active time on task.
PCH credit	Recorded time in system.
Target population	ABE, Pre-GED, GED® or high school equivalency test, K12, ESL, and WAGE.
Producer/publisher's information	IXL Arkansas State Standards 777 Mariners Island Blvd., Suite 600 San Mateo, CA 94404 650.372.4040 https://www.ixl.com
Description	IXL is personalized learning. Comprehensive curriculum, individualized guidance, and real-time analytics for math, language arts, science, and social studies.
Resource Name	Scoreboost for the GED Test Workbooks
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Strategy = 30 minutes; Completed Unit and GED Test Practice = 1.0 hours; No credit for partial completion.
Target population	GED
Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, New York 13204 800-448-8878 https://www.newreaderspress.com/hse-test-preparation/ged-test-preparation/scoreboost-for-ged?page=1
Description	This GED test preparation series focuses on the critical thinking, problem-solving, and test-taking skills that students need to pass the GED exam. Titles include: 1) Sentence Structure, Usage, and Mechanics 2) Data and Graphic Skills for Mathematics, Science, and Social Studies 3) Fractions, Decimals, Percents, and Proportions 4) Graphs, and Data Analysis.

Resource Name	That's Life ESL Reading
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: 1.5 hours per completed lesson; 1.5 hrs x 15 lessons = 22.5 hrs per book total
Target population	ESL/ELL
Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, New York 13204 800-448-8878 https://www.newreaderspress.com/thats-life-class-set
Description	The "That's Life: Day-to-Day Stories and Language Activities" series of readers includes appropriately leveled reading passages and comprehension activities for basic to low intermediate English learners. Each lesson pairs a text about a "real-life" situation students may encounter in their lives in the United States with activities that promote English reading, writing, listening, and speaking. Themes covered in the lessons include: health literacy, workforce preparation, civics, financial literacy, and American culture and etiquette.

Resource Name	Scoreboost for the TABE Test
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Strategy = 30 minutes; Completed Unit and TABE Test Practice = 1.0 hours; No credit for partial completion.
Target population	ABE
Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, New York 13204 800-448-8878 https://www.newreaderspress.com/tabescoreboost

Description

The Scoreboost for TABE workbook series focuses on Language Arts, Math, Reading, Science, Social Studies, and Writing for Level A, Level D, Level M, and Level E. Each workbook features scaffolded lessons, guided practice, skill checks, and engaging real-life content.

Resource Name

Workplace Skills® Series

Delivery mode

Print

Proxy hour model

Teacher Verification

Criteria for reporting PCH

Teacher determines the number of lessons, unit practices, and practice tests completed.

PCH credit

Teacher Verification of completed work: Completed Strategy = 30 minutes; Performance assessment = 1.0 hour.

Target population

ABE, GED

Producer/publisher's information

McGraw-Hill
1325 Avenue of the Americas New
York, NY 10019
800-338-3987

<https://www.mheducation.com/prek-12/program/workplace-skills-series>

Description

Through career pathways and the integration of education, and training, the Workplace Skills® Series gives adult learners the skills they need to increase their employability and maximize their career mobility in today's workforce. The ultimate goal is adequate preparation for a family-sustaining career.

Resource Name

Breakthrough to Math Series

Delivery mode

Print

Proxy hour model

Teacher Verification

Criteria for reporting PCH

Teacher determines the number of lessons, unit practices, and practice tests completed.

PCH credit

Teacher Verification of completed work: Completed Lesson = 30 minutes; Performance assessment = 1.0 hour.

Target population

ABE, GED

Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, NY 13204 800-448-8878 https://www.newreaderspress.com/math-breakthrough
Description	The student set offers a 3-step approach to mathematics learning. Concepts are broken down to focus on one skill at a time to help students overcome learning obstacles and develop math confidence.
Resource Name	Scoreboost for TABE Series
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Strategy = 30 minutes; Completed Unit and Test Practice = 1.0 hours; No credit for partial completion.
Target population	ABE/ASE
Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, NY 13204 800-448-8878 https://www.newreaderspress.com/tab-e-11-12
Description	Levelized TABE 11/12 series that focuses on skills needed to boost a student's skill level to raise TABE 11/12 post-test scores.
Resource Name	Arkansas Driver License Study Guide
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines the number of lessons, unit practices, and practice tests completed.

PCH credit	Teacher Verification of completed work: Completed Lesson = 1.5 hours; Completed Pre- & Post-test = 2 hours each; Calculation of Total Hours Possible: 24 Lessons @1.5 hours = 36 total hours for lessons plus Practice test, either online or print @ 2 hours = 38 Hours Total PCH Possible.
Target population	ABE, GED, Wage
Producer/publisher's information	Arkansas Department of Public Safety One State Police Plaza Dr Little Rock, AR 72209 https://driving-tests.org/arkansas/ar-dmv-drivers-handbook-manual
Description	The study guide provided by the Arkansas State Police is the exclusive fundamental source of information needed to pass the driver's license written test. This study guide has 24 categories with multiple lessons in each. There is also various supplemental information to help educate and prepare people for the driver's license test.
Resource Name	Words to Learn By: Building Academic Vocabulary
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work. >80% of activities completed = 2 hours/Lesson; <80% = 1 hour/Lesson. Total PCH possible 40 hours
Target population	ESL
Producer/publisher's information	McGraw-Hill 325 Avenue of the Americas New York, NY 10019 800-338-3987 https://www.mheducation.com/prek-12/product/words-learn-building-academic-vocabulary-student-edition-contemporary/9780076586325.html

Description

Words to Learn By is a three-book series offering an evidence-based approach to vocabulary instruction for adult and young adult learners. Lessons focus on words from the Academic Word List and General Services List to build a foundation of high-frequency vocabulary encountered in academic content areas, the workplace, and everyday life. Each book provides:

- Sequenced, meta-cognitive activities to build vocabulary knowledge and sharpen critical thinking skills
- Comprehensive, words-in-context approach
- Reading and writing practice
- Framework for direct, explicit instruction

Resource Name	TABE Mastery Series
Delivery mode	Print
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Unit =10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 hours; If less than 50% complete unit, each lesson completed = 1 hour per lesson in the unit completed. Pre-test = 2 hours; Practice test = 2 Hours; Total PCH Possible = depends on the subject area and units
Target population	ABE/ASE
Producer/publisher's information	ProLiteracy New Readers Press 308 Maltbie St, Suite 100 Syracuse, NY 13204 800-448-8878 https://www.newreaderspress.com/tabe-11-12/tabe-mastery

Description

This is a four-level workbook series that helps students master all subject skills needed to succeed on TABE 11/12. Each workbook features scaffolded lessons with learning goals, pre-and post-tests, instructions and examples for key TABE concepts, guided practice to facilitate critical thinking skills, unit skill checks, and engaging real-life content. The student workbooks are divided into units that explore subject area skills.

Resource Name	Reading A-Z ELL Edition
Delivery mode	Print/Digital
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Unit =10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 hours; If less than 50% complete unit, each lesson completed = 1 hour per lesson in the unit completed. Pre-test = 2 hours; Practice test = 2 Hours; Total PCH Possible = depends on the subject area and units
Target population	ELL/ESL
Producer/publisher's information	Cambium Learning Group Learning A-Z 1840 East River Road, Suite 220 Tucson, AZ 85718 866-889-3729 support@learninga-z.com https://www.readinga-z.com/ell/ell-edition
Description	Support English language learners with tools, resources, and research-based strategies to achieve success with social and academic English. Learning A-Z's ELL Edition provides reading, listening, speaking, and writing resources organized in content-area topics at varying grade ranges. The ELL Edition combines all the resources of Reading A-Z with a collection of WIDA, TESOL, and CCSS-aligned resources designed specifically for ELLs.

Resource Name	U.S. Citizenship and Immigration Services Test Prep (Free Online)
Delivery mode	Print/Digital
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Unit =10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 hours; If less than 50% complete unit, each lesson completed = 1 hour per lesson in the unit completed. Pre-test = 2 hours; Practice test = 2 Hours; Total PCH Possible = depends on the subject area and units
Target population	ELL/ESL
Producer/publisher's information	https://www.uscis.gov/citizenship/find-study-materials-and-resources/study-for-the-test
Description	Before your naturalization interview, study for the English and civics test using our free resources to help you prepare. This free resource from USCIS was created for people applying for citizenship.
Resource Name	McGraw-Hill Workforce's Career Companion
Delivery mode	Print Books
Proxy hour model	Teacher Verification
Criteria for reporting PCH	Teacher determines number of lessons, unit practices, and practice tests completed.
PCH credit	Teacher Verification of completed work: Completed Unit =10 Hours; at least 75% complete unit = 7.5 Hours; at least 50% complete unit = 5 hours; If less than 50% complete unit, each lesson completed = 1 hour per lesson in the unit completed. Pre-test = 2 hours; Practice test = 2 Hours; Total PCH Possible = depends on the subject area and units
Target population	ABE/ELL/ESL
Producer/publisher's information	https://www.mhprofessional.com/career-companion-complete-package-contains-1-of-each-career-companion-book-and-1-of-each-workplace-9780076610938-usa
Description	Provides up-to-date career information and contextualized skill practice to help learners succeed in the 21st-century workplace. Each book in the series provides information and resources to help learners explore and prepare for careers within one of the 16 career clusters.