



# Arkansas National Career Readiness Certificate Employer Commitment Form

Being an Arkansas National Career Readiness Certificate (ANCRC) supporter means that your business agrees to recognize and utilize this certificate as part of your hiring process, and when value can be proven, that you will promote the ANCRC among your colleagues. The State of Arkansas is committed to providing you with the support and resources to help build a quality workforce.

## EMPLOYER COMMITMENTS (Please check all that apply):

My business agrees to recognize the Arkansas National Career Readiness Certificate as one tool in our employee recruitment, interviewing, hiring, promotion, and training practices.

My business will identify the appropriate ANCRC levels (Bronze, Silver, Gold, Platinum 6 and Platinum 7) for each vacant position within my company.

My business will request that all job applicants possess a ANCRC and include that request in postings, communication of promotion opportunities, and personnel policies.

My business will offer priority interviews to those applicants possessing an ANCRC and communicate that priority in job postings.

I am interested in more information about the ANCRC.

## EMPLOYER INFORMATION (Please PRINT or TYPE):

Employer Representative Name

Title

Name of Company, Organization or Association:

Mailing Address

State

Zip

Phone Number

Fax Number

Email Address

## STATE COMMITMENTS:

- The State of Arkansas will offer Arkansas residents the opportunity to earn an Arkansas National Career Readiness Certificate at no cost to job seekers.
- The State of Arkansas will offer unsuccessful Arkansas resident examinees of the ACT WorkKeys assessments a second opportunity to receive instruction to raise their scores to meet criteria to earn an ANCRC at no cost to them.
- The State of Arkansas will provide applicant recruitment assistance to employers utilizing and recognizing the ANCRC.
- The State of Arkansas will provide assistance to Arkansas employers in the use of the ANCRC, including:
  - Determining appropriate certificate levels through the ACT Occupational Database, ACT Skillmap, Customized Job Profiling Database;
  - Training of individuals to raise skills and achieve higher levels of certification at no cost to the individual or the employer;
  - Training of HR and other staff on the value and use of the ANCRC.
  - In Arkansas the Arkansas Economic Development Commission provides free Job Profiling to employers upon request. For this service, please contact Justin Majors, Senior Business Manager, at 501. 682.7396.
- The State of Arkansas will make available staff, information, and materials to any public or private business to promote the use of the ANCRC.

**For more information or assistance regarding the Arkansas National Career Readiness Certificate, please contact:  
Arkansas Division of Workforce Services | 1-866-757-2999 | [crc@arkansas.gov](mailto:crc@arkansas.gov)**