ARKANSAS WORKFORCE CONNECTIONS | Arkansas Manufacturing Solutions

Arkansas Manufacturing Solutions

Third-Party Provider Application

A. General Information

Organization Name			
Principal Contact		Title	
Secondary Contact		Title	
Address			
City/State/Zip Code			
Phone Number #1		Fax Number	
Phone Number #2		E-mail address	
Phone Number #3		WWW Home Page	

B. Organization Information

1. Is your organization a:
   - ☐ Private company
   - ☐ Community/2-Year college
   - ☐ 4-year college or university
   - ☐ Other education or training organization
   - ☐ Federal lab
   - ☐ Economic development agency
   - ☐ Professional or trade organization
   - ☐ Utility company
   - Other *(please specify)* _____

2. Please indicate the number of employees in your organization: full time: _____ Part time: _____

3. Is the organization: ☐ minority-owned? ☐ woman-owned?

4. Please provide a Federal Tax ID (or Social Security Number): _____

5. Do you have professional liability insurance or the equivalent? Yes _____ No _____
   If yes, please indicate the source of this insurance and its expiration date:
   Source: _____ Expires: _____

6. Please indicate your fee for work: $ _____ per hour or $ _____ per day

7. Please indicate if these fees include costs of materials and travel. Yes ◯ _____ No ◯ _____
   If the fees do not include the costs of materials and travel, for each project you will be asked to:
   1. Identify project related materials and provide a cost estimate;
   2. Determine the round-trip mileage for each trip and estimate the number of trips required for the projects; and
   3. Determine if any overnight travel is required and estimate the number of overnight stays required for the project.

8. Please describe the geographic area in which you are willing to work:_____

9. Are you or any relative (Relative is defined as husband, wife, mother, father, stepmother, stepfather, mother-in-law, father-in-law, brother, sister, stepbrother, stepsister, half-brother, half-sister, brother-in-law, sister-in-law, daughter, son, stepdaughter, stepson, daughter-in-law, son-in-law, uncle, aunt, first cousin, nephew, or niece) an employee of AMS? Yes ◯ ____ No ◯ ____

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C. Qualifications

1. Please provide a descriptive summary of your expertise and capabilities (up to 50 words):

2. Distinctions: Please provide any relevant and active memberships, certifications, licenses, awards, and other notable distinctions.

3. Principal role: Please check the one category below that *best* describes the services your organization most often provides to manufacturers:

Management consulting	Engineering services
Training services	Software development & application

4. Area of expertise: Please list, in order of their importance, up to four areas of your expertise:

   (See Appendix A for a listing of codes)

   #1 _____ #2 _____ #3 _____ #4 _____

5. Industry focus: Please list, in the order of their importance, up to four industry(ies) with which you have worked:
   (See Appendix B for a listing of codes)
   #1 _____ #2 _____ #3 _____ #4 _____

6. Consulting experience: Please indicate how many years your organization has provided consulting services:
   _____ years

7. Activity: Please indicate how many different clients you have served as a consultant in the past two years:
   _____ clients

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D. References:

Please identify at least three references that AMS may contact about projects for which your firm served as a consultant in the past two years. List projects that are as similar as possible to those that you anticipate working through AMS.

1. Company Name:		Phone Number:
Contact Name:	Contact Title:	Project Dates:
Company Address:		
Short Project Description:		

2. Company Name:		Phone Number:
Contact Name:	Contact Title:	Project Dates:
Company Address:		
Short Project Description:		

3. Company Name:		Phone Number:
Contact Name:	Contact Title:	Project Dates:
Company Address:		
Short Project Description:		

E. Source

How did you first hear about AMS?

___ Referral
___ AMS staff contacted you
___ Media (news story or article)
___ Advertisement in: _____
___ A trade show or other event
___ An AMS event/ seminar
___ Other: _____

F. Professional Staff

Please provide the name(s), title(s), and contact information of professional staff affiliated with your organization:

Professional Staff Name: _____ Professional Staff Title: _____
Professional Staff email: _____ Professional Staff Phone: _____

Professional Staff Name: _____ Professional Staff Title: _____
Professional Staff email: _____ Professional Staff Phone: _____

Professional Staff Name: _____ Professional Staff Title: _____
Professional Staff email: _____ Professional Staff Phone: _____

Professional Staff Name: _____ Professional Staff Title: _____
Professional Staff email: _____ Professional Staff Phone: _____

G. Attachments

To help us present your credentials to clients most effectively, please attach additional materials amounting to ***no more than 10 pages***, such as:

- Resume(s)
- Additional letter(s) of reference
- Work sample(s)
- Brochure or other marketing materials
- Standard statement of qualifications

H. Acknowledgements

1) The undersigned, by his/her signature, consents to and authorizes AMS and/or its representative to confirm any and all information represented by the contractor on this application. Any misrepresentation(s) on the part of an applicant to this third-party provider list is grounds for immediate removal of the contractor from the AMS database and termination of any Agreements for work in effect at the time.

Signature: _____

Printed Name: _____

Date: _____

I. Application Submission

Submit completed applications along with your business entity's signed W-9 via email to Julianne Gonzalez, AMS Operations Manager; jgonzalez@arkansas.gov or mail to the following address:

Arkansas Manufacturing Solutions
ATT: Julianne Gonzalez
1 Commerce Way, Building 4, Suite 604
Little Rock, AR 72202

Questions regarding the application may be directed to Julianne (phone: 501-683-4415).

Thank you for your interest in working with Arkansas Manufacturing Solutions.

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Appendix A
Area of Expertise Codes

Instructions: Please use the following alpha-numeric codes to identify your areas of expertise

A	**Business Management**	**F**	**Manufacturing Operations**
A1	Strategic planning	F1	Automation & robotics
A2	Business & operational planning	F2	Computer numerical control (CNC)
A3	Management information analysis & controls	F3	Computer integrated manufacturing (CIM)
A4	Organizational culture & analysis	F4	Equipment selection/correlation
A5	Administrative Services	F5	Control systems & bar-coding
A6	Benchmarking	F6	Just-in-time management (JIT)
A7	Transformation models & planning	F7	Materials management/inventory control
A8	Product costing & pricing	F8	Production planning & control
A9	Procurement & supply chain optimization	F9	Preventive & industrial maintenance
A10	Other (specify)	F10	Warehousing
B	**Finance and Accounting**	F11	Lean Manufacturing
B1	Financial assessment & planning	a	· Lean 101 & other Lean seminars
B2	Economic development	b	· Value Stream Mapping
B3	Capital investment	c	· 5 S
B4	Accounting systems, cost accounting	d	· Kaizen Event
B5	Activity based costing	F12	Plant layout/cellular manufacturing
B6	ROI calculation	F13	Setup & change-over
B7	Other (specify)	F14	Utility management
C	**Computer Systems & Information Technology**	F15	Other (specify)
C1	Infrastructure & hardware systems design	**G**	**Quality Management**
C2	Data management	G1	Quality control & inspection
C3	System implementation	G2	Scrap yield analysis
C4	Process analysis & decision support	G3	Non-destructive testing
C5	Software selection	G4	Statistical process control (SPC)
C6	eBusiness	G5	Total quality management (TQM)
C7	Electronics data interchange (EDI)	G6	Quality Systems
C8	Scheduling systems (MRP, MRPII, etc.)	a	· ISO 9000
C9	Other (specify)	b	· QS 9000
D	**Product Development**	a	· TS 16949
D1	CAD/CAM/CAE	G7	Six Sigma
D2	Product & process design	G8	Other (specify)
D3	Finite element analysis (FEA)	**H**	**Environmental Health and Safety**
D4	Material engineering	H1	ISO 14000
D5	Patenting	H2	Environmental regulation compliance
D6	Rapid prototyping/reverse engineering	H3	Hazardous material & waste
D7	Other (specify)	H4	Workplace safety (OSHA)
E	**Marketing, Sales and Distribution**	H5	Industrial Hygiene
E1	Market & competitor analysis	H6	Other (specify)
E2	Customer analysis	**I**	**Human Resources and Development**
E3	Selling strategies & channel management	I1	Strategy & management
E4	Marketing planning	I2	Job design & analysis
E5	Advertising & promotion	I3	Recruitment & selection
E6	Sales & territory management	I4	Compensation & benefits
E7	Distribution & logistics	I5	Performance management
E8	Exports/Imports	I6	Workforce training & development
E9	Government procurement	I7	Employee relations
E10	Other (specify)	I8	Team-building
		I9	Other (specify)

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Appendix B
Industry Focus Codes

Instructions: Please use the following 3-digit codes to identify the industry of your focus

200	Food and Kindred Products	354	Metalworking machinery
210	Tobacco Products	355	Special industry machinery
220	Textile Mill Products	356	General industrial machinery
230	Apparel and Other Textile Products	357	Computer and office equipment
240	Lumber and Wood Products	358	Refrigeration and service industry
250	Furniture and Fixtures	359	Industrial machinery, NEC
260	Paper and Allied Products	360	Electrical and Electronic Equipment
270	Printing and Publishing	361	Electric distribution equipment
280	Chemicals and Allied Products	362	Electrical industrial apparatus
290	Petroleum and Coal Products	363	Household appliances
300	Rubber and Miscellaneous Plastics	364	Electric lighting and wiring
310	Leather and Leather Products	365	Household audio and video
320	Stone, Clay, and Glass Products	366	Communications equipment
330	Primary Metal Industries	367	Electronic components
331	Blast furnaces and basic steel products	369	Miscellaneous electrical equipment
332	Iron and steel foundries	370	Transportation Equipment
333	Primary nonferrous smelting	371	Motor vehicles and equipment
334	Secondary nonferrous metals	372	Aircraft and parts
335	Nonferrous rolling and drawing	373	Ship and boat building and repairing
336	Nonferrous foundries	374	Railroad equipment
339	All other primary metals	375	Motorcycles, bicycles and parts
340	Fabricated Metal Products	376	Guided missiles, space vehicles
341	Metal cans and shipping containers	379	Miscellaneous transportation
342	Cutlery, hand tools, and hardware	380	Instruments and Related Products
343	Plumbing and non-electric heating	381	Search and navigation equipment
344	Fabricated structural metal products	382	Measuring and controlling devices
345	Screw machine products, bolts, rivets	384	Medical/dental equipment and instruments
346	Metal forgings and stampings	385	Ophthalmic goods
347	Metal coating, engraving and allied	386	Photographic equipment and supplies
348	Ordnance and ammunition	387	Watches, clocks, and parts
349	Miscellaneous fabricated metal	390	Miscellaneous Manufacturing
350	Machinery, Excluding Electrical	391	Jewelry, silverware, and plated ware
351	Engines and turbines	394	Toys and sporting goods
352	Farm and garden machinery	399	Manufactured products, NEC
353	Construction and related machinery	737	Software development