

MANUAL TRANSMITTAL

Arkansas Department of Workforce Services

Division of Employment Assistance

Policy Form Policy Directive

Issuance Number: TEA 11-07

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From: Phil Harris, TANF Assistant Director

Expiration: Until superseded

Subj: Revisions to TEA Policy, Arkansas State Plan, and Forms

Pages to be Deleted	Dated	Pages to be Added	Dated
Table of Contents (Page iii)	11/1/09	Table of Contents (Page iii)	9/5/2011
TEA 3655.1 (Page 60)	11/1/09	TEA 3655.1 (Page 60)	9/5/2011
TEA 3660.1 (Page 61)	11/1/09	TEA 3600.1 (Page 61)	9/5/2011
TEA 3660.2 (Page 62)	11/1/09	TEA 3600.2 (Page 62)	9/5/2011
TEA 3660.3 (Page 63)	11/1/09	TEA 3600.3 (Page 63)	9/5/2011
TEA 3600.4 (Pages 63-64)	11/1/09	TEA 3600.4 (Pages 63-64)	9/5/2011
TEA 3600.5 (Page 64)	11/109	TEA 3600.5 (Page 64)	9/5/2011

Summary of Changes to TEA Policy

Transitional Employment Assistance (TEA) policy was revised to:

- (1) Reduce the period of transitional child care, as permitted per Act 514 of 2007 if necessary to avoid overspending the biennial budget for child care.
- (2) Comply with changes made by the Division of Child Care and Early Childhood Education.

Specific revisions to TEA policy include the following:

- **Table of Contents**
 - Reference to sliding fee scale was changed to “Division of Child Care Fees”.
- **Section 3655.1, Guidelines for Payment of Child Care Services**
 - Absentee billing days were changed to apply to trimesters.

- **Section 3660.1, Extended Support Service Child Care (ESS/CC)**
 - Policy was revised to reflect ESS child care is available for a lifetime limit of 2 years, not 3 years.
 - References to sliding fee scale were changed.
- **Section 3660.2, Minimum Hours of Work Requirement**
 - References to the hours of work required in order to receive the 3rd year of child were deleted.
 - References to sliding fee scale were changed.
- **Section 3660.3, Verification of Hours of Employment**
 - Reference to verification required for the 3rd year of child care assistance was deleted.
- **Section 3660.4, The Sliding Fee Scale**
 - References to the 3rd year/36 cumulative months of ESS child care were deleted.
 - References to sliding fee scale were changed.
- **Section 3660.5, Participant's Responsibility to Pay ESS Fees to Provider**
 - References to sliding fee scale were changed.

Summary of Changes to Arkansas State Plan for Title IV-A of the Social Security Act

The Arkansas State Plan was revised to:

- (1) Reduce the period of transitional child care, as permitted per Act 514 of 2007 if necessary to avoid overspending the biennial budget for child care.
- (2) Comply with changes made by the Division of Child Care and Early Childhood Education (Section 6.5).

Summary of Changes to TEA Forms

The following forms have been deleted.

DWS/TEA-1412

DWS/TEA-1413

The following forms are replacements.

DWS/TEA-1412

DWS/TEA-1413

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