

All Federal Employees who anticipate being impacted by a potential federal government shutdown should not report to a DWS Local Office to file an unemployment claim until a furlough actually occurs. If a furlough occurs on October 1, 2013, Federal Employees may access www.ezarc.adws.arkansas.gov to file their unemployment claims. Once the claim is filed, affected individuals should report to a DWS local office beginning Monday October 7, 2013 to complete the claim filing process.

**Notice to All Federal Employees Furloughed
as a Result of the Federal Government Shutdown**

The Unemployment Compensation for Federal Employees (UCFE) program is available for unemployed federal workers, including those who are affected by a federal government shutdown. Affected individuals seeking to file a UCFE claim may initiate the claim filing process by accessing www.ezarc.adws.arkansas.gov *after* a federal government shutdown occurs. Once a UCFE claim is filed, affected individuals should bring the following documents to the nearest DWS local office:

- A picture ID;
- Social Security Card;
- SF-8 or SF-50;
- Individuals who do not have a SF-8 or SF-50, should bring a paystub and the name and address of the federal agency worked for;
- A copy of a W-2 for any federal agency worked for during 2012.

Generally, UCFE claims must be filed in the state of the last Official Duty Station. Affected individuals whose last Official Duty Station was outside the State of Arkansas and did not earn wages from an Arkansas employer between July 1, 2012 and September 30, 2013, must contact the state of their last Official Duty Station to file a UCFE claim.

A valid waiting period week must be served before benefits can be paid. No unemployment insurance benefits will be paid during a valid waiting week. Affected individuals may experience a payment delay while DWS attempts to obtain official federal wages from the Federal Claims Control Center. Please note that if Congress later authorizes retroactive pay to furloughed federal employees it could potentially result in an overpayment of unemployment insurance benefits for any benefits paid while on furlough.