



**Department of Workforce Services
and
Arkansas Workforce Investment Board Issuance PY 05-07**

From: Artee Williams, Director
Sandra Winston, Executive Director

Date: March 6, 2006

SUBJECT: PY 2005 Workforce Investment Board's National Association of Workforce Board's (NAWB) Forum 2006 for Local Workforce Investment Areas

TO: Local Workforce Investment Areas/Service Providers

1. **Purpose:** To issue procedures for applying for subject funds.
2. **General Information:** On February 15, 2006, the Arkansas Workforce Investment Board approved release of \$25,000 to the ten Local Workforce Investment Areas. These funds are to be used for:
 - NAWB FORUM 2006 Registration
 - Travel Costs for attendees of NAWB FORUM 2006
 - Meals and Lodging for attendees of NAWB FORUM 2006

These funds must be used strictly for costs associated with the NAWB FORUM 2006.

All local areas must have all NAWB FORUM 2006 related expenses charged to these funds by April 30, 2006. At that time, any remaining funds will be redirected for other training opportunities.

Subgrant Award numbers and Funding Amounts are as follows:

| LWIA | Subgrant Number | Amount |
|---------------|------------------------|-------------|
| Central | 05-P0 5-FORUM 2006-90 | \$ 2,500.00 |
| LRWIB | 05-P0 5- FORUM 2006-80 | 2,500.00 |
| Eastern | 05-P0 5- FORUM 2006-31 | 2,500.00 |
| North Central | 05-P0 5- FORUM 2006-20 | 2,500.00 |
| Northeast | 05-P0 5- FORUM 2006-30 | 2,500.00 |

| LWIA | Subgrant Number | Amount |
|--------------|------------------------|----------|
| Northwest | 05-P0 5- FORUM 2006-10 | 2,500.00 |
| Southeast | 05-P0 5- FORUM 2006-40 | 2,500.00 |
| Southwest | 05-P0 5- FORUM 2006-50 | 2,500.00 |
| West Central | 05-P0 5- FORUM 2006-71 | 2,500.00 |
| Western | 05-P0 5- FORUM 2006-60 | 2,500.00 |

NOTE: These funds are to provide additional assistance to qualified areas in carrying out the activities described in the Workforce Investment Act, Public Law 105-220, Section 170(A)(1). As the source of these funds are from the state's 15% reserve funds (which have no administration for local areas), **no WIA-defined Administrative Costs may be charged to these grant funds.**

3. Action Required:

Please submit three (3) complete (original signatures) Subgrant packages to the ADWS Office of Financial Management by Monday, March 13, 2006.

- AR-WIA-3 Notice of Subgrant Award Page (Performance Period shall commence on February 15, 2006 and shall terminate on April 30, 2006)
- PY 2005 Budget
- Budget Back-up (Narrative)
- PY 2005 Program Summary
- Assurances and Certifications

If mailed, address to:

Catharine McWhorter
Arkansas Department of Workforce Services
Office of Financial Management
P.O. Box 2981
Little Rock, AR 72203

If hand delivered, submit to:

Catharine McWhorter
Arkansas Department of Workforce Services
Office of Financial Management
Two Capitol Mall, 1st Floor
Little Rock, AR 72202

- 4. Inquiries:** Contact Catharine McWhorter at 501/537-5886
- 5. Expiration Date:** April 30, 2006