



**Department of Workforce Services  
and  
Arkansas Workforce Investment Board Issuance PY 05-05**

**From:** Artee Williams, Director  
Sandra Winston, Executive Director

**Date:** January 31, 2006

**SUBJECT:** PY 2005 Workforce Investment Board High Concentration of Eligible Youth Grant to eligible Local Workforce Investment Areas

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**TO:** Local Workforce Investment Areas/Service Providers

1. **Purpose:** To issue procedures for applying for subject funds.
2. **General Information:** On January 10, 2006, the Arkansas Workforce Investment Board approved release of \$100,000.00 to the four Local Workforce Investment Areas with High Concentrations of Eligible Youth. The Workforce Investment Act and implementing regulations require States to use a portion of statewide activity funds to provide additional assistance to local areas that have "high concentrations of eligible youth". Of our State's ten local areas, only four areas qualified as having a high concentration of eligible youth.
3. These funds **must be expended no later than June 30, 2006** as they may be subject to recapture by the U.S. Department of Labor.

**Subgrant Award numbers and Funding Amounts are as follows:**

LWIA	Subgrant Number	Amount
Eastern	05-P05-HC YOUTH-31	21,214.00
Northeast	05-P05-HC YOUTH-30	26,331.00
Southwest	05-P05-HC YOUTH-50	25,568.00
Southeast	05-P05-HC YOUTH-40	*26,887.00

**\*Per Budget Committee motion included in the minutes of their December 13, 2005 meeting, and approved at the January 10, 2006 Board meeting, these funds will be withheld toward repayment of the Southeast LWIA's debt of \$268,000.**

NOTE: These funds are to provide additional assistance to qualified areas in carrying out the activities described in the Workforce Investment Act, Public Law 205-220, Section 129©. As the source of these funds are from the state's 15% reserve funds (which have no administration for local areas), **no WIA-defined Administrative Costs may be charged to these grant funds.**

4. **Action Required:**

**Please submit three (3) complete (original signatures) Subgrant packages to the ADWS Office of Financial Management by close of business on Friday, February 10, 2006.**

- AR-WIA-3 Notice of Subgrant Award Page (Performance Period shall commence on January 10, 2006 and shall terminate on June 30, 2006)
- HC Youth Budget Summary
- Budget Back-up (Narrative)
- HC Youth Program Summary
- Assurances and Certifications

**If mailed, address to:**

Arkansas Department of Workforce Services  
Office of Financial Management  
P.O. Box 2981  
Little Rock, AR 72203

**If hand delivered, submit to:**

Arkansas Department of Workforce Services  
Office of Financial Management  
#1 Pershing Circle  
North Little Rock, AR 72114

5. **Inquiries:** Contact Catharine McWhorter at 501/537-5886

6. **Expiration Date:** June 30, 2006