

**EMPLOYMENT ASSISTANCE
ISSUANCE PY 01-8**

Ed Rolle, Director
2001

November 2,

TO: Local Workforce Investment Areas/Service Providers

SUBJECT: Balance of PY 2001 WIA TITLE I - Adult and Dislocated Worker Funds

1. **Purpose:** To issue procedures for accessing subject funds.
2. **General Information:** On June 26, 2001, The Arkansas Employment Security Department, Office of Employment Assistance issued PY 2001 TITLE I - Adult and Dislocated Worker allocations. Initial funding amounts were equal to twenty-five percent (25%) of each local area's total allocation.

This issuance provides procedures to access the remaining seventy-five percent (75%) of those allocations.

3. **Action Required:** Please submit complete Subgrant packages to the AESD Office of Employment Assistance by November 15, 2001.

Subgrant packages must include three (3) originals of the following:

- AR-WIA-3, Notice of Subgrant Award Page
 - Must include appropriate Modification Number
 - Performance Period shall commence on July 1, 2001 and shall terminate on June 30, 2003.
- AR-WIA-4, Program Summary
- AR-WIA-5, Budget Summary
- Budget Back-up (Narrative)
- Assurances and Certifications
- AR-WIA-2, Authorization of Signature (only if there has been a change in personnel or previous authorization is expired)

- Over -

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If mailed, address to:

Arkansas Employment Security Department
Office of Employment Assistance
P.O. Box 2981
Little Rock, AR 72203

If hand delivered, submit to:

Arkansas Employment Security Department
Office of Employment Assistance
#1 Pershing Circle
North Little Rock, AR 72114

4. **Inquiries:** Please call your Workforce Development Specialist.
5. **Attachment:** Balance of PY 2001 WIA TITLE I - Adult and Dislocated Worker Funding Amounts.
6. **References:** a. Employment Assistance Issuance PY 00-6
b. Employment Assistance Issuance PY 00-8
7. **Expiration Date:** June 30, 2003.