

**EMPLOYMENT ASSISTANCE
ISSUANCE PY 01-6**

Ed Rolle, Director

October 3, 2001

TO: Local Workforce Investment Areas/Service Providers

SUBJECT: New Grants to Local Areas for the Development of the One-Stop Delivery System

1. **Purpose:** To issue procedures for applying for subject funds.
2. **General Information:** On August 14, 2001, the Executive Committee of the Arkansas Workforce Investment Board approved the statewide activities budget for WIA Title I funds. Included in this budget was a grant of \$500,000.00 to be distributed equally for the development of the one-stop delivery system. Of this amount, \$250,000.00 must be used for signage at the Workforce Centers utilizing the new logo and themeline developed by *The Communications Group* and approved by the Arkansas Workforce Investment Board.

This translates to a grant of \$50,000.00 to each LWIA, of which \$25,000.00 must be used for the above referenced signage.

The remaining \$25,000.00 may be used for the following:

- Capital Improvements & Renovations, including building and/or accessibility modifications to ensure equal access to programs and services
- Office Furniture/Equipment
Includes:
 - Communications Systems/Phone Lines
 - Computers with Peripherals (printers, scanners, etc.) and Software
- Personnel/Fringe (Program Related)
- Resource Material (Magazine or other periodical subscriptions) & Supplies

NOTE: As the source of these funds are from the state's 15% reserve funds (which have no administration for local areas), **no WIA-defined Administrative Costs may be charged to these grant funds.**

3. **Action Required:** Please submit complete Subgrant packages to the AESD Office of Employment Assistance by October 15, 2001.

Subgrant packages must include the following three (3) originals of the following:

- AR-WIA-3, Notice of Subgrant Award Page (Performance Period shall commence on September 10, 2001 and shall terminate on June 30, 2004)
- PY 2001 1-Stop Budget Summary (attached)
- Budget Back-up (Narrative)
- Assurances and Certifications

Subgrant Award numbers and Funding Amounts are as follows:

<u>LWIA</u>	<u>Subgrant Number</u>	<u>Amount</u>
Central	05-P01-1 STOP-90	50,000
City of Little Rock	05-P01-1 STOP-80	50,000
Eastern	05-P01-1 STOP-31	50,000
North Central	05-P01-1 STOP-20	50,000
Northeast	05-P01-1 STOP-30	50,000
Northwest	05-P01-1 STOP-10	50,000
Southeast	05-P01-1 STOP-40	50,000
Southwest	05-P01-1 STOP-50	50,000
West Central	05-P01-1 STOP-71	50,000
Western	05-P01-1 STOP-60	50,000

If mailed, address to:

Arkansas Employment Security Department
Office of Employment Assistance
P.O. Box 2981
Little Rock, AR 72203

If hand delivered, submit to:

Arkansas Employment Security Department
Office of Employment Assistance
#1 Pershing Circle
North Little Rock, AR 72114

4. **Inquiries:** Contact your Workforce Development Specialist.
5. **Attachment:** PY 2001 1-STOP Budget Summary.
6. **Expiration Date:** October 15, 2001.