

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

**Wednesday, September 2, 2015, 11:00 a.m.
Arkansas Workforce Center at Harrison, Harrison, AR**

Agenda

Call to Order Joe Willis, Executive Director

Action Item 1

Election of Officers Joe Willis, Executive Director

Agenda Item 2 – Action

Terms of Members Chair
Janie Wheeler, Workforce Administrator

Action Item 3 -- Action

Board Bylaws Chair

Agenda Item 4 – Action

Board/CEO Agreement Chair

Agenda Item 5 – Action

Committee Assignments Chair
Janie Wheeler, Workforce Administrator

Board Orientation and

Staff Report Janie Wheeler, Workforce Administrator

Agenda Item 6 – Action

Consent Agenda Chair

- Minutes of June 3, 2015 LWIB meeting
- Eligible Training Provider Programs

Announcements/Other Business

Adjourn

Next meeting date

Wednesday, December 2, 2015, 11:00 am

Election of Officers

The officers of the LWDB shall be the Chairperson, the Vice-Chairperson, and the Executive Secretary. Officers shall be selected by a majority vote of the members. The members of the Board will elect a chairperson annually from among the private sector business representatives. The chairperson serves as the Executive Committee Chair and selects the chairs for all standing committees and taskforces of the Board.

Private Sector Business Representatives

Name	Company
John 'Bo' Phillips	Windstream Hosted Solutions
Johnny Dyess	Altronic Research
Wayne Thompson	Ferguson Country Store
Steve Percival*	Washington Regional Medical Center
Debbie Masterson	Butterball, LLC
Michael McFarland	Arvest Bank
Ross Parker	Parker Farms and Rentals
Rich Davis	SourceGas
Patty Methvin*	Harrison Regional Chamber of Commerce
Steve Clark*	Fayetteville Chamber of Commerce
David Bell*	David Bell, LLC
Justin Rummer	Pace Industries
Billie Reed*	Reed Consulting & Training, LLC

* Represents more than one category

Northwest Arkansas Workforce Development Board

Title	First Name	Last Name	Company Name	Term expires	Category	
Mr.	John 'Bo'	Phillips	Windstream Communications, Inc.	6/30/2017	Business	
Mr.	Johnny	Dyess	Altronic Research, Inc.	6/30/2018	Business	
Mr.	Wayne	Thompson	Ferguson's Country Store	6/30/2017	Business	
Mr.	Steve	Percival	Washington Regional Medical System	6/30/2017	Business	
Ms.	Debbie	Masterson	Butterball LLC	6/30/2016	Business	
Mr.	Mike	McFarland	Arvest Bank	6/30/2016	Business	
Mr.	Ross	Parker	Parker Farms & Rentals	6/30/2016	Business	
Mr.	Rich	Davis	SourceGas Arkansas	6/30/2018	Business	
Ms.	Patty	Methvin	Harrison Regional Chamber of Commerce	6/30/2016	Business	Econ Dev
Mr.	Steve	Clark	Fayetteville Chamber of Commerce	6/30/2018	Business	Econ Dev
Mr.	David	Bell	Braswell Publishing	6/30/2018	Business	Title I, YAD
Mr.	Justin	Rummer	Pace Industries	6/30/2017	Business	
Ms.	Billie	Reed	OUR Cooperative	6/30/2018	Youth related	Business
Mr.	Keith	Vire	Arkansas Support Network	6/30/2018	CBO Disability	
Mr.	Kelley	Sharp	University of Arkansas Facilities Management	6/30/2016	Apprenticeship	
Mr.	Clint	Morris	Local 155 Plumbers & Pipefitters	6/30/2016	Labor	
Mr.	Walter	Hinojosa	NWA Labor Council	6/30/2018	Labor	
Ms.	Jana	Kindall	AR Department of Workforce Services	6/30/2017	Title III, WP	TANF
Ms.	Amy	Jones	Arkansas Rehabilitation Service	6/30/2018	Title IV, Voc Rehab	
Ms.	Carla	Hiebsch	DHS Services for the Blind	6/30/2017	Title IV, Voc Rehab	
Mr.	Ben	Aldama	NWACC Adult Education	6/30/2016	Title II Adult Ed	
Dr.	Ricky	Tompkins	Northwest Arkansas Community College	6/30/2017	Higher Education	

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD BYLAWS

(Proposed September 2, 2015)

ARTICLE I ESTABLISHMENT

SECTION I.

Purpose of Workforce Development Board: The Local Workforce Development Board is established in compliance with the Workforce Innovation and Opportunity Act of 2014 and Arkansas Workforce Innovation and Opportunity Act 971 of 2015 to provide workforce investment activities, through statewide and local workforce development systems. Those systems should increase the employment, retention, and earnings of participants, and increase attainment of recognized postsecondary credentials by participants, and as a result, improve the quality of the workforce, reduce welfare dependency, increase economic self-sufficiency, meet the skill requirements of employers, and enhance the productivity and competitiveness of the Nation.

SECTION II.

Appointment of Members: Appointments and membership shall be in accordance with Federal and State Regulations.

- A. The appointment of members shall be made by the Chief Elected Officials from the nominations received. Each county should be represented. Regional educational cooperatives, employment service, rehabilitation agencies, welfare agencies, labor organizations or other general representation will not be considered to be county specific.
- B. The membership and composition of the LWDB, which for these purposes shall do business as a LWDB shall be certified by the Governor.

SECTION III.

Length of Appointment: Members shall be appointed three (3) year terms, and shall continue to serve until they are replaced. Terms shall be staggered so that most years no more than one-third of the members are appointed or reappointed.

SECTION IV.

Removal of Members: Members who have two (2) consecutive unexcused absences may be considered to have voluntarily resigned with consent of the LWDB Chair. The Chairperson may excuse an absence. In order to obtain an excused absence, a LWDB Member may call or email a LWDB staff member before the meeting date or return his/her attendance sheet with notice that he/she will not be able to attend the meeting. Appointment of a proxy constitutes attendance and will not be counted as an absence. Members may also be removed for good cause by a majority vote of the members present.

ARTICLE II ORGANIZATION

SECTION I.

Officers: The officers of the LWDB shall be the Chairperson, the Vice-Chairperson, and the Executive Secretary. Officers shall be selected by a majority vote of the members. The members of the Board will elect a chairperson annually from among the private sector business representatives. The chairperson serves as the Executive Committee Chair and selects the chairs for all standing committees and taskforces of the Board.

SECTION II.

Committees: There shall be four standing committees of the LWDB: the Executive Committee, One Stop Operations Committee, Youth Committee and Serving Individuals with Disabilities Committee. Short-term ad hoc committees may be appointed, as the LWDB Chair deems necessary or appropriate. Unless otherwise specified, the LWDB Chair shall appoint Committee members and their chairpersons. Youth programs shall be designed, planned, and forwarded by the Youth Committee for LWDB approval and implementation.

- A. The Executive Committee shall be comprised of the LWDB Chair, Vice-Chair, Secretary, and at least two at-large LWDB members. The committee shall have a business majority and shall be representative of Workforce Center communities in the Local Workforce Development Area. The at-large members are to be appointed by the LWDB Chair.
 - a. The Executive Committee shall have the authority of the LWDB to act during the interim between full board meetings under the conditions outlined below:
 - i. The Executive Committee will have a majority on any issues that will require LWDB approval at a later date.
 - ii. All actions of the Executive Committee will be reported at the next convening LWDB meeting for ratification.
 - b. The LWDB Chair shall act as the Executive Committee Chair and shall exercise the power of vote on the Executive Committee only as required to constitute a quorum or break a tie vote.
 - c. The LWDB Chair shall refer to the Executive Committee such business, which in the LWDB Chair's judgement, may require action or approval of the LWDB. All action of the Executive Committee shall be reported to the LWDB at its next meeting following such action and such reports shall become part of the minutes of that meeting.

- B. Any member of the LWDB may appear before the Executive Committee to discuss any items of business of the LWDB. Meetings of the Executive Committee shall be called by the LWDB Chair in such place as the Chair may designate.
- C. All LWDB members will be notified of the meeting date, time, agenda and location when the Executive Committee meets outside of the regular LWDB meeting dates.
- D. The One Stop Operations Committee is a standing committee to provide information and assist with operational and other issues relating to the one-stop delivery system and may include as members representatives of the one-stop partners.
- E. The Youth Committee is a standing committee to provide information and to assist with planning, operational, and other issues relating to the provision of services to youth. A standing committee designated under this section shall include community-based organizations with a demonstrated record of success in serving eligible youth.
- F. The Disabilities Committee is a standing committee to provide information and to assist with operational and other issues relating to the provision of services to individuals with disabilities, including without limitation issues relating to compliance with Section 188 of the Workforce Innovation and Opportunity Act, Pub. L. No. 113-128, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq., regarding providing programmatic and physical access to the services, programs, and activities of the one-stop delivery system, as well as appropriate training for staff on finding employment opportunities for individuals with disabilities, including providing the appropriate supports and accommodations to employment for individuals with disabilities.
- G. Ad hoc committees may be appointed on a short term basis by the Chairperson to address issues of concern to the board which require research, planning, and recommendations of specific workforce, community, or economic development needs of the area.

SECTION III.

Staff: The LWDB shall be provided with the staff necessary to carry out its function. The required staff and the appropriate budget for that staff shall be approved by the LWDB.

SECTION IV.

Budget: The LWDB shall prepare and approve an annual LWDB budget that will be forwarded to the Chief Elected Officials for approval.

ARTICLE III RESPONSIBILITIES

SECTION I.

LWDB Responsibilities:

- A. The local board shall enter into an agreement with the Chief Elected Officials clearly detailing the partnership between the two entities for the governance and oversight of activities under the WIOA.
- B. The local board shall develop a budget for the purpose of carrying out the duties of the local Board. The Chief Elected Officials must approve the budget.
- C. The local board may solicit and accept grants and donations from sources other than federal funds made available under WIOA assuming it has organized itself in a manner to do so.
- D. The local board, in partnership with Chief Elected Officials, shall develop the vision, goals, objectives, and policies for the local workforce development area. The vision shall be aligned with both the economic development mission(s) for the local area and Arkansas Workforce Development Board's (AWBD) goal.
- E. The local board, in partnership with the Chief Elected Officials, shall develop and submit to the Governor, a local strategic plan that meets the requirements in Section 108 of the Workforce Innovation and Opportunity Act.
- F. The local board, with the agreement of the Chief Elected Officials, shall designate or certify one-stop operator(s) and shall terminate for cause the eligibility of one-stop operators.
- G. The local board shall select eligible providers of youth activities by awarding grants or contracts on a competitive basis.
- H. The local board shall identify eligible providers of training services for adults and dislocated workers.
- I. The local board, in partnership with the Chief Elected Officials, shall conduct oversight with respect to local programs of youth, adult, and dislocated worker activities authorized under the WIOA.
- J. The local board, in partnership with the Chief Elected Officials, will negotiate and reach agreement with the ADWB on behalf of the Governor on local performance accountability measures.

- K. The local board shall assist the Governor in developing a statewide employment statistics system.
- L. The local board shall coordinate the workforce activities authorized under WIOA with local economic development strategies, and develop employer linkages with those activities
- M. The local board shall promote the participation of local private sector employers through the statewide workforce development system.
- N. The local board may employ staff and/or utilize other options for carrying out these responsibilities.
- O. The local board is responsible for any other activity as required by the Workforce Innovation and Opportunity Act, Section 107 (d) or by the Governor.

ARTICLE IV MEETINGS

SECTION I.

Meetings: The LWDB shall meet at least quarterly or at the call of the Chair or upon written request of a majority of the members of the Board. The Executive Committee shall meet as often as the Chair determines a need.

SECTION II.

Attendance: Each member of the LWDB shall attend each meeting of the LWDB, in person or by proxy. The member may designate a voting individual to represent him/her if he/she is unable to attend the meeting. The designation of representation shall be in writing, email or by phone and shall be received by the Chairperson or his appointee prior to the meeting.

SECTION III.

Quorum: A quorum of the LWDB shall be present when a majority of the membership is present. Once the quorum has been established it shall be constituted for the duration of the meeting.

SECTION IV.

Agenda: The Agenda shall be prepared by the Chairperson to reflect the principal business of the LWDB. If a member would like an item to be added to the agenda, he/she may do so in writing, five (5) days prior to the scheduled meeting date. All meetings will comply with the Arkansas Freedom of Information Act (FOI).

SECTION V.

Voting: Each member shall have one vote. When voting, LWDB members shall abide by Article IX of these Bylaws concerning conflicts of interest.

SECTION VI.

Conference Calls and Virtual meetings: The LWDB and its committees are authorized to conduct business by conference calls, email, mail, virtual (video or web based) or facsimile when deemed prudent by the Chairperson of the LWDB or by the Committee Chairperson. Such meetings will meet the quorum requirements of the LWDB or its committees.

SECTION VII.

Parliamentary Authority: The rules of parliamentary pro-active in Robert's Rules of Order Newly Revised shall govern all proceedings of the Northwest Arkansas Local Workforce Development Board and all committees. In the case of conflict between Robert's Rules and these bylaws, or between Robert's Rules and a special rule adopted by the LWDB, the bylaws or special rule shall prevail.

ARTICLE V TRAVEL EXPENSES

SECTION I.

Travel: Each LWDB or committee member will be reimbursed for travel costs to attend committee or LWDB meetings and when traveling as a representative of the LWDB to special meetings and/or conferences. Travel costs will be reimbursed per the current federal travel regulations or as approved by the LWDB.

ARTICLE VI FISCAL AND PERIODIC REPORTS

SECTION I.

Fiscal Year: The fiscal year shall be the same as the State's for all Workforce Development programs.

SECTION II.

Annual Reporting: No less than once annually, fiscal reports will be made to the CEO/LWDB and the State of Arkansas.

ARTICLE VII AMENDMENTS

SECTION I.

Amendments: Upon formal motion, these bylaws may be amended by a two-thirds vote of the members present.

**ARTICLE VIII
RESOLUTION OF DISPUTES**

SECTION I.

Any complaint or dispute arising out of business conducted by the LWDB involving policy or procedure shall be subject to resolution under the following procedure. The complaint or dispute shall be brought before the Executive Committee at either a regular meeting or a specially called meeting. If the Executive Committee cannot mutually resolve the matter, it shall be presented to the LWDB for a deciding vote.

**ARTICLE IX
CONFLICT OF INTEREST**

SECTION I.

Board members shall avoid both conflict of interest and the appearance of conflict of interest in the conduct of LWDB business. A potential conflict of interest exists if a LWDB member takes any action, the effect of which would be to their private financial gain or loss, or to that of their family or employer. A potential conflict does not exist if the financial gain or loss affects to the same degree all people in the Local Workforce Development Area or a large class of people with which the member is associated.

SECTION II.

If a potential conflict of interest arises, the affected LWDB member must give notice before taking action. Such disclosure of potential conflict of interest, including the source of conflict, will be made part of the minutes of the meeting. The affected Board Member must refrain from any discussion or voting on that issue.

**ARTICLE X
NEPOTISM**

SECTION I.

LWDB members shall not engage in the practice of nepotism. The LWDB shall not employ a member of the family of a LWDB member, a subrecipient employee family member, or governing board family member. An exception applies when a member of an employee's family is elected to the LWDB after the employee is hired. (No termination of employees shall occur for persons employed under a previous policy.) If federal and/or state statutes, regulations, affirmative action and equal employment opportunity plans allow for the waiver of this restriction, the LWDB may choose to concur and waive this restriction on a case-by-case basis upon the formal authorization of the full board enacted by a majority vote. For purposes of this section, the term family applies to: wife, husband, son, daughter, mother, father, grandfather, grandmother, grandchild, brother, brother-in-law, sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, stepparent and stepchild.

**ARTICLE XI
INDEMNIFICATION**

SECTION I.

The Board shall indemnify any past or present LWDB member, past or present staff person, or past or present officer against expenses actually and reasonably incurred by that person in connection with the defense of any action, suit or proceeding, civil or criminal, in which he/she is made a party by reason of his/her affiliation with the LWDB.

SECTION II.

The right of indemnification under this Article is only available to the extent that the power to so indemnify is lawful and to the extent that the person to be indemnified is not insured or otherwise indemnified.

SECTION III.

The LWDB shall have the power to purchase and maintain insurance, if needed or required, sufficient to meet this Article's indemnification requirements.

AGREEMENT
Between the
Northwest Arkansas Chief Elected Officials
and the Northwest Arkansas Local Workforce Development Board

In accordance with the Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128) and Arkansas Workforce Innovation and Opportunity Act (Act 791), hereinafter referred to as the Act, the Northwest Arkansas Local Workforce Development Board (hereinafter referred to as LWDB) and the Northwest Arkansas Chief Elected Officials (hereinafter referred to as CEOs), hereinafter agree to be bound under the provision of this agreement by affixing the signature of the duly authorized representatives of the parties.

The CEOs have appointed, and the Governor has certified, the LWDB. The CEOs will appoint replacements for vacancies on the LWDB in accordance with the Act upon notification from the LWDB Chairman that such vacancy exists, which shall include notification when the term of a LWDB member expires. The CEOs have appointed LWDB members in a manner to ensure fair and equitable representation across the Northwest Arkansas Local Workforce Development area, and will appoint replacements to maintain the balance.

It shall be the responsibility of the LWDB to provide governance over the programs and operations referenced in the Act, in partnership and with the approval of the CEOs. The LWDB will develop and submit the local Unified Plan for the Northwest Arkansas Local Workforce Development Area, upon approval of such Plan by the CEOs. The Plan will be submitted after public comment has been obtained, with appropriate responses made to such comments, and the comments and responses included in the Plan. LWDB governance will include monitoring and reporting on the Unified Plan once the Plan has been approved by the Governor.

The LWDB is authorized to contract with staff to assist in conducting the business of the LWDB. The LWDB will prepare budgets as required and may accept contributions and grant funds for Workforce Development programs and operations within the Local Workforce Development Area. The LWDB has contracted with the Northwest Arkansas Economic Development District, Inc. to act as staff for the LWDB.

The LWDB staff will assist the LWDB and CEOs in solicitation and review of proposals for One-Stop operators in this area. The LWDB will ensure that One-Stop Career Centers are operated within the Northwest Arkansas Local Workforce Development area, with physical locations, affiliate locations or electronic links as best fits the Unified Plan and program operations within the area.

The CEOs have selected Northwest Arkansas Economic Development District, Inc. (NWAEDD) as the fiscal agent for the LWDB. NWAEDD shall be bound by the Act,

appropriate OMB circulars, and state and federal regulations, and will be liable for all funds received under WIOA.

The LWDB will designate a One-Stop Operator with the approval of the CEOs.

Each entity designated, contracted, or retained shall be responsible for the eligibility of participants served, and funds spent or obligated in program operation, including the extension of that liability to contractors and subcontractors receiving funds under Title I of WIOA.

The LWDB shall establish such rules and by-laws as are appropriate under the Act and that are necessary to carry out its functions and responsibilities under the Act.

The CEOs and LWDB hereby certify and assure that they will comply with all provisions in the Act, applicable regulations, the policies, and directives established by the Governor and the state Workforce Development Board.

Doug Sprouse, Chairperson
Northwest AR Chief Elected Officials

, Chairperson
Northwest AR Local Workforce
Development Board

Northwest Arkansas Local Workforce Development Board Committees

Arkansas Act 907 of 2015 defines the required committees for the local workforce development boards in Arkansas. The Executive Committee is not required by law. Standing committees shall be chaired by a member of the local workforce development board, may include other members of the local workforce development board and shall include other individuals who the local Board determines to have appropriate experience and expertise.

Executive

The Executive Committee shall be comprised of the LWDB Chair, Vice-Chair, Secretary, and at least two at-large LWDB members. The committee shall have a business majority and shall be representative Workforce Center communities in the Local Workforce Development Area. The at-large members are to be appointed by the LWDB Chair.

The Executive Committee shall have the authority of the LWDB to act during the interim between full board meetings under the conditions outlined below

One Stop Delivery Operations

A standing committee to provide information and assist with operational and other issues relating to the one-stop delivery system and may include as members representatives of the one-stop partners.

Previously Workforce Center Certification Committee and Request for Proposal Review Committee

Youth Committee

A standing committee to provide information and to assist with planning, operational, and other issues relating to the provision of services to youth. A standing committee designated under this section shall include community-based organizations with a demonstrated record of success in serving eligible youth.

A local board may designate an existing entity such as an effective youth council as the standing youth committee if its membership meets the WIOA membership requirements.

Disabilities

A standing committee to provide information and to assist with operational and other issues relating to the provision of services to individuals with disabilities, including without limitation issues relating to compliance with Section 188 of the Workforce Innovation and Opportunity Act, Pub. L. No. 113-128, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq., regarding providing programmatic and physical access to the services, programs, and activities of the one-stop delivery system, as well as appropriate training for staff on finding employment opportunities for individuals with disabilities, including providing the appropriate supports and accommodations to employment for individuals with disabilities.

NORTHWEST ARKANSAS LOCAL WORKFORCE INVESTMENT BOARD

Minutes of Meeting June 3, 2015

A meeting of the Northwest Arkansas Local Workforce Investment Board (LWIB) was held Wednesday, June 3, 2015, at the Arvest Bank Conference Room in Springdale, Arkansas at 11:00 a.m.

Board Members present were:

MR. DAVID BELL, BERRYVILLE (BUSINESS)
MS. LOSI BETHARDS, (AMERICAN INDIAN CENTER)
MR. RICH DAVIS, (BUSINESS)
MR. JOHN DYASS, YELVILLE (BUSINESS)
MR. PATRICK FLENNIKEN, HARRISON (VETERAN SERVICES)
MR. PRESTON HALEY, ROGERS (DHS TEA-WtW)
MS. CARLA HIEBSCH, HARRISON (SERVICES FOR THE BLIND)
MR. DOYCE HILL, (AR DEPT. OF WORKFORCE SERVICES)
MR. WALTER HINOJOSA, BELLA VISTA (LABOR)
MS. AMY JONES, FAYETTEVILLE (ARKANSAS REHABILITATION SERVICES)
MR. MICHAEL LANIER, SPRINGDALE (CSBG-CBO)
MS. CHRISTY MANNING-OWEN, (OLDER WORKERS)
MR. MIKE MCFARLAND, SPRINGDALE (BUSINESS)
MS. PATTY METHVIN, HARRISON (CHAMBER OF COMMERCE)
MR. ROSS PARKER, HARRISON BUSINESS)
MS. BILLIE REED, HARRISON (EDUCATIONAL COOPERATIVE)

Board Members not present, but represented by proxy were:

MS. NELL BONDS, (ED VOC ENTITY/TITLE II ADULT ED & LITERACY) – proxy Amy Bell
MR. KEITH VIRE, SPRINGDALE (CSBG-CBO) – proxy Syard Evans

Board Members absent and excused by Chair were:

MR. STEVE CLARK, FAYETTEVILLE (CHAMBER OF COMMERCE)
MR DAVID GUSTIN, SPRINGDALE (LABOR)
MS. DEBBIE MASTERSON, HUNTSVILLE (BUSINESS)
MR. STEVE PERCIVAL, FAYETTEVILLE (BUSINESS)
MR. BO PHILLIPS, HARRISON (BUSINESS)
MR. JACKSON RHOADES, MOUNTIAN HOME (BUSINESS)
MR. WAYNE THOMPSON, ST. JOE (BUSINESS)

Others present were:

Mr. Jim Hall, NWACC
The Honorable Lioneld Jordan, Mayor of Fayetteville
Mr. Ricky Tompkins, NWACC
Mr. Mike Harvey, NWA Council
Ms. Janie Wheeler, NWAEDD

Mr. Eddie Treece, NWAEDD
Ms. Rhonda Guynn, NWACDC
Ms. Brenda Still, NWACDC
Mr. Keith Peterson, NWACC
Ms. Donna Carney, NWACDC
Ms. Susan Daniel, NWACDC
Mr. Hershell West, Arkansas Promise Grant
Mr. Phillip Adams, Arkansas Promise Grant
Mr. Mike Fohner, Youth Strategies
Mr. Tim Cornelius, NWACC
Ms. Susan Sangren, NWACDC
Ms. Jana Kindall, ADWS
Ms. Jenny Patoka, ADWS
Mr. Clint Morris, Local Union 155/CLC
Ms. Christie Swanson, Arkansas Democrat-Gazette

The meeting was called to order by CHAIRMAN JOHN DYESS at 11:05 a.m. CHAIRMAN DYESS welcomed the Board and guests.

Motion to approve the actions of the March 16, 2015 Executive Committee Actions was made by MR. MIKE McFARLAND and seconded by MR. ROSS PARKER. Motion carried. Actions of the Executive Committee included approval of the Minutes of the February 20, 2013 Executive Committee meeting; approval of the revised Budget for Program Year 2014; approval of the extension of the Youth Provider Contract with Northwest Arkansas Certified Development Company for Program Year 2015; and approval for the Board members to exceed the federal room rate for the National Association of Workforce Board Forum 2015.

A motion to approve the extension of the Adult and Dislocated Worker Provider Contract with the Northwest Arkansas Certified Development Company for Program Year 2015 was made by MR. MICHAEL LANIER and seconded by MR. PATRICK FLENNIKEN. Motion carried.

A motion to approve the Budget Program Year 2015 was made by MR. DAVID BELL and seconded by MR. McFARLAND. Motion carried.

MR. PARKER, MS. PATTY METHVIN, Ms. Janie Wheeler and Ms. Susan Sangren reported to the Board their recent NAWB Conference experiences and the things they learned while on their trip to Washington D.C.

Ms. Janie Wheeler made a request that the Board approve the request for local area designation for the Northwest Arkansas Workforce Development Area as WIA transitions to WIOA. Motion to allow Ms. Wheeler to make the request was made by MR. RICH DAVIS and seconded by MR. BELL. Motion carried.

Motion to approve the consent agenda including approval of Minutes of December 3, 2014 Meeting and approval of the Eligible Training Provider Applications was made by MR. McFARLAND and seconded by MR. HINOJOSA. Motion carried.

In other business Phillip Adams from the University of Arkansas updated the Board on the progress being made in implementing the Promise Grant. He also praised the CDC Staff for their cooperation and willingness to work together as a team along with other agencies to attain the desired outcome of the grant.

There being no further business to discuss a motion to adjourn was made by MR. HINOJOSA and seconded by MR. DAVIS. Motion carried and meeting adjourned at 12:15 pm.

Programs Recommended for Approval 9/2/2015

<u>Provider</u>	<u>Program</u>	<u>Training Level</u>	<u>CIP Code</u>	<u>Cert Date</u>
Northwest Arkansas Community College	Respiratory Therapist	Associate Degree	51.0908	6/30/2015
Northwest Arkansas Community College	Physical Therapist Assistant		51.0806	6/30/2015
Northwest Arkansas Community College	PCA+	Other	51.3902	6/30/2015
Northwest Arkansas Community College	Paramedic-Associate	Associate Degree	51.0904	6/30/2015
Northwest Arkansas Community College	Paramedic-EMT Basic	Certificate of Proficiency	51.0904	6/30/2015
Northwest Arkansas Community College	Paralegal Studies	Associate Degree	22.0302	6/30/2015
Northwest Arkansas Community College	Logistics Management	Technical Certificate	52.0203	6/30/2015
Northwest Arkansas Community College	Health Information Management Coding	Technical Certificate	51.0707	6/30/2015
Northwest Arkansas Community College	Health Management Information	Associate Degree	51.0707	6/30/2015
Northwest Arkansas Community College	Graphic Design	Technical Certificate	50.0409	6/30/2015
Northwest Arkansas Community College	Graphic Design	Certificate of Proficiency	50.0409	6/30/2015
Northwest Arkansas Community College	Graphic Design	Associate Degree	50.0402	6/30/2015
Northwest Arkansas Community College	General Business	Technical Certificate	52.0302	6/30/2015
Northwest Arkansas Community College	General Business	Associate Degree	52.0201	6/30/2015
Northwest Arkansas Community College	Fire Science Administration and Technology	Associate Degree	43.0203	6/30/2015
Northwest Arkansas Community College	Entrepreneurship	Technical Certificate	52.0701	6/30/2015

Northwest Arkansas Community College	Emergency Medical Technology-Paramedic	Technical Certificate	51.0904	6/30/2015
Northwest Arkansas Community College	Electronics Technology	Associate Degree	15.0303	6/30/2015
Northwest Arkansas Community College	Early Childhood Education	Associate Degree	19.0709	6/30/2015
Northwest Arkansas Community College	Early Childhood Education	Associate Degree	13.1210	6/30/2015
Northwest Arkansas Community College	Early Childhood Development Specialist	Technical Certificate	19.0709	6/30/2015
Northwest Arkansas Community College	Culinary Arts-Hospitality Management	Technical Certificate	52.0901	6/30/2015
Northwest Arkansas Community College	Culinary Arts-Hospitality Management	Certificate of Proficiency	52.0901	6/30/2015
Northwest Arkansas Community College	Culinary Arts-Hospitality Management	Associate Degree	12.0503	6/30/2015
Northwest Arkansas Community College	Culinary Arts-Baking and Pastry Arts	Technical Certificate	12.0501	6/30/2015
Northwest Arkansas Community College	Culinary Arts-Baking and Pastry Arts	Certificate of Proficiency	12.0501	6/30/2015
Northwest Arkansas Community College	Culinary Arts-Baking and Pastry Arts	Associate Degree	12.0503	6/30/2015
Northwest Arkansas Community College	Culinary Arts	Technical Certificate	12.0503	6/30/2015
Northwest Arkansas Community College	Culinary Arts	Certificate of Proficiency	12.0503	6/30/2015
Northwest Arkansas Community College	Culinary Arts	Associate Degree	12.0503	6/30/2015
Northwest Arkansas Community College	Crime Prevention & Corrections	Certificate of Proficiency	43.0199	6/30/2015
Northwest Arkansas Community College	Computer Information Systems-CyberTechnology	Technical Certificate	11.0101	6/30/2015
Northwest Arkansas Community College	CIS-Information Management Applications	Associate Degree	11.0101	6/30/2015

Northwest Arkansas Community College	CIS-Computer Programming	Associate Degree	11.0101	6/30/2015
Northwest Arkansas Community College	CIS-Computer Networking	Associate Degree	11.0101	6/30/2015
Northwest Arkansas Community College	Associate of Science Agriculture, Food and Life Sciences	Associate Degree	01.0000	6/30/2015
University of Arkansas-Fort Smith	Spanish with Teacher Licensure	Baccalaureate Degree	13.1330	6/30/2015
University of Arkansas-Fort Smith	Spanish	Baccalaureate Degree	16.0905	6/30/2015
University of Arkansas-Fort Smith	Media Communication	Baccalaureate Degree	09.0100	6/30/2015
University of Arkansas-Fort Smith	Accounting	Baccalaureate Degree	52.0301	6/30/2015
Mid-America Truck Driving School, Inc.	Truck & Bus Driver/Commercial Vehicle Operator and Instructor	Industry Recognized Certification	49.0205	8/6/2015
Northeastern State University-Muskogee	Nursing BSN, RN to BSN	Baccalaureate Degree	51.3801	8/11/2015