

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

**Wednesday, June 1, 2016, 11:00 a.m.
Arkansas Workforce Center at Harrison
Harrison, AR**

Agenda

Call to Order John Dyess, Chair

Staff Report Janie Wheeler, Workforce Administrator

Agenda Item 1 -- Action

Extension of Adult/Dislocated Worker Contract John Dyess, Chair

Agenda Item 2 – Action

Program Year 2016 Budget..... John Dyess, Chair

Agenda Item 3 -- Action

Consent Agenda John Dyess, Chair

- Minutes of March 2, 2016 LWDB meeting
- Eligible Training Provider Programs

Agenda Item 4

Thinking and Working Strategically, Report from Board Training and Next Steps

Announcements/Other Business

Adjourn

Future meeting dates:

- Wednesday, September 7, 2016
- Wednesday, December 7, 2016



**NORTHWEST ARKANSAS
ECONOMIC DEVELOPMENT DISTRICT, INC.**

NWAEDD PLAZA
818 Highway 62-65-412 North • P.O. Box 190
Harrison, Arkansas 72602-0190
(870) 741-5404

TO Northwest Workforce Development Board
Chief Elected Officials

FROM Jane A. Wheeler, Workforce Administrator

DATE June 1, 2016

SUBJECT Extension of Title I B Adult and Dislocated Worker Contracts for Program
Year 2016

Based on the accepted Request for Proposals for Title I B Adult and Dislocated Worker Programs presented by Northwest Arkansas Certified Development Company and accepted by the Northwest Workforce Investment Board and approved by the Chief Elected Officials the option to extended or “rollover” these contracts is recommended.

The program performance report for PY 2014 was deemed successful at the Local Workforce Development Board meeting December 2, 2015 and approved as such.

These are cost reimbursement contracts, therefore there is not a concern regarding profit and when discounting inflation of the past years, the number of participants served, the cost and price of continuing this contract appears prudent. The costs of issuing, accepting, evaluating, and negotiating new agreements are cost savings as well.

PY 2016 WIOA Title 1 - Youth, Adult and Dislocated Worker
Activities Funding Information

PY 2016 Youth Activities Funding

LWDA	April 1, 2016 Allocation
Little Rock	\$360,177
Central	\$876,287
North Central	\$725,018
Northeast	\$761,402
Northwest	\$868,157
Southeast	\$711,557
Southwest	\$635,657
West Central	\$779,061
Western	\$525,105
Eastern	\$421,350
	<hr/> \$6,663,771

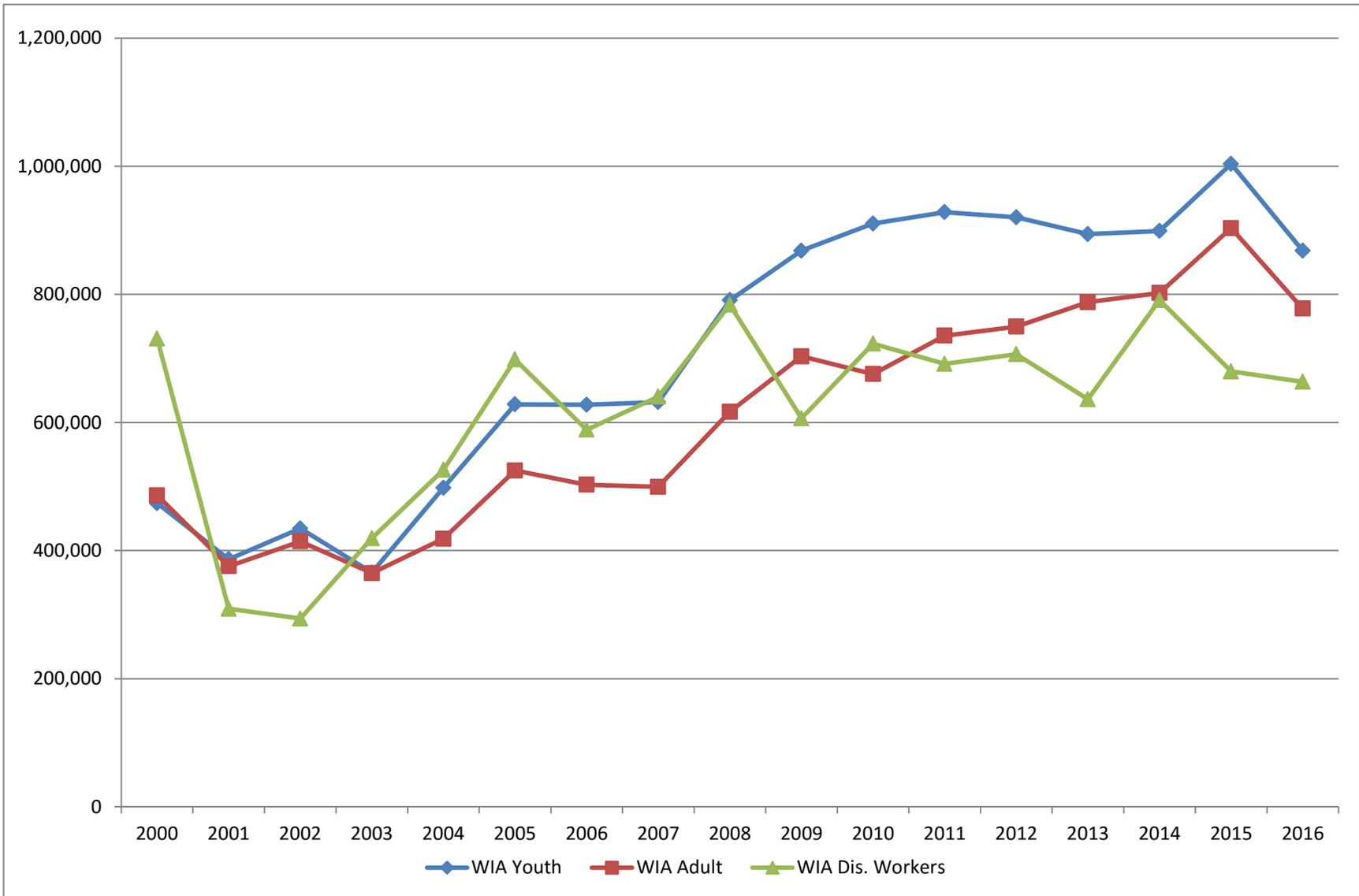
PY 2016 Adult Activities Funding

LWDA		PY Initial Funding	FY Balance October 1, 2016
Little Rock	\$347,439	\$44,243	\$303,196
Central	\$802,732	\$102,219	\$700,513
North Central	\$718,381	\$91,477	\$626,904
Northeast	\$697,611	\$88,832	\$608,779
Northwest	\$777,833	\$99,048	\$678,785
Southeast	\$715,713	\$91,138	\$624,575
Southwest	\$595,983	\$75,891	\$520,092
West Central	\$735,466	\$93,653	\$641,813
Western	\$517,857	\$65,943	\$451,914
Eastern	\$442,779	\$56,383	\$386,396
	<hr/> \$6,351,794	<hr/> \$808,827	<hr/> \$5,542,967

PY 2016 Dislocated Worker Funding

LWDA		PY Initial Funding July	FY Balance October 1, 2016
Little Rock	\$432,467	\$68,339	\$364,128
Central	\$589,033	\$93,080	\$495,953
North Central	\$467,093	\$73,811	\$393,282
Northeast	\$652,981	\$103,186	\$549,795
Northwest	\$663,360	\$104,826	\$558,534
Southeast	\$455,970	\$72,053	\$383,917
Southwest	\$315,507	\$49,858	\$265,649
West Central	\$400,492	\$63,286	\$337,206
Western	\$399,096	\$63,067	\$336,029
Eastern	\$278,227	\$43,967	\$234,260
	<hr/> \$4,654,226	<hr/> \$735,473	<hr/> \$3,918,753

Title I Historical Formula Funding 2000-2016



NORTHWEST ARKANSAS ECONOMIC DEVELOPMENT DISTRICT, INC.

PY 2016 Planning Budget

July 1, 2016 - June 30, 2017

Administrative Entity	Youth	Adult	DLW	Promise Grant	NEG AR - 27	NEG AR - 28	AE Total
Compensation	28,660	25,679	21,905	3,246	11,060	29,450	120,000
Fringe Benefits	5,814	5,209	4,443	635	729	7,170	24,000
Other	22,574	20,230	17,192	3,392	3,351	22,363	99,102
Contractual - CDC	21,036	18,849	16,078	23,215	20,321	84,017	183,516
Unobligated	4,149	43,703	43,663				91,515
Total Administrative Entity	82,233	113,670	103,281	30,488	35,461	143,000	518,133
Local Workforce Investment Board	Youth	Adult	DLW	Promise Grant	NEG AR - 27	NEG AR - 28	LWIB Total
Communications - Postage	39	35	26				100
Mem. Sub. & Professional Act.	1,189	1,068	793				3,050
Printing & Reproductions	39	35	26				100
Travel	1,950	1,750	1,300				5,000
Meeting Costs	1,365	1,225	910				3,500
Total LWIB	4,582	4,113	3,055				11,750
Total Administration	86,815	117,783	106,336	30,488	35,461	143,000	529,883
<i>PY 15 Carryover</i>		<i>40,000</i>	<i>40,000</i>		<i>45,461</i>		<i>125,461</i>
<i>PY 16 Allocation</i>	<i>86,815</i>	<i>77,783</i>	<i>66,336</i>	<i>30,488</i>		<i>143,000</i>	<i>404,422</i>
Program	Youth	Adult	DLW	Promise Grant	NEG AR - 27	NEG AR - 28	Total
Administrative Entity Program	37,000	34,000	29,000	2,871			102,871
Contractual - CDC	844,342	966,050	668,024	271,522	525,232	1,287,000	4,562,170
Total Program	881,342	1,000,050	697,024	274,393	525,232	1,287,000	4,665,041
<i>PY 15 Carryover</i>	<i>100,000</i>	<i>300,000</i>	<i>100,000</i>		<i>525,232</i>		<i>1,025,232</i>
<i>PY 16 Allocation</i>	<i>781,342</i>	<i>700,050</i>	<i>597,024</i>	<i>274,393</i>		<i>1,287,000</i>	<i>3,639,809</i>
Total Budget	968,157	1,117,833	803,360	304,881	560,693	1,430,000	5,194,924

Other Operating Expenses include accounting and payroll, audit, advertising, postage, telephone, computer and software, insurance, maintenance and repair of equipment, service fees, materials and supplies, memberships, subscriptions, professional activities, printing and reproduction, rent/building usage, training and education, staff travel

NORTHWEST ARKANSAS CERTIFIED DEVELOPMENT COMPANY

PY 2016 Planning Budget

July 1, 2016 - June 30, 2017

	PROGRAM							ADMIN							TOTAL
	Youth	Adult	DLW	Promise	NEG	NEG	Total	Youth	Adult	DLW	Promise	NEG	NEG	Total	
				Grant	AR -27	AR - 28					Grant	AR-27	AR-28		
Operating Budget															
Compensation	233,942	211,740	180,134	67,693	35,006	38,041	766,556	5,374	4,815	4,108	15,778	12,353	60,583	103,011	869,567
Fringe Benefits	74,251	66,528	56,750	22,509	3,175	13,025	236,238	1,774	1,589	1,355	4,642	3,573	17,914	30,847	267,085
Other	82,462	73,884	63,026	20,692	7,082	17,841	264,987	13,888	12,445	10,615	2,795	4,395	5,520	49,658	314,645
Total Operating Budget	390,655	352,152	299,910	110,894	45,263	68,907	1,267,781	21,036	18,849	16,078	23,215	20,321	84,017	183,516	1,451,297
Participant Expenses	353,687	313,898	268,114	160,628	479,969	1,218,093	2,794,389								2,794,389
Total Budget	744,342	666,050	568,024	271,522	525,232	1,287,000	4,062,170	21,036	18,849	16,078	23,215	20,321	84,017	183,516	4,245,686
PY 15 Carryover Funds															
Participant Funds	100,000	300,000	100,000				500,000								500,000
Total Available Funds	844,342	966,050	668,024	271,522	525,232	1,287,000	4,562,170	21,036	18,849	16,078	23,215	20,321	84,017	183,516	4,745,686

Other Operating Expenses include accounting and payroll, audit, advertising, postage, telephone, computer and software, insurance, maintenance and repair of equipment, service fees, materials and supplies, memberships, subscriptions, professional activities, printing and reproduction, rents/building usage, training and education, staff travel

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD
Minutes of Meeting March 2, 2016

A meeting of the Northwest Arkansas Local Workforce Development Board (LWDB) was held Wednesday, March 2, 2016, at Walmart Auditorium, Shewmaker Center for Workforce Technologies NWACC, Bentonville, Arkansas at 11:00 A.M.

Board Members present were:

MR. BEN ALDAMA, NWACC ADULT ED.
MR. STEVE CLARK, FAYETTEVILLE CHAMBER OF COMMERCE
MR. JOHN DYESS, ALTRONIC RESEARCH, INC.
MR. WALTER HINOJOSA, NWA LABOR COUNCIL
MS. AMY JONES, ARKANSAS REHABILITATION SERVICES
MS. JANA KINDALL, AR DEPT. OF WORKFORCE SERVICES
MR. ALEX MARTINEZ, THE JOB GUIDE
MR. MIKE MCFARLAND, ARVEST BANK
MS. PATTY METHVIN, HARRISON REGIONAL CHAMBER OF COMMERCE
MR. ROSS PARKER, PARKER FARMS AND RENTALS
MR. STEVE PERCIVAL, WASHINGTON REGIONAL MEDICAL SYSTEM
MS. BILLIE REED, OUR COOPERATIVE
MR. KELLY SHARP, UNIVERSITY OF ARKANSAS FAYETTEVILLE
MS. TINA SHELBY, DHS SERVICES FOR THE BLIND
MR. RICKY TOMPKINS, NWACC

Board members not present, but represented by proxy were:

MR. KEITH VIRE, ARKANSAS SUPPORT NETWORK – proxy Ms. Andrea Hall
MR. DAVID BELL, DAVID BELL, LLC. – proxy MR. ROSS PARKER

Board Members absent and excused by Chair were:

MR. RICH DAVIS, SOURCEGAS ARKANSAS
MS. DEBBIE MASTERSON, BUTTERBALL LLC
MR. CLINT MORRIS, LOCAL 155 PLUMBERS AND PIPEFITTERS
MR. BO PHILLIPS, WINDSTREAM COMMUNICATIONS, INC.
MR. JUSTIN RUMMER, PACE INDUSTRIES
MR. WAYNE THOMPSON, FERGUSONS COUNTRY STORE

Others present were:

Mr. John W. Jones, ADWS Fayetteville
Mr. Joe Willis, NWAEDD
Ms. Janel Cotter, ASU Mt. Home
Ms. Stephanie Blair, ADWS Little Rock
Ms. Amber Jackson, ADWS Little Rock
Mr. Doss Burgess, ADWS Little Rock
Mr. Doyce Hill, ADWS – Area I
Mr. Tom Freking, NTI
Ms. Mary Jordan, NWACDC
Ms. Kathleen Dorn, NTI Adult Ed.
Mr. Robbie Cornelius, Fayetteville Adult Ed.
Mr. Tim Cornelius, NWACC
Ms. Cheryl Pickering, NWAESC
Mr. Rick Michaud, DWS Rogers
Ms. Susan Daniel, NWACDC Fayetteville

Ms. Stacy Harper, Job Corps
Ms. Kim Garrett, Fayetteville Schools
Ms. Trish Miller, Baxter County Adult Ed.
Mr. Eddie Treece, NWAEDD
Ms. Janie Wheeler, NWAEDD

The meeting was called to order at 11:06 A.M. by Chair JOHN DYESS. A short video presentation was made to the Board about one of the Promise Grant Participants and the progress she has made since starting in the Promise Grant Program in 2015. CHAIR DYESS asked Ms. Wheeler to provide the staff report to the Board.

CHAIR DYESS asked MS. PATTY METHVIN to present the Youth Committee Report. She updated the Board on the discussion the Youth Council had on expanding their focus to include transportation and follow-up on clients, the recommendation of approval of the Title IB Youth Provider Contract Renewal, a Promise Grant update, the possibility of longer meetings, the partnerships that are being established, and an update on Career and Technical Education in Northwest Arkansas by MS. BILLIE REED and Ms. Cheryl Pickering.

CHAIR DYESS introduced the second agenda item. MS. AMY JONES will be representing the Local Board at the National Association of Workforce Boards Forum 2016 Conference in Washington, D.C. on March 12 through March 15, 2016. Motion was made by MR. MIKE MCFARLAND and seconded by MR. ROSS PARKER for MS. JONES to exceed the current federal room rate. Motion carried.

Next on the agenda was the Extension of the Youth Provider Contract with a Cost/Price Analysis. Motion to approve the extension of the Youth Provider Contract with the Northwest Arkansas Certified Development Company for one year was made by MS. METHVIN and seconded by MR. MCFARLAND. Motion carried.

Updates on the Regional Workforce Planning Grants were made by Mr. Keith Peterson from Northwest Arkansas Community College, MS. REED for North Arkansas College, Ms. Wheeler for University of Arkansas Global Campus and Ms. Janel Cotter for Arkansas State University at Mountain . All schools expressed the intention of applying for the upcoming Implementation Grant funding and asked for Board support.

Ms. Wheeler informed the Board about the Local Workforce Board Training provided by Rick Mayer for the US Department of Labor April 27, 2016 in Little Rock. All Local Board members are asked to attend. She also spoke about the State Combined Plan, Eligible Training Provider Policy from the State, Committee Assignments, and the Workforce Center Reports. MS. REED updated the Board on the Career and Tech Education in Northwest Arkansas.

Approval of the consent agenda including the minutes of the December 2, 2015 meeting and the approval of the Eligibility Training Provider List was made on a motion by MR. PARKER and seconded by MR. STEVE PERCIVAL. Motion carried.

There being no further business CHAIR DYESS entertained a motion to adjourn. Motion was made by MR. PARKER and seconded by MR KELLEY SHARP. Motion carried and meeting was adjourned at 11:48 A.M.

Eligible Training Provider Applications

Programs Recommended for Approval 6/1/16				
<u>Provider</u>	<u>Program</u>	<u>Training Level</u>	<u>CIP Code</u>	<u>Cert Date</u>
Arkansas State University-Mountain Home	Heating, Ventilating, Air Conditioning (HVAC)	Technical Certificate	47.0201	4/1/2016
Crowder College-Neosho	Certified Nurse Assistant Specialist	Occupational Skills Certificate/Credential	51.3902	4/1/2016

Local Workforce Development Board Strategic Training
April 27, 2016, DoubleTree Hotel Little Rock, AR

Board members and staff that attended:

Ross Parker, Parker Farms & Rentals	Patty Methvin, Harrison Regional Chamber of	Billie Reed, OUR Coop, Reed
Bo Phillips, TierPoint	Ben Aldama, NWACC Adult Ed	Walter Hinojosa, NWA Labor Council
Ricky Tompkins, NWACC	Steve Percival, Washington Regional	Amy Jones, Arkansas Rehab
Kelley Sharp, UAF,	Clint Morris, Local 155	Jana Kindall, DWS
Amanda Connell, Services for the Blind	Eddie Treece, NWAEDD	Janie Wheeler, NWAEDD

Thanks to the Board members that were able to be a part of the Strategic Board Training. Your input was valuable and we know that much needs to be done. Our Board is fortunate to have seasoned as well as new members – this gives us wisdom and fresh ideas as we face our new opportunity to strategically implement the Workforce Innovation and Opportunity Act (WIOA) in our area. Developing a shared vision with our partners brings down barriers; we have been working on that for over a year in Northwest with the monthly Core and Core+ Partner meetings. In order to move forward we need to help stakeholders become stockholders. We need to widen our circle of partners.

The three things we committed to do when we got home are:

- Board training
- Needs assessment, need data from employers, agencies and partners
- Understand the players in the region by county

There were a number of things that you asked for, some are found through web links that follow.

WorkforceGPS (formerly Workforce3one.org) <https://www.workforcegps.org/>
This site is a wealth of information about all things Workforce.

The ION Network on WorkforceGPS <https://ion.workforcegps.org/sitecore/content/sites/WIOA/home>

Local Leadership and Governance and other assessments (QSAP, Quick Step Action Planner) http://www.workforcegps.org/QSAP_App

Arkansas State WIOA resource page <http://www.accessarkansas.org/esd/wioa.htm>

Arkansas Combined State Plan (draft)
<http://www.accessarkansas.org/esd/AWDB/pdfs/public%20comment/Draft%20State%20Plan%20for%20Public%20Comment%202-8-2016.pdf>

Arkansas Research Center link from State Plan (page 3)
Projected job growth <http://arkansasresearchcenter.org/arc/index.php?cID=153>
Projected job growth charts
<http://arkansasresearchcenter.org/arc/index.php?cID=154>

Next Steps on Commitments

What is needed, how to do it, who to do it

Board Training

What is needed?	How to do it?	Who to do it?

Needs assessment, need data from employers, agencies and partners

What is needed?	How to do it?	Who to do it?

Understand the players in the region by county

What is needed?	How to do it?	Who to do it?