

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

Wednesday, March 2, 2016, 11:00 a.m.
Walmart Auditorium, Shewmaker Center for Workforce Technologies
NWACC, Bentonville, AR

Agenda

Call to OrderJohn Dyess, Chair

Staff Report Janie Wheeler, Workforce Administrator

Agenda Item 1 -- Action

Youth Committee ReportPatty Methvin, Youth Committee Chair

Agenda Item 2 – Action

Exceed Room Rate for NAWB 2016John Dyess, Chair

Agenda Item 3 -- Action

Extension of Youth Provider Contract with Cost/Price AnalysisJohn Dyess, Chair

Agenda Item 4 – Information

Update on Regional Workforce Planning Grants NWACC, NAC, UA Global Campus, ASUMH

Agenda Item 5 – Information Janie Wheeler, Workforce Administrator

- Local Workforce Board Training provided by DOL
- State Combined Plan
- Eligible Training Provider Policy from State
- Committee Assignments
- Workforce Center Reports
- Career and Tech Education in Northwest Arkansas

Agenda Item 6 – Action

Consent AgendaJohn Dyess, Chair

- Minutes of December 2, 2015 LWDB meeting
- Eligible Training Provider Programs

Announcements/Other Business

Adjourn

Future meeting dates:

- Wednesday, April 27, 2016 Local Board Training in Little Rock
- Wednesday, June 1, 2016
- Wednesday, September 7, 2016
- Wednesday, December 7, 2016

National Association of Workforce Boards
Forum 2016 Conference
March 12-15, 2016
Washington D.C.

Ms. Amy Jones is the LWDB member who will represent the Local Board at the National Association of Workforce Boards Forum 2016 Conference in Washington, D.C. March 12 through March 15, 2016.

The current maximum Federal Room rate is \$226 per night plus tax. The room rate is \$281 per night plus tax at the Washington Hilton Hotel, the conference location. LWDB approval is required to exceed the per diem rate.



**NORTHWEST ARKANSAS
ECONOMIC DEVELOPMENT DISTRICT, INC.**

NWAEDD PLAZA

818 Highway 62-65-412 North • P.O. Box 190

Harrison, Arkansas 72602-0190

(870) 741-5404

TO Northwest Workforce Development Board
FROM Janie Wheeler, Workforce Administrator
DATE March 2, 2016
SUBJECT Extension of Youth Program Contract with Cost/Price Analysis

Based on the accepted Request for Proposals for Title IB Youth Services presented by the Northwest Arkansas Certified Development Company and accepted by the Northwest Arkansas Workforce Investment Board and approved by the Chief Elected Officials the option to extend or “rollover” this contract is recommended.

The program performance report for PY 2014 was deemed successful at the Northwest Workforce Development Board meeting December 2, 2015 and approved as such.

This is a cost reimbursement contract, therefore there is not a concern regarding profit and when discounting inflation of the past year, the number of participants served and therefore the cost and price of continuing this contract appears prudent. The costs of issuing, accepting, evaluating and negotiating new agreements are cost savings as well.

A Cost/Price Analysis has been completed for the Youth Program for Program Year 2014.

The average Cost per Participant for Northwest for Program Year 2014 was \$4,609.78. The number of Youth served during that timeframe was 195.

The average Cost per Participant for the State of Arkansas for Program Year 2014 was \$4,311.93. Total number of Arkansas Youth served in Program Year 2014 was 1,442.

This data was published in the PY 2014 Annual Report for the Arkansas Workforce Development Board.

Northwest Workforce Development Board Committees

First	Last Name	Company Name	Executive	One Stop	Youth	Disabilities
Ben	Aldama	NWACC Adult Ed		X		
David	Bell	David Bell, LLC				
Steve	Clark	Fayetteville Chamber of Commerce				
Rich	Davis	SourceGas Arkansas				
John	Dyess	Altronic Research, Inc.	Chair			
Walter	Hinojosa	NWA Labor Council		X		
Amy	Jones	Arkansas Rehabilitation Service		X	X	X
Jana	Kindall	Department of Workforce Services		X		
Alex	Martinez	The Job Guide				
Debbie	Masterson	Butterball LLC				
Mike	McFarland	Arvest Bank	Vice Chair		X	
Patty	Methvin	Harrison Regional Chamber of Commerce		X	Chair	
Clint	Morris	Local 155 plumbers & Pipefitters		X		
Ross	Parker	Parker Farms & Rentals	Secretary	Chair		
Steve	Percival	Washington Regional Medical System	at large		X	
Bo	Phillips	Windstream Communications, Inc.				
Billie	Reed	OUR Cooperative			X	
Justin	Rummer	Pace Industries				
Kelley	Sharp	UA Fayetteville		X	X	
Tina	Shelby	DHS Services for the Blind				X
Wayne	Thompson	Ferguson's Country Store				
Ricky	Tompkins	NWACC		X		
Keith	Vire	Arkansas Support Network	at large			Chair
Alan	Yarbrough	Searcy County School District			SME	
Donna	Carney	NWA Certified Development Co.		SME	SME	
Doyce	Hill	Department of Workforce Services		SME		
Susan	Daniel	NWA Certified Development Co.				SME
Amy	Bell	North Arkansas College			SME	
Sharon	Chaney	NW Regional Housing			SME	
Mike	Fohner	Youth Strategies			SME	
Keith	Peterson	NWACC			SME	
Kim	Garrett	Fayetteville Schools			SME	
James	Moss	Job Corps			SME	
Chung	Tan	Fayetteville Chamber of Commerce			SME	

All Offices					Calendar 2015													
WIA Resource Center										WIA	DWS							
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts	
January	1,891	277	157	43	1,051	262	39	70	229	750	1,403	248	5,226	66	32	368	180	
February	1,350	224	128	34	677	161	31	63	218	522	975	217	3,144	38	31	364	96	
March	1,464	249	145	60	759	223	45	65	254	732	1,158	193	3,000	56	37	330	92	
April	1,614	238	160	28	873	252	37	45	287	667	1,088	183	3,168	72	29	314	97	
May	1,401	253	130	35	800	214	50	47	303	496	951	202	3,564	51	37	258	70	
June	1,720	302	160	44	993	257	96	60	474	787	1,071	214	3,750	93	64	213	109	
July	1,669	259	162	30	897	236	70	33	339	814	1,136	193	3,647	101	80	182	82	
August	1,767	286	136	41	968	252	53	50	348	812	1,209	201	4,273	83	55	163	30	
September	1,755	278	136	34	942	262	73	68	327	617	1,269	159	2,488	81	68	115	103	
October	1,679	217	143	64	874	270	72	47	310	665	1,375	168	2,991	75	61	153	247	
November	1,343	208	173	35	701	207	28	38	231	487	1,152	114	3,197	80	62	113	210	
December	1,355	263	135	21	719	195	28	55	310	639	1,770	140	3,553	128	91	114	222	
Total	19,008	3,054	1,765	469	10,254	2,791	622	641	3,630	7,988	14,557	2,232	42,001	924	647	2,687	1,538	

Harrison					Calendar 2015													
WIA Resource Center										WIA	DWS							
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts	
January	207	23	22	4	71	38	-	5	51	211	528	47	857	16	-	95	5	
February	117	14	6	3	48	23	-	1	30	119	379	47	438	2	3	85	32	
March	127	16	13	-	42	31	1	1	30	126	460	27	408	2	-	92	33	
April	115	8	16	-	63	16	3	-	18	125	433	24	445	9	-	97	50	
May	91	17	6	-	52	18	3	-	14	95	307	34	447	7	2	95	28	
June	131	23	18	1	92	29	13	-	17	120	354	63	546	-	5	84	49	
July	145	22	35	-	80	24	12	1	13	149	410	60	652	-	-	77	47	
August	153	17	24	-	54	27	1	1	9	130	412	60	352	4	1	69	-	
September	146	9	17	7	65	37	-	1	9	100	362	56	331	2	1	69	52	
October	155	16	16	4	68	39	-	-	38	175	386	22	437	3	1	72	28	
November	121	10	17	-	56	12	-	-	39	121	285	15	776	-	-	42	17	
December	133	11	9	-	41	19	-	-	55	107	305	16	710	1	1	57	13	
Total	1,641	186	199	19	732	313	33	10	323	1,578	4,621	471	6,399	46	14	934	354	

Mtn. Home					Calendar 2015													
WIA Resource Center										WIA	DWS							
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts	
January	315	59	32	15	91	66	11	1	58	74	251	37	574	44	32	113	26	
February	210	47	28	11	67	38	19	2	56	20	166	31	326	32	28	86	29	
March	278	57	37	16	98	71	18	2	67	71	189	21	289	41	37	72	16	
April	318	60	33	14	84	100	16	6	85	94	191	25	299	29	29	83	15	
May	235	52	30	12	69	72	9	-	58	83	161	18	312	20	20	69	10	
June	314	48	32	9	111	76	19	3	78	92	251	22	349	43	41	62	14	
July	258	47	20	11	70	86	15	2	71	58	213	23	342	47	52	56	10	
August	252	57	20	7	72	77	8	17	56	88	247	42	424	52	54	58	15	
September	294	79	21	7	86	69	10	20	72	110	255	23	378	41	53	23	32	
October	238	52	30	8	57	49	13	2	66	92	200	26	391	16	20	22	24	
November	191	43	26	4	43	47	7	4	35	61	206	21	348	34	29	14	49	
December	212	50	23	4	46	32	1	12	57	81	659	33	384	67	66	14	32	
Total	3,115	651	332	118	894	783	146	71	759	924	2,989	322	4,416	466	461	672	272	

Fayetteville					Calendar 2015													
WIA Resource Center										WIA	DWS							
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts	
January	574	127	50	5	318	51	5	2	71	209	269	61	1,285	2	-	96	8	
February	458	108	46	5	242	56	12	9	87	148	204	57	931	-	-	59	16	
March	429	109	57	4	238	46	8	5	73	347	193	70	915	-	-	57	26	
April	475	104	45	4	288	51	12	9	77	223	138	63	930	7	-	71	17	
May	394	109	46	1	224	46	8	2	68	136	188	70	949	3	-	47	18	
June	460	138	49	4	266	63	2	5	77	140	296	70	1,040	1	-	22	33	
July	480	129	60	6	273	38	6	2	81	187	247	47	1,008	2	-	19	-	
August	423	120	37	5	273	52	2	2	39	202	298	63	813	-	-	18	-	
September	474	100	42	3	286	60	7	5	80	109	368	44	753	-	2	8	-	
October	459	73	46	4	305	61	13	1	52	142	470	73	805	4	-	11	126	
November	363	88	55	1	184	59	5	6	46	78	344	44	840	1	1	36	122	
December	370	114	48	4	222	89	5	22	68	130	414	48	1,079	1	5	33	165	
Total	5,359	1,319	581	46	3,119	672	85	70	819	2,051	3,429	710	11,348	21	8	477	531	

Rogers					Calendar 2015												
WIA Resource Center										WIA	DWS						
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts
January	296	41	20	4	214	41	2	-	7	100	217	103	2,030	4	-	60	14
February	208	38	14	5	162	15	-	-	6	64	124	82	1,114	4	-	123	13
March	242	52	15	3	161	34	1	1	8	69	196	75	1,091	13	-	102	16
April	262	48	29	2	175	33	-	1	23	133	202	71	1,205	27	-	63	15
May	307	61	19	6	194	33	20	4	23	106	201	80	1,583	21	15	42	14
June	338	49	16	4	182	37	55	5	57	192	141	59	1,462	49	18	32	13
July	296	36	13	-	181	34	32	5	48	217	174	63	1,295	52	28	29	25
August	351	41	15	2	228	44	29	8	45	240	145	34	2,477	27	-	18	15
September	389	42	16	4	256	37	44	12	46	184	167	36	810	38	12	5	19
October	363	47	13	20	209	39	43	7	46	175	221	47	1,134	52	40	10	67
November	252	22	11	3	180	22	7	3	34	126	210	34	952	45	32	11	20
December	285	37	12	1	201	18	15	4	34	190	302	43	1,041	59	19	7	12
Total	3,589	514	193	54	2,343	387	248	50	377	1,796	2,300	727	16,194	391	164	502	243

Siloam Springs					Calendar 2015												
WIA Resource Center										WIA	DWS						
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts
January	499	27	33	15	357	66	21	62	42	156	138	-	480	-	-	4	127
February	357	17	34	10	158	29	-	51	39	171	102	-	335	-	-	11	6
March	388	15	23	37	220	41	17	56	76	119	120	-	297	-	-	7	1
April	444	18	37	8	263	52	6	29	84	92	124	-	289	-	-	-	-
May	374	14	29	16	261	45	10	41	140	76	94	-	273	-	-	5	-
June	477	44	45	26	342	52	7	47	245	243	29	-	353	-	-	13	-
July	490	25	34	13	293	54	5	23	126	203	92	-	350	-	-	1	-
August	588	51	40	27	341	52	13	22	199	152	107	2	207	-	-	-	-
September	452	48	40	13	249	59	12	30	120	114	117		216	-	-	10	-
October	464	29	38	28	235	82	3	37	108	81	98		224	-	-	38	2
November	416	45	64	27	238	67	9	25	77	101	107		281	-	-	10	2
December	355	51	43	12	209	37	7	17	96	131	90		339	-	-	3	-
Total	5,304	384	460	232	3,166	636	110	440	1,352	1,639	1,218	2	3,644	-	-	102	138

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD
Minutes of Meeting December 2, 2015

A meeting of the Northwest Arkansas Local Workforce Development Board (LWDB) was held Wednesday, December 2, 2015, at the Northwest Arkansas Economic Development District Conference Room in Harrison, Arkansas at 11:00 A.M.

Board Members present were:

MR. DAVID BELL, DAVID BELL, LLC
MR. WALTER HINOJOSA, NWA LABOR COUNCIL
Ms. AMY JONES, ARKANSAS REHABILITATION SERVICES
MS. JANA KINDALL, AR DEPT. OF WORKFORCE SERVICES
MR. CLINT MORRIS, LOCAL 155 PLUMBERS AND PIPEFITTERS
MR. STEVE PERCIVAL, WASHINGTON REGIONAL MEDICAL SYSTEM
MR. BO PHILLIPS, WINDSTREAM COMMUNICATIONS, INC.
MS. BILLIE REED, OUR COOPERATIVE
MR. KELLEY SHARP, UNIVERSITY OF ARKANSAS FAYETTEVILLE
MR. RICKY TOMPKINS, NWACC
MR. KEITH VIRE, ARKANSAS SUPPORT NETWORK

Board Members not present, but represented by proxy were:

MR. BEN ALDAMA, NWACC ADULT ED – proxy Ms. Alice Scroggins
MR. JOHN DYESS, ALTRONIC RESEARCH, INC – proxy MR. BO PHILLIPS
MR. ROSS PARKER, PARKER FARMS AND RENTALS – proxy MR. KEITH VIRE

Board Members absent and excused by Chair were:

MR. STEVE CLARK, FAYETTEVILLE CHAMBER OF COMMERCE
MR. RICH DAVIS, SOURCEGAS ARKANSAS
MS. CARLA HIEBSCH, DHS SERVICES FOR THE BLIND
MS. DEBBIE MASTERSON, BUTTERBALL LLC.
MR. MIKE McFARLAND, ARVEST BANK
MS. PATTY METHVIN, HARRISON REGIONAL CHAMBER OF COMMERCE
MR. WAYNE THOMPSON, FERGUSONS COUNTRY STORE
MR. JUSTIN RUMMER, PACE INDUSTRIES

Others present were:

Mr. Keith Peterson, NWACC
Ms. Nell Bonds, NAC
Mr. Drew Williams, AEDC
Mr. Joe Willis, NWAEDD
Mr. Jeremy Ragland, NWAEDD
Ms. Janie Wheeler, NWAEDD
Mr. Eddie Treece, NWAEDD
Ms. Lynda Treat, NWAEDD

Ms. Tina Cole, NWAEDD
Ms. Susan Daniel, NWACDC
Ms. Donna Carney, NWACDC
Ms. Rhonda Guynn, NWACDC
Ms. Susan Sangren, NWACDC

The meeting was called to order at 11:03 A.M. by Acting Chair KEITH VIRE. He asked Ms. Janie Wheeler to provide the staff report to the Board. Ms. Wheeler shared that the Final Regulations from the Department of Labor are now scheduled to be released Spring of 2016 rather than January and that DOL will be providing training for all local Workforce Development Board members possibly in January. She discussed the Arkansas and Northwest Transition Teams and their activities. MR. VIRE and MR. KELLEY SHARP shared their insights into the joint Arkansas Workforce Development Board and the Arkansas Career and Tech Ed and Workforce Development Boards Strategic Planning session. Ms. Wheeler asked MS. BILLIE REED to talk about the OUR Coop Regional Career and Tech Ed Summit held recently, she also shared the upcoming Northwest Education Coop Summit to be held March 15-16, 2016.

Acting Chair VIRE introduced the first agenda item. Motion to approve was made by MS. REED to grandfather Board Policies, Memorandums of Understanding, Resource Sharing Agreements and other items during the period of transition of the Workforce Innovation and Opportunity Act until such time that final regulations for the Act and State policies have been provided in order to guide development of and changes to policies affecting the programs. Motion was seconded by MR. BO PHILLIPS and was passed.

Ms. Wheeler presented the revised Budget for Program Year 2015 which reflected the addition of funds for the National Emergency Disaster Grant AR-27. Motion to approve the revised budget was made by MR. RICKY TOMPKINS and seconded by MR. STEVE PERCIVAL. Motion carried.

Acting Chair VIRE presented the Annual Report and Performance for Program Year 2014. Motion to approve the performance as successful was made by MR. PHILLIPS and seconded by MR. PERCIVAL. Motion carried.

Committee assignments were shared by Acting Chair VIRE. These assignments were made by CHAIR JOHN DYESS. MS. JANA KINDALL requested that the Chair add Mr. Doyce Hill, Department of Workforce Services Area Operation Chief to the Workforce System Committee; MR. WALTER HINOJOSA requested assignment to that committee as well.

Information items presented by Ms. Wheeler included the National Association of Workforce Boards Forum 2016 to be held March 12-15, 2016; the Vision for the Arkansas Workforce System handout; training for the Local Board members; and an

update on the Eligible Training Provider State policy handout and extension by the Department of Labor for training programs until June 30, 2016.

Motion to accept the consent agenda including the minutes of the September 2, 2015 meeting was made by MR. PERCIVAL and seconded by MR. PHILLIPS. Motion carried.

There being no further business Acting Chair VIRE entertained a motion to adjourn. Motion was made by MR. DAVID BELL and seconded by MR. PHILLIPS. Motion carried and meeting was adjourned at 11:55 A.M.

Programs Recommended for Approval 3/2/16

<u>Provider</u>	<u>Program</u>	<u>Training Level</u>	<u>CIP Code</u>	<u>Cert Date</u>
Northwest Arkansas Community College	Construction Technology	Associate Degree	15.1001	2/23/2016