

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting
Little Rock, Arkansas
May 26, 2016
Noon

		Page
Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Janet Davis	
Minutes Previous Meeting	Bryan Day	2-3
• March 28, 2016 (ACTION ITEM)		
Executive Director's Report	W.J. Monagle	
• Activity Report		4
• Monthly Financial Report (ACTION ITEM)		5-16
• WIOA Contract Extension July 1, 2016 through June 30, 2017 (ACTION ITEM)		
• WIOA Draft Budgets July 1, 2016 through June 30, 2017		17-18
WIOA Service Provider/One Stop Operator's Report	Farrah Hammond	
• Performance Report		19-21
Chairman's Report	Bryan Day	
• Committee Reports		
• Nominating Committee		
Strategic Plan Development	Becky Parkerson	
Other Business		
Announcements/Meeting Schedule		
• Executive Committee 2016: June 23; August 25; September 22		
• Full Board 2016: July 28; October 27		
Adjourn		

MINUTES

Little Rock Workforce Development Board Executive Committee Meeting March 24, 2016

PRESENT

Executive Committee Members: Bryan Day, James McCarther, Bentley Wallace, Kathy Fulks, Jo Keegan
LRWDB Staff: W.J. Monagle, Janet Davis
LRWDB Attorney: Steve Riggs
Arbor E&T: Stacy Hagan, Benda Winston
AR DWS: Stephanie Blair, Carolyn Talley
CEO's Representative: Phyllis Dickerson

ORDER/ROLL CALL

The meeting was called to order at 12:00 p.m. and the audience was reminded that the meeting was being recorded for assistance in preparing the minutes. Janet Davis called roll and it was determined that a quorum was present.

MINUTES

Upon a motion by Bentley Wallace, duly seconded by James McCarther, it was unanimously **RESOLVED:** To approve the minutes of the February 25, 2016 meeting as presented.

WIOA SERVICE PROVIDER/ONE-STOP OPERATOR REPORT

Stacy Hagan presented a report that detailed One-Stop Center activities, program success and services provided to employers. She provided details on the following:

- Adult and DLW WIOA Enrollments
- Layoffs at Pulaski County School District and Department of Veteran's Affairs
- WIOA Youth year round Work Experience Program and Summer Youth Employment Program
- AR Promise Grant enrollments
- Program Successes

Performance

Ms. Hagan reported on current performance for the year beginning July 1, 2015. She noted that as of today, Arbor is meeting 8 of the 9 WIOA performance measures.

COMMITTEE REPORTS

One-Stop Services

Committee Chair Jo Keegan reported on meetings of the One-Stop Services Committee and activities at the Center.

Youth Services

Committee Chair Kathy Fulks reported on activities of the Youth Services Committee.

Services to Individuals with Disabilities

Chairman Day reported that the Committee needs a Chairperson. Jo Keegan offered and was appointed to serve as the Interim Chair of the Services to Individuals with Committee.

EXECUTIVE DIRECTOR'S REPORT

Activity Report

Director Monagle detailed the following:

- On March 4, 2016, DWS forwarded a letter received from DOL Regional Office that responses to monitoring findings 10 and 11 were accepted and closed
- Local Board Training will be held April 27, 2016
- Local Plan Strategic Planning and Local Plan Process
- On March 18, 2016, the LRWDB internal monitor completed the annual program and financial monitoring of WIOA Adult and DLW Programs. For the third year, Arbor E&T had no findings or concerns with non-compliance

Monthly Financial Report

Upon a motion by Jo Keegan, duly seconded by Kathy Fulks, it was unanimously **RESOLVED**: To approve the February 2016 monthly financial reports as presented.

CHAIRMANS REPORT

Update on Local Board Member Training

Mandatory Local Board training has been scheduled for April 27, 2016 in Little Rock, time and exact location are undetermined at this time.

Update on Local Strategic Plan Development

Chairman Day presented the proposal of PTi for Discussion Document for Board Planning Sessions on pages 6 through 9 in the packet. After discussion, upon a motion by James McCarther, duly seconded by Kathy Fulks, it was unanimously **RESOLVED**: That any additional administrative expenses incurred by PTi during the course of the project be submitted to the board for prior approval. Further **RESOLVED**: To approve the Discussion Document for Board Planning Sessions with the above noted change.

Chairman Day called an Executive Session at 1:15pm to discuss the Executive Director's performance evaluation. Chairman Day recalled the meeting at 1:20pm and advised that no action was taken in Executive Session.

ADJOURNMENT

With no further business to come before the Committee, the meeting adjourned at 1:20pm.

Approved:

May 26, 2016
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices

- The LRWDB received its PY15 WIA/WIOA Monitoring Report from the ADWS conducted 12/15-18/2015. The report included three program findings and seven financial findings. Response are due within 30 days or on 5/13/16.
- On 5/3/16 the ADWS announced local allocations of Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities for PY16. Little Rock received \$360,177 for Youth, \$347,439 for Adult, and \$432,467 for DLW. The total is \$1,140,083. This represents a decrease of \$150,787 from PY15. The draft budget presented today is based solely upon this allotment and will incorporate any unused carry-over by 10/1/16.
- On 4/4/16 the PROMISE Grant program welcomed new Career Advisor Andrea Neal. She has a finance background and co-founded the Buchanan Foundation.

II. Outreach, Training and Attendance

- On 4/27-29/16 the LRWDB contract staff attended the eWins Conference for Disconnected and Marginalized Youth Professionals on the UALR campus.
- On 5/4/16 the LRWDB executive director attended the meeting of the Central Arkansas Re-Entry Coalition and heard from leaders within the Arkansas Community Corrections and Arkansas Dept. of Labor agencies.
- On 5/7/16 the LRWDB executive director, the YouthBuild program director and one participant attended the Hola! Arkansas' annual Cinco de Mayo Health and Resource Fair held at MacArthur Park in an effort to recruit YB participants.
- *On 5/11/16 the LRWFC hosted the PROMISE Grant and WIOA Summer Work Experience Employers Orientation. The LRWDB welcomed 40 employers.
- *On 5/12/16 the LRWDB was hosted to a tour of the Robinson Center renovation project by CDI Contractors, Inc. Seven board members and five staff were able to have an exceptional experience, after a lively discussion and lunch.
- On 5/12/16 LRWDB executive director met with Katie Hall of AR Lighthouse for the Blind and toured their impressive manufacturing facility in Little Rock.
- 5/17/16 the LRWDB executive director attended a community luncheon hosted by City Connections for its project entitled Arkansas Latinos. The project seeks a plan to reach Latinos in Little Rock with additional information and resources.
- On 5/21/16 the LRWDB and ADWS staff helped to secure a mobile unit and attended a Homeless Services Event at the 2nd Baptist Church at 8th & Scott Sts.
- On 5/23-24/16 staff from Arbor, the LRWDB, and DWS attended the WIOA Joint Partners Mtg. in Hot Springs, AR.

III. Budget and Financials

IV. Next Steps

- *The next LRWDB Ex. Committee meeting is scheduled for 6/23/2016.
- *Strategic Planning and Local Plan Interviews.

Little Rock Workforce Investment Board
Financial Report - All Funding Streams - Summary
April 2016

YEAR	Funding Stream/Program Name/Year	Funding	Spent to Date	Available to Spend	Incurred & Unpaid as of 04/30/2016	LEFT TO SPEND
2014	ADULT P 14 (initial PY14 funding)	64,594.50	64,594.50	0.00	0.00	0.00
2014	ADULT FY 15 (balance PY14 funding)	314,502.00	314,502.00	0.00	0.00	0.00
2015	ADULT P15 (initial PY15 funding)	32,153.00	32,153.00	0.00	0.00	0.00
2015	ADULT F16 (balance PY15 funding)	597,072.00	319,364.07	277,707.93	23,927.39	253,780.54
2014	DISLOCATED WORKER P 14 (initial PY14 funding)	40,635.50	40,635.50	0.00	0.00	0.00
2014	DISLOCATED WORKER FY 15 (balance PY14 funding)	492,016.00	492,016.00	0.00	0.00	0.00
2015	DISLOCATED WORKER P15 (initial PY15 funding)	76,967.00	44,952.13	32,014.87	20,707.86	11,307.01
2015	DISLOCATED WORKER F16 (balance PY15 funding)	179,698.00	0.00	179,698.00	0.00	179,698.00
2014	YOUTH 2014	359,389.00	359,389.00	0.00	0.00	0.00
2015	YOUTH 2015	404,980.00	210,463.96	194,516.04	17,632.81	176,883.23
2014	YOUTHBUILD	720,000.00	313,900.46	406,099.54	10,819.16	395,280.38
2013	AR PROMISE	211,610.56	159,351.13	52,259.43	52,259.43	0.00
	TOTAL	3,493,617.56	2,351,321.75	1,142,295.81	125,346.65	1,016,949.16
	RECAP		END DATE			
2014	WIA TITLE 1 FORMULA ADULT, DLW, YOUTH	-	6/30/2016			
2015	WIA TITLE 1 FORMULA ADULT, DLW, YOUTH	621,668.78	6/30/2017			
2014	YOUTHBUILD	395,280.38	6/30/2017			
2013	AR PROMISE	-	First Yr Funding			
	TOTAL REMAINING BEFORE OBLIGATIONS	1,016,949.16				
2015	Arbor Contract Obligation WIA Adult, DLW, Youth	326,478.73	6/30/2016			
2015	LRWIB Budget Obligation WIA Adult, DLW, Youth	101,948.75	6/30/2016			
2015	AWFLR Rent/Utilities/Operating Expense Obligation WIA	15,263.30	6/30/2016			
2015	YOUTHBUILD	395,280.38	6/30/2017			
2013	AR PROMISE	-				
	TOTAL OBLIGATIONS	838,971.16				
	UNOBLIGATED	177,978.00				

PY	Modifications/Transfers	Modification #	Amount
2014	DLW PY14, Effective 10/01/2014	#1	(\$40,635.50)
2014	Adult PY14, Effective 10/01/2014	#1	\$40,635.50
2015	DLW F16 Effective 10/01/2015	#1	(\$244,500.00)
2015	Adult F16 Effective 10/01/2015	#1	\$244,500.00

Little Rock Workforce Development Board
 Financial Report - LRWIB ALL COMBINED 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

	Current Month					Total Year Budget Remaining	Percent Total Year Budget Remaining
	Current Month	Current Month	Budget	Current Year			
	Actual	Budget	Variance	To Date Actual	Total Year Budget		
Expenditures							
Salaries	13,659.58	13,208.33	(451.25)	129,597.63	158,500.00	28,902.37	18.23%
SS/Medicare Tax	1,044.95	1,016.67	(28.28)	9,914.30	12,200.00	2,285.70	18.74%
Dental	78.04	69.42	(8.62)	730.89	833.00	102.11	12.26%
Disability Insurance	54.66	85.42	30.76	511.52	1,025.00	513.48	50.10%
Group Life Basic	59.54	60.67	1.13	557.70	728.00	170.30	23.39%
Group Medical	1,160.28	1,089.50	(70.78)	10,869.63	13,074.00	2,204.37	16.86%
Retirement	1,229.40	1,190.42	(38.98)	11,461.53	14,285.00	2,823.47	19.77%
Vision	2.09	3.58	1.49	19.14	43.00	23.86	55.49%
Unemployment	(4,118.26)	250.00	4,368.26	(3,368.26)	3,000.00	6,368.26	212.28%
Dues and Subscriptions	0.00	166.67	166.67	925.00	2,000.00	1,075.00	53.75%
Equipment	0.00	250.00	250.00	0.00	3,000.00	3,000.00	100.00%
Equipment Rental	329.18	416.67	87.49	3,203.51	5,000.00	1,796.49	35.93%
Liability Insurance	0.00	333.33	333.33	1,750.00	4,000.00	2,250.00	56.25%
Business Expense	504.00	125.00	(379.00)	2,016.77	1,500.00	(516.77)	(34.45)%
Cell Phones	320.00	166.67	(153.33)	1,760.00	2,000.00	240.00	12.00%
Internet/DSL	19.35	62.50	43.15	174.15	750.00	575.85	76.78%
I T Support	0.00	20.83	20.83	0.00	250.00	250.00	100.00%
Office Phone	199.85	208.33	8.48	1,793.53	2,500.00	706.47	28.26%
Postage and Delivery	0.00	41.67	41.67	53.41	500.00	446.59	89.32%
Printing and	0.00	100.00	100.00	85.26	1,200.00	1,114.74	92.89%
Professional Fees -	0.00	1,250.00	1,250.00	13,936.00	15,000.00	1,064.00	7.09%
Professional Fees -	400.00	666.67	266.67	2,700.00	8,000.00	5,300.00	66.25%
Professional Fees - Legal	860.00	1,000.00	140.00	8,880.00	12,000.00	3,120.00	26.00%
Outreach	0.00	791.67	791.67	6,414.00	9,500.00	3,086.00	32.48%
Rent	2,604.62	2,666.67	62.05	26,046.20	32,000.00	5,953.80	18.61%
Shared Costs	16.83	208.33	191.50	1,109.81	2,500.00	1,390.19	55.61%
Supplies - Catering	235.38	233.33	(2.05)	2,184.77	2,800.00	615.23	21.97%
Hardware/Software	0.00	166.67	166.67	985.00	2,000.00	1,015.00	50.75%
Supplies - Office	175.80	233.33	57.53	1,174.21	2,800.00	1,625.79	58.06%
Staff Development	25.00	166.67	141.67	100.00	2,000.00	1,900.00	95.00%
Travel - Mileage	0.00	83.33	83.33	148.10	1,000.00	851.90	85.19%
Travel - Other	0.00	625.00	625.00	2,134.47	7,500.00	5,365.53	71.54%
Utilities	317.75	233.33	(84.42)	2,355.12	2,800.00	444.88	15.89%
Other	0.00	1,323.68	1,323.68	0.00	15,884.14	15,884.14	100.00%
Total Expenditures	19,178.04	28,514.35	9,336.31	240,223.39	342,172.14	101,948.75	29.79%

Little Rock Workforce Investment Board
 Financial Report - One Stop Rent/Utilities/Shared Costs 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

	Current Month Actual	Current Period Budget - Original	Current Period Budget Variance - Original	Current Year To Date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining - Original
Expenditures							
One Stop Rent, Util, Misc Exp	<u>5,084.70</u>	<u>5,588.10</u>	<u>503.40</u>	<u>51,793.86</u>	<u>67,057.16</u>	<u>15,263.30</u>	<u>22.76%</u>
Total Expenditures	<u>5,084.70</u>	<u>5,588.10</u>	<u>503.40</u>	<u>51,793.86</u>	<u>67,057.16</u>	<u>15,263.30</u>	<u>22.76%</u>

Little Rock Workforce Development Board
 Financial Report - Monthly Expenditure Report Combined 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

	Current Month		Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
	Current Month Actual	Current Month Budget					
Expenditures							
Salaries	29,571.03	30,423.50	852.47	302,309.05	365,081.94	62,772.89	17.19%
One Stop Fringe	6,581.40	7,439.93	858.53	73,147.47	89,279.10	16,131.63	18.07%
Administration	1,319.91	1,241.67	(78.24)	10,956.08	14,900.00	3,943.92	26.47%
Indirect Costs	4,125.32	4,299.93	174.61	40,627.96	51,599.19	10,971.23	21.26%
Incentive Award	360.00	666.67	306.67	1,565.00	8,000.00	6,435.00	80.44%
Equipment	951.58	785.75	(165.83)	4,589.49	9,429.00	4,839.51	51.33%
Individual Training Accounts	10,774.70	19,945.14	9,170.44	128,227.61	239,341.68	111,114.07	46.42%
Liability Insurance	235.25	341.67	106.42	2,032.74	4,100.00	2,067.26	50.42%
Miscellaneous	81.89	212.50	130.61	1,372.51	2,550.00	1,177.49	46.18%
Office Phone	652.92	925.00	272.08	6,473.23	11,100.00	4,626.77	41.68%
Postage and Delivery	18.53	334.33	315.80	1,199.92	4,012.00	2,812.08	70.09%
Outreach	0.00	383.33	383.33	3,253.10	4,600.00	1,346.90	29.28%
Supplies - Office	1,267.01	858.33	(408.68)	7,223.78	10,300.00	3,076.22	29.87%
Supportive Services	543.00	2,875.00	2,332.00	15,059.37	34,500.00	19,440.63	56.35%
Other Program Expense	0.00	141.67	141.67	306.89	1,700.00	1,393.11	81.95%
Profit	0.00	5,579.17	5,579.17	37,337.50	66,950.00	29,612.50	44.23%
Staff Development	32.00	250.00	218.00	792.97	3,000.00	2,207.03	73.57%
Travel - Mileage	2,305.40	900.00	(1,405.40)	4,602.10	10,800.00	6,197.90	57.39%
Travel - Other	0.00	600.00	600.00	5,452.93	7,200.00	1,747.07	24.26%
Summer Youth	0.00	3,973.63	3,973.63	47,683.58	47,683.58	0.00	0.00%
Work Experience	<u>3,448.12</u>	<u>3,656.13</u>	<u>208.01</u>	<u>9,307.99</u>	<u>43,873.51</u>	<u>34,565.52</u>	<u>78.78%</u>
Total Expenditures	<u>62,268.06</u>	<u>85,833.33</u>	<u>23,565.27</u>	<u>703,521.27</u>	<u>1,030,000.00</u>	<u>326,478.73</u>	<u>31.70%</u>

Little Rock Workforce Development Board

Financial Report - Monthly Expenditure Report by Fund Arbor 2015-2016 - Unposted Transactions Included In Report
From 4/1/2016 Through 4/30/2016

100 - WIOA Adult

	Current Month Actual	Current Month Budget	Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
Expenditures							
Salaries	12,824.68	12,473.63	(351.05)	123,708.86	149,683.60	25,974.74	17.35%
One Stop Fringe	2,327.19	3,050.37	723.18	29,713.87	36,604.43	6,890.56	18.82%
Administration	497.25	500.00	2.75	4,250.37	6,000.00	1,749.63	29.16%
Indirect Costs	1,701.74	1,751.14	49.40	16,503.62	21,013.71	4,510.09	21.46%
Equipment	359.69	311.08	(48.61)	1,766.43	3,733.00	1,966.57	52.68%
Individual Training	4,274.70	14,655.44	10,380.74	100,518.01	175,865.26	75,347.25	42.84%
Liability Insurance	88.92	133.33	44.41	793.52	1,600.00	806.48	50.41%
Miscellaneous	30.95	75.00	44.05	538.40	900.00	361.60	40.18%
Office Phone	246.80	366.67	119.87	2,497.21	4,400.00	1,902.79	43.25%
Postage and	7.00	125.00	118.00	478.70	1,500.00	1,021.30	68.09%
Outreach	0.00	158.33	158.33	1,292.16	1,900.00	607.84	31.99%
Supplies - Office	478.93	316.67	(162.26)	2,823.77	3,800.00	976.23	25.69%
Supportive Services	206.00	1,875.00	1,669.00	10,342.56	22,500.00	12,157.44	54.03%
Other Program	0.00	41.67	41.67	103.36	500.00	396.64	79.33%
Profit	0.00	2,166.67	2,166.67	14,500.00	26,000.00	11,500.00	44.23%
Staff Development	12.09	91.67	79.58	303.12	1,100.00	796.88	72.44%
Travel - Mileage	871.45	375.00	(496.45)	1,752.92	4,500.00	2,747.08	61.05%
Travel - Other	0.00	241.67	241.67	2,069.34	2,900.00	830.66	28.64%
Total Expenditures	<u>23,927.39</u>	<u>38,708.33</u>	<u>14,780.94</u>	<u>313,956.22</u>	<u>464,500.00</u>	<u>150,543.78</u>	<u>32.41%</u>

Little Rock Workforce Development Board

Financial Report - Monthly Expenditure Report by Fund Arbor 2015-2016 - Unposted Transactions Included In Report
From 4/1/2016 Through 4/30/2016

120 - WIOA
Dislocated Worker

	Current Month Actual	Current Month Budget	Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
Expenditures							
Salaries	8,743.61	9,597.95	854.34	99,501.17	115,175.40	15,674.23	13.61%
One Stop Fringe	2,043.54	2,139.71	96.17	22,021.56	25,676.52	3,654.96	14.23%
Administration	402.64	400.00	(2.64)	3,466.54	4,800.00	1,333.46	27.78%
Indirect Costs	1,235.86	1,345.97	110.11	13,118.11	16,151.66	3,033.55	18.78%
Equipment	291.28	243.33	(47.95)	1,604.29	2,920.00	1,315.71	45.06%
Individual Training	6,500.00	4,456.37	(2,043.63)	20,709.60	53,476.42	32,766.82	61.27%
Liability Insurance	72.01	108.33	36.32	650.84	1,300.00	649.16	49.94%
Miscellaneous	25.07	70.83	45.76	434.23	850.00	415.77	48.91%
Office Phone	199.86	291.67	91.81	2,046.62	3,500.00	1,453.38	41.53%
Postage and	5.68	116.67	110.99	385.71	1,400.00	1,014.29	72.45%
Outreach	0.00	141.67	141.67	1,164.29	1,700.00	535.71	31.51%
Supplies - Office	387.83	308.33	(79.50)	2,365.00	3,700.00	1,335.00	36.08%
Supportive Services	85.00	500.00	415.00	481.00	6,000.00	5,519.00	91.98%
Other Program	0.00	50.00	50.00	82.70	600.00	517.30	86.22%
Profit	0.00	1,787.50	1,787.50	11,962.50	21,450.00	9,487.50	44.23%
Staff Development	9.80	100.00	90.20	225.82	1,200.00	974.18	81.18%
Travel - Mileage	705.68	275.00	(430.68)	1,126.34	3,300.00	2,173.66	65.87%
Travel - Other	0.00	191.67	191.67	1,714.35	2,300.00	585.65	25.46%
Total Expenditures	<u>20,707.86</u>	<u>22,125.00</u>	<u>1,417.14</u>	<u>183,060.67</u>	<u>265,500.00</u>	<u>82,439.33</u>	<u>31.05%</u>

Little Rock Workforce Development Board

Financial Report - Monthly Expenditure Report by Fund Arbor 2015-2016 - Unposted Transactions Included In Report
From 4/1/2016 Through 4/30/2016

110 - WIOA Youth

	Current Month Actual	Current Month Budget	Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
Expenditures							
Salaries	8,002.74	8,351.91	349.17	79,099.02	100,222.94	21,123.92	21.08%
One Stop Fringe	2,210.67	2,249.85	39.18	21,412.04	26,998.15	5,586.11	20.69%
Administration	420.02	341.67	(78.35)	3,239.17	4,100.00	860.83	21.00%
Indirect Costs	1,187.72	1,202.82	15.10	11,006.23	14,433.82	3,427.59	23.75%
Incentive Award	360.00	666.67	306.67	1,565.00	8,000.00	6,435.00	80.44%
Equipment	300.61	231.33	(69.28)	1,218.77	2,776.00	1,557.23	56.10%
Individual Training	0.00	833.33	833.33	7,000.00	10,000.00	3,000.00	30.00%
Liability Insurance	74.32	100.00	25.68	588.38	1,200.00	611.62	50.97%
Miscellaneous	25.87	66.67	40.80	399.88	800.00	400.12	50.02%
Office Phone	206.26	266.67	60.41	1,929.40	3,200.00	1,270.60	39.71%
Postage and	5.85	92.67	86.82	335.51	1,112.00	776.49	69.83%
Outreach	0.00	83.33	83.33	796.65	1,000.00	203.35	20.34%
Supplies - Office	400.25	233.33	(166.92)	2,035.01	2,800.00	764.99	27.32%
Supportive Services	252.00	500.00	248.00	4,235.81	6,000.00	1,764.19	29.40%
Other Program	0.00	50.00	50.00	120.83	600.00	479.17	79.86%
Profit	0.00	1,625.00	1,625.00	10,875.00	19,500.00	8,625.00	44.23%
Staff Development	10.11	58.33	48.22	264.03	700.00	435.97	62.28%
Travel - Mileage	728.27	250.00	(478.27)	1,722.84	3,000.00	1,277.16	42.57%
Travel - Other	0.00	166.67	166.67	1,669.24	2,000.00	330.76	16.54%
Summer Youth	0.00	3,973.63	3,973.63	47,683.58	47,683.58	0.00	0.00%
Work Experience	<u>3,448.12</u>	<u>3,656.13</u>	<u>208.01</u>	<u>9,307.99</u>	<u>43,873.51</u>	<u>34,565.52</u>	<u>78.78%</u>
Total Expenditures	<u>17,632.81</u>	<u>25,000.00</u>	<u>7,367.19</u>	<u>206,504.38</u>	<u>300,000.00</u>	<u>93,495.62</u>	<u>31.17%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

**10 - Little Rock Workforce
 Development Board**

	Current Period	Current Month	Current Month	Current Year	Total Budget -	Total Budget	Percent Total Budget
	Actual	Budget	Budget Variance	Actual	Original	Variance - Original	Remaining - Original
Expenditures							
YouthBuild							
Salaries	1,187.78	1,184.17	(3.61)	10,675.09	14,210.00	3,534.91	24.88%
SS/Medicare Tax	90.86	90.63	(0.23)	816.49	1,087.57	271.08	24.93%
Dental	6.76	13.30	6.54	60.96	159.60	98.64	61.80%
Disability Insurance	4.74	10.47	5.73	42.73	125.65	82.92	65.99%
Group Life Basic	5.16	10.44	5.28	46.52	125.30	78.78	62.87%
Group Medical	100.92	86.45	(14.48)	916.23	1,037.34	121.11	11.68%
Retirement	106.88	116.35	9.47	960.63	1,396.16	435.53	31.19%
Vision	0.16	3.71	3.55	1.45	44.56	43.11	96.75%
Supplies - Office	0.00	216.67	216.67	0.00	2,600.00	2,600.00	100.00%
Participant Const Supplies YB	0.00	1,248.03	1,248.03	13,220.10	14,976.41	1,756.31	11.73%
Other Program Expense	0.00	220.00	220.00	2,466.39	2,640.00	173.61	6.58%
YB Van Insurance &	1,989.00	193.41	(1,795.59)	1,989.00	2,320.93	331.93	14.30%
Travel - Mileage	0.00	492.57	492.57	443.70	5,910.87	5,467.17	92.49%
Travel - Other	<u>410.00</u>	<u>425.22</u>	<u>15.22</u>	<u>455.00</u>	<u>5,102.67</u>	<u>4,647.67</u>	<u>91.08%</u>
Total Expenditures	<u>3,902.26</u>	<u>4,311.42</u>	<u>409.16</u>	<u>32,094.29</u>	<u>51,737.06</u>	<u>19,642.77</u>	<u>37.97%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

15 - Arbor Education & Training

	Current Period	Current Month	Current Month	Current Year	Total Budget -	Total Budget	Percent Total Budget
	Actual	Budget	Budget Variance	Actual	Original	Variance - Original	Remaining - Original
Expenditures							
YouthBuild							
Salaries	5,931.14	6,738.89	807.75	60,589.45	80,866.67	20,277.22	25.07%
One Stop Fringe	1,246.23	2,707.56	1,461.33	10,236.71	32,490.69	22,253.98	68.49%
Worker's Compensation	14.56	372.36	357.80	433.22	4,468.29	4,035.07	90.30%
Incentive Award	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Individual Training Accounts	0.00	3,103.67	3,103.67	1,170.00	37,244.00	36,074.00	96.86%
Cell Phones	94.48	274.75	180.27	1,076.62	3,296.96	2,220.34	67.35%
Office Phone	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Supplies - Office	76.29	248.05	171.76	1,492.39	2,976.56	1,484.17	49.86%
Participant Const Supplies YB	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
YB Participant Uniforms &	0.00	693.88	693.88	3,219.18	8,326.57	5,107.39	61.34%
Equipment							
Case Management Fees	324.85	856.48	531.63	4,161.04	10,277.77	6,116.73	59.51%
Travel - Mileage	42.30	195.65	153.35	330.72	2,347.83	2,017.11	85.91%
YB GED Participation	310.00	2,497.50	2,187.50	10,770.00	29,970.00	19,200.00	64.06%
Work Experience	<u>572.29</u>	<u>9,690.54</u>	<u>9,118.25</u>	<u>16,664.46</u>	<u>116,286.52</u>	<u>99,622.06</u>	<u>85.67%</u>
Total Expenditures	<u>8,612.14</u>	<u>27,379.32</u>	<u>18,767.18</u>	<u>110,143.79</u>	<u>328,551.86</u>	<u>218,408.07</u>	<u>66.48%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

18 - Little Rock School District

	Current Period	Current Month	Current Month	Current Year	Total Budget -	Total Budget	Percent Total Budget
	Actual	Budget	Budget Variance	Actual	Original	Variance - Original	Remaining - Original
Expenditures							
YouthBuild							
Salaries	0.00	2,056.25	2,056.25	9,175.00	24,675.00	15,500.00	62.82%
Fringe	0.00	262.36	262.36	2,014.84	3,148.37	1,133.53	36.00%
LRSD GED Materials	0.00	184.51	184.51	0.00	2,214.14	2,214.14	100.00%
LRSD GED Testing Fees	<u>0.00</u>	<u>32.92</u>	<u>32.92</u>	<u>0.00</u>	<u>395.00</u>	<u>395.00</u>	<u>100.00%</u>
Total Expenditures	<u>0.00</u>	<u>2,536.04</u>	<u>2,536.04</u>	<u>11,189.84</u>	<u>30,432.51</u>	<u>19,242.67</u>	<u>63.23%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

**25 - AWFLR Rent/Utilities/Operating
 Maintenance**

	Current Period	Current Month	Current Month	Current Year	Total Budget -	Total Budget	Percent Total Budget
	Actual	Budget	Variance	Actual	Original	Variance - Original	Remaining - Original
Expenditures							
YouthBuild							
One Stop Rent, Util, Misc Exp	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>2,800.00</u>	<u>3,360.00</u>	<u>560.00</u>	<u>16.67%</u>
Total Expenditures	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>2,800.00</u>	<u>3,360.00</u>	<u>560.00</u>	<u>16.67%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 4/1/2016 Through 4/30/2016

30 - Habitat For Humanity

	Current Period	Current Month	Current Month	Current Year	Total Budget -	Total Budget	Percent Total Budget
	Actual	Budget	Budget Variance	Actual	Original	Variance - Original	Remaining - Original
Expenditures							
YouthBuild							
Salaries	1,610.00			20,710.00	29,815.00	9,105.00	30.54%
Participant Const Supplies YB	<u>0.00</u>			<u>0.00</u>	<u>5,455.22</u>	<u>5,455.22</u>	<u>100.00%</u>
Total Expenditures	<u>1,610.00</u>			<u>20,710.00</u>	<u>35,270.22</u>	<u>14,560.22</u>	<u>41.28%</u>

Little Rock Workforce Investment Board

										last yr			
TOTAL ALLOCATION \$1,140,083										Effective 11/1/2015 - 1% (Not Retroactive)			
										WJ	\$68,756.52	69,444.09	\$687.57
2016 ALLOCATIONS										JD	\$60,265.57	60,868.23	\$602.66
										MB	\$47,382.06	47,855.88	\$473.82
Salaries										Total	178,168.20	178,168.20	\$1,764.05
	2015 - 2016 Budget	2016 - 2017 Projected Budget	% Change	ADULT	DLW	YOUTH	YOUTHBUILD	PROMISE	TOTAL				
										Med/SS 0765		13,629.87	
										Dental		1,050.00	
										Disability Ins		800.00	
Expenditures			% 2015-16	0.35	0.40	0.25				Gr Life		700.00	
			%2016-17	0.35	0.40	0.25				GR Med		15,000.00	
Salaries	158,500.00	160,500.00	1.26%	56,175.00	64,200.00	40,125.00	11,500.00	12,000.00	184,000.00	/Employer <td></td> <td>16,035.14</td> <td></td>		16,035.14	
SS/Medicare Tax	12,200.00	12,300.00	0.82%	4,305.00	4,920.00	3,075.00	880.00	920.00	14,100.00	Fringe <td></td> <td>47,215.01</td> <td></td>		47,215.01	
Dental	833.00	833.00	0.00%	291.55	333.20	208.25	105.00	112.00	1,050.00				
Disability Insurance	1,025.00	1,025.00	0.00%	358.75	410.00	256.25	81.00	94.00	1,200.00				
Group Life Basic	728.00	728.00	0.00%	254.80	291.20	182.00	82.00	90.00	900.00				
Group Medical	13,074.00	13,074.00	0.00%	4,575.90	5,229.60	3,268.50	976.00	1,450.00	15,500.00				
Retirement	14,285.00	14,485.00	1.40%	5,069.75	5,794.00	3,621.25	1,035.00	1,080.00	16,600.00				
Vision	43.00	43.00	0.00%	15.05	17.20	10.75	3.00	4.00	50.00				
Dues and Subscriptions	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00				
Unemployment	3,000.00	700.00	-76.67%	245.00	280.00	175.00			700.00				
Equipment	3,000.00	3,000.00	0.00%	1,050.00	1,200.00	750.00			3,000.00				
Equipment Rental	5,000.00	5,000.00	0.00%	1,750.00	2,000.00	1,250.00			5,000.00				
Liability Insurance	4,000.00	4,000.00	0.00%	1,400.00	1,600.00	1,000.00			4,000.00				
Other Program Expense	-	-		-	-	-	2,000.00		2,000.00				
Business Expense	1,500.00	1,500.00	0.00%	525.00	600.00	375.00			1,500.00				
Cell Phones	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00				
Internet/DSL	750.00	750.00	0.00%	262.50	300.00	187.50			750.00				
I T Support	250.00	250.00	0.00%	87.50	100.00	62.50			250.00				
Office Phone	2,500.00	2,500.00	0.00%	875.00	1,000.00	625.00			2,500.00				
Postage and Delivery	500.00	500.00	0.00%	175.00	200.00	125.00			500.00				
Printing and Reproduction													
Professional Fees - Accounting	1,200.00	1,200.00	0.00%	420.00	480.00	300.00			1,200.00				
Professional Fees - Consulting	15,000.00	15,000.00	0.00%	5,250.00	6,000.00	3,750.00			15,000.00				
Professional Fees - Legal	8,000.00	8,000.00	0.00%	2,800.00	3,200.00	2,000.00			8,000.00				
Outreach	12,000.00	12,000.00	0.00%	4,200.00	4,800.00	3,000.00			12,000.00				
Rent**	9,500.00	9,500.00	0.00%	3,325.00	3,800.00	2,375.00			9,500.00				
Shared Costs	32,000.00	16,000.00	-50.00%	5,600.00	6,400.00	4,000.00			16,000.00				
Supplies - Catering	2,500.00	2,500.00	0.00%	875.00	1,000.00	625.00			2,500.00				
Hardware/Software	2,800.00	2,800.00	0.00%	980.00	1,120.00	700.00			2,800.00				
Supplies - Office	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00				
Staff Development	2,800.00	2,800.00	0.00%	980.00	1,120.00	700.00	1,300.00	250.00	4,350.00				
Travel - Mileage	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00				
Travel - Other	1,000.00	1,000.00	0.00%	350.00	400.00	250.00	3,000.00	750.00	4,750.00				
Utilities	7,500.00	7,500.00	0.00%	2,625.00	3,000.00	1,875.00	3,600.00		11,100.00				
YB Participant Supplies	2,800.00	2,800.00	0.00%	980.00	1,120.00	700.00			2,800.00				
YB Van Insurance & Maintenance	-	-		-	-	-	11,300.00		11,300.00				
WIOA Transition							2,500.00		2,500.00				
Total Expenditures	15,884.14	-		-	-	-			-				
** RENT GL IS REDUCED IN ORDER TO BUDGET FIRST QUARTER RENT/UTILITIES FOR LOC 25	342,172.14	310,288.00	-9.32%	108,600.80	124,115.20	77,572.00	38,362.00	16,750.00	365,400.00				
TOTAL ARBOR				233238.20	301951.80	278605.00			\$813,795.00				

Proposed Budget PY 16					Total for PY 15	Difference
	Adult	DW	Youth	Total		
ResCare						
	\$233,238.20	\$301,951.80	\$278,605.00	813,795.00	1,030,000.00	
Compensation	104,853.72	137,394.54	119,316.31	361,564.57	365,081.94	(3,517.37)
Fringe	25,813.50	33,824.59	29,373.98	89,012.07	89,279.10	(267.03)
Total Personnel	130,667.22	171,219.13	148,690.29	450,576.64	454,361.04	(3,784.40)
Travel (local)	2,587.00	2,514.00	1,999.00	7,100.00	10,800.00	(3,700.00)
Travel (out of state)	1,810.90	2,459.80	2,099.30	6,370.00	6,900.00	(530.00)
Equipment	2,857.12	3,488.64	3,082.24	9,428.00	9,429.00	(1.00)
Supplies	2,030.00	2,660.00	2,310.00	7,000.00	8,900.00	(1,900.00)
Phones and IT	3,215.06	4,181.81	3,644.73	11,041.60	11,100.00	(58.40)
Postage	1,012.10	1,326.20	1,151.70	3,490.00	4,012.00	(522.00)
Insurance	1,113.60	1,459.20	1,267.20	3,840.00	4,100.00	(260.00)
Staff Development	247.08	323.76	281.16	852.00	2,600.00	(1,748.00)
Outreach & Marketing	421.08	551.76	479.16	1,452.00	4,600.00	(3,148.00)
Other Program Expense	775.75	900.00	882.75	2,558.50	3,800.00	(1,241.50)
Administration	4,310.69	5,617.45	4,891.47	14,819.61	14,900.00	(80.39)
Miscellaneous	122.40	160.10	139.06	421.56	2,550.00	(2,128.44)
ITAs	46,361.00	61,510.90	9,000.00	116,871.90	239,341.68	(122,469.78)
Supportive Services	4,000.00	4,000.00	4,000.00	12,000.00	32,500.00	(20,500.00)
Work Experience			57,695.90	57,695.90	91,557.09	(33,861.19)
Incentives			3,000.00	3,000.00	10,000.00	(7,000.00)
Total Reimbursable Costs	201,531.00	262,372.75	244,613.96	708,517.71	911,450.81	(202,933.10)
Indirect	14,497.20	18,879.05	16,391.04	49,767.30	51,599.19	(1,831.89)
Profit	17,210.00	20,700.00	17,600.00	55,510.00	66,950.00	(11,440.00)
TOTAL	233,238.20	301,951.80	278,605.00	813,795.01	1,030,000.00	(216,204.99)

0.00 0.00 0.00

Board Measures

Common Measures

	Board Measures				Common Measures									Business Services	
	1	2	3	4	5	6	7	8	9	10	11	12	13	Job Fairs	Job Orders
	Providing Intensive Services Adult DLW Youth			10 Key Elements	Placement Emp/Ed Youth	Attainment Deg/Cert	Literacy Numeracy Gain	Entered Employment Rate Adult DLW		Retention Rate Adult DLW		Average Earnings Rate Adult DLW			
Carry - In Enrollments	70	20	50	12	81.7%	81.5%	72%	84%	88%	88%	93%	\$13,080	\$14,114	2	24
Goal	3	1	0	1	x	x	x	x	x	x	x	x	x	0	0
7/6/2015					x	x	x	x	x	x	x	x	x		
7/13/2015	4	2	0	1	x	x	x	x	x	x	x	x	x	0	0
7/20/2015	5	2	3	1	x	x	x	x	x	x	x	x	x	0	0
7/27/2015	5	2	4	1	x	x	x	x	x	x	x	x	x	0	1
8/3/2015	6	2	5	1	x	x	x	x	x	x	x	x	x	0	1
8/17/2015	6	2	5	1	x	x	x	x	x	x	x	x	x	0	1
8/24/2015	9	3	6	1	x	x	x	x	x	x	x	x	x	0	1
8/31/2015	13	3	7	2	x	x	x	x	x	x	x	x	x	0	5
9/8/2015	13	3	7	3	x	x	x	x	x	x	x	x	x	0	5
9/14/2015	16	4	10	3	x	x	x	x	x	x	x	x	x	0	7
9/21/2015	16	4	11	3	55%	46.6%	8.7%	87.5%	81.8%	47%	43.7%	17257	17494	0	7
9/28/2015	16	4	11	3	16/29	14/30	2/23	14/16	18/22	16/34	14/32	189829/11	174941/10	0	7
10/5/2015	16	4	14	4	54.8%	48%	17%	88%	87.5%	50%	50%	17257	17494	0	7
10/12/2015	18	4	17	4	17/31	15/31	4/23	15/17	21/24	17/34	16/32	189829/11	174941/10	0	7
10/19/2015	18	4	17	4	55.8%	51.5%	20.8%	88.8%	100%	51.5%	50%	17257	17494	0	7
10/26/2015	18	5	17	4	19/34	17/33	5/24	16/18	24/24	17/33	16/32	189829/11	174941/10	1	7
					58.8%	51.5%	25%	90%	96%	54.5%	50%	17257	17494	1	8
					21/35	18/34	6/24	18/21	26/28	18/33	16/32	189829/11	174941/10	1	8
					58.8%	51.5%	25%	85%	92.8%	54.5%	50%	17257	17494	1	8
					20/34	17/33	6/24	18/21	26/28	18/33	16/32	189829/11	174941/10		

Board Measures

Common Measures

Carry - In Enrollments Goal	Board Measures				Common Measures								Business Services		
	1	2	3	4	5	6	7	8	9	10	11	12	13	Job Fairs	Job Orders
	Providing Intensive Services Adult DLW Youth			10 Key Elements	Placement Emp/Ed Youth	Attainment Deg/Cert	Literacy Numeracy Gain	Entered Employment Rate Adult DLW		Retention Rate Adult DLW		Average Earnings Rate Adult DLW			
	70	20	50	12	81.7%	81.5%	72%	84%	88%	88%	93%	\$13,080	\$14,114	2	24
11/2/2015	21	5	17	4	53.8%	52.6%	25%	95%	92.8%	57.5%	50%	17257	17494	1	8
					21/39	20/38	6/24	20/21	26/28	19/33	16/32	189829/11	174941/10		
11/9/2015	23	5	19	4	48.8%	52%	25%	95%	93%	57.5%	50%	17257	17494	1	10
					21/43	22/42	6/24	20/21	27/29	19/33	16/32	189829/11	174941/10		
11/16/2015	24	5	19	4	59%	51%	29%	100%	93%	66.6%	68.7%	16393	18028	1	10
					26/44	22/43	7/24	21/21	27/29	22/33	22/32	245899/15	324513/18		
11/23/2015	26	5	20	5	63.6%	51%	33%	91%	93%	69.7%	68.7%	16393	18028	1	10
					28/44	22/43	8/24	21/23	28/30	23/33	22/32	245899/15	324513/18		
11/30/2015	29	7	20	5	63.6%	51%	41%	91%	93%	69.7%	68.7%	16393	18028	1	10
					28/44	22/43	10/24	21/23	28/30	23/33	22/32	245899/15	324513/18		
12/7/2015	31	7	20	6	65%	54.7%	45.8%	91%	90%	69.7%	68.7%	16393	18028	1	14
					28/43	23/42	11/24	21/23	28/31	23/33	22/32	245899/15	324513/18		
12/14/2015	32	7	20	6	69.7%	64%	45.8%	91%	90%	69.7%	68.7%	16393	18028	1	14
					30/43	27/42	11/24	21/23	28/31	23/33	22/32	245899/15	324513/18		
12/21/2015	34	7	20	7	69.7%	64%	45.8%	91%	90.9%	90.9%	96.8%	16393	18028	1	14
					30/43	27/42	11/24	22/24	30/33	30/33	31/32	245899/15	324513/18		
12/28/2015	34	7	21	7	82.9%	64%	50%	91%	88%	90.9%	96.8%	16393	18028	1	14
					34/41	27/42	12/24	22/24	30/34	30/33	31/32	245899/15	324513/18		
1/4/2016	34	7	21	7	82.9%	65.8%	65%	88%	88%	90.9%	96.8%	16393	18028	1	14
					34/41	27/41	15/23	22/25	30/34	30/33	31/32	245899/15	324513/18		
1/11/2016	36	8	21	8	82.9%	67.5%	65%	92%	97%	90.9%	96.8%	16393	18028	1	14
					34/41	27/40	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18		
1/19/2016	41	9	21	8	82.9%	74%	65%	92%	97%	90.9%	96.8%	16393	18028	1	34
					34/41	29/39	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18		
1/25/2016	41	9	21	8	82.9%	74%	65%	92%	97%	90.9%	96.8%	16393	18028	1	34
					34/41	29/39	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18		
2/1/2016	42	10	21	8	85%	76%	65%	92%	97%	90.9%	96.8%	16393	18028	1	34
					34/40	29/38	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18		
2/8/2016	43	10	21	9	85%	76%	63.6%	92%	97%	90.9%	96.8%	16393	18028	1	34
					34/40	29/38	14/22	23/25	33/34	30/33	31/32	245899/15	324513/18		
2/16/2016	46	11	21	9	82.9%	76.9%	68%	92%	97%	90.9%	96.8%	17713	18028	1	34
					34/41	30/39	15/22	23/25	33/34	30/33	31/32	283408/16	324513/18		
2/22/2016	50	12	21	10	82.9%	76.9%	72.7%	92%	97%	90.9%	96.8%	17713	18028	1	34
					34/41	30/39	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18		
2/29/2016	51	13	22	11	79%	73%	72.7%	92%	97%	90.9%	96.8%	17713	18028	1	34
					34/43	30/41	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18		
3/7/2016	53	14	24	12	83.7%	78%	72.7%	92%	97%	90.9%	96.8%	17713	18028	1	34
					36/43	32/41	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18		
3/14/2016	56	14	24	13	85.7%	80%	72.7%	92%	97%	90.9%	96.8%	17713	18028	1	36
					36/42	32/40	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18		
3/21/2016	61	15	24	14	92.8%	80%	72.7%	96%	100%	96.9%	100%	16086	17159	1	36
					39/42	32/40	16/22	24/25	34/34	32/33	32/32	402165/25	411818/24		
3/28/2016	62	16	24	15	92.8%	80%	72.7%	96%	100%	96.9%	100%	16086	17159	1	36
					39/42	32/40	16/22	24/25	34/34	32/33	32/32	402165/25	411818/24		

