

AGENDA

Little Rock Workforce Development Board
Full Board Meeting
April 28, 2016
12:00 P.M.

		PAGE
Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Janet Davis	
Minutes Previous Meetings	Bryan Day	2-5
• January 28, 2016 (ACTION ITEM)		
Ratify Actions of the Executive Committee (ACTION ITEM)	Bryan Day	
• February 25, 2016 Meeting		
○ Employee Evaluation Form and Process		
○ Pursue Federal Grants		
○ Funds Transfer Request WIOA Dislocated Worker to Adult		
• March 24, 2016 Meeting		
○ Local Strategic Plan Development		
○ Performance Evaluation of Executive Director		
WIOA Service Provider/One Stop Operator's Report	Farrah Hammond	6-8
Executive Director's Report	W.J. Monagle	
• Activity Report		9
• Monthly Financial Report (ACTION ITEM)		10-21
LRWDB Chair's Report	Bryan Day	
• Committee Reports		
Strategic Plan Development	Becky Parkerson	22-23
Other Business		
Announcements	Bryan Day	
Adjourn		

Arkansas Workforce Center at Little Rock
5401 S. University Avenue
Little Rock, Arkansas

MINUTES

Little Rock Workforce Development Board
Quarterly Board Meeting
January 28, 2016

PRESENT

Members Present: Bryan Day, Kathy Fulks, Jo Keegan, Henry Washington (representing Debera Coleman), Douglas Murphy, Susan P. North, Mark Bremer, Linda Kindy, James McCarther, Warwick Sabin

LRWDB CEO: Honorable Mayor Mark Stodola

LRWDB Staff: W. J. Monagle, Janet Davis, Marie Boyce

LRWFC Staff: GTina Smith, Recording Secretary

Arbor E&T: Farrah Hammond

LRWDB Attorney: Steve Riggs

BKD Auditors: Cory Jennings, Mason Morgan

AR DWS: Stephanie Blair, LaJoy Montgomery

Guests: Phyllis Dickerson, Bryant Griffin, Lois Bethards

ORDER/ROLL CALL

Chair Bryan Day called the meeting to order at 12:00 p.m. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes. Janet Davis called roll and determined that a quorum was present.

MINUTES OF PREVIOUS MEETING

Upon a motion by James McCarther, duly seconded by Douglas Murphy, it was unanimously **RESOLVED**: To approve the minutes of the September 24, 2015 meeting as presented.

RATIFICATION OF 1% SALARY INCREASE EMPLOYEES

Upon a motion by James McCarther, duly seconded by Kathy Fulks, it was unanimously **RESOLVED**: To ratify a 1% salary increase for employees. Will be reviewed again this spring.

RATIFICATION OF GRANDFATHER EXISTING PROCEDURES, RULES & GUIDELINES

Upon a motion by Kathy Fulks, duly seconded by Linda Kindy, it was unanimously **RESOLVED**: To adopt and/or grandfather in current WIA Operating Policies for this transition year and until further state and federal guidelines are forthcoming.

COMMENTS BY MAYOR:

Chair Day welcomed the Honorable Mayor Mark Stodola and gave him the opportunity to offer comments. Mayor Stodola thanked Chair Day and acknowledged appreciation for each member's efforts and volunteerism to serving on the Board. He stated that everyone has been chosen to represent sectors for a variety of reasons as it relates to the diversity of the workforce in the City of Little Rock. He stated that we are unique in being the Little Rock Workforce Development Board, as opposed to a multiple number of counties. Mayor Stodola commented that we have come a long way in the area of unemployment in our community, however, this introduces a new set of challenges, particularly in how we deal with our minority community, dislocated workers and disconnected youth and adults. He stated that we must focus our efforts

on giving our energy, money and talent back for the betterment of the entire community. He introduced two staff members, Ms. Phyllis Dickerson, and Mr. Bryant Griffin. He solicited recommendations be made for future membership to his attention. He stated there is a lot of opportunity to deal with technology; millennials, technical trades, i.e. HVAC and electrical, and wants to spend money effectively to deal with trade.

RECOGNITION OF SERVICE TO BOARD MEMBER

Little Rock Workforce Board Executive Director, WJ Monagle, and Mayor Mark Stodola recognized former Board Member Ms. Lois Bethards from the American Indian Center of Arkansas for eight years of service to the LRWIB representing the American Indian population, presenting her with a plaque and thanking her for her dedication.

BKD – AUDIT PLAN OF LAST YEAR

Chair Day introduced Cory Jennings, BKD Audit Director, and Mason Morgan, Staff Auditor who presented two documents: 1) Letter to the LRWDB stating that the audit was done in accordance with generally accepted standards of AICPA, which determines internal compliance and finance; and 2) Draft Independent Auditor's Reports and Financial Statements of the Little Rock Workforce Development Board as of June 30, 2015. He stated that the audit reflects compliance with WIOA Programs and established internal controls.

Chair Day requested the Board to review the Draft Audit Report and to submit any changes, corrections or suggestions to WJ. Response to audit is due by the end of March. Please get changes submitted to WJ within two weeks. Chair Day was pleased that audit showed no significant findings or material weaknesses, no corrective action plan required, and garnered all clear opinions.

STRATEGIC PLANNING PROCESS

Chair Day mentioned that during last summer we talked about the new rules and expectations for the boards across the state. One of the things that we are going to be required to do and will take some time is to put together a plan of: how we are going to operate; what are our objectives; how are we going to tie in to the State's new rules. We want to work with a consultant to guide us on this new process.

With that, he turned the floor over to Ms. Becky Parkerson. Becky referred the group to a one-page handout which describes the historical approach to creating the WIOA Strategic Planning Process. She stated the goal is to build off the training meetings around lunch meetings, rather than to schedule a number of retreats. She would like to extend the working meetings with a system of continuity to retain information previously discussed. She stated she would like to build the strategic plan incorporating a review of the changes prompted by WIOA; lessons learned under WIA; objectives; develop a new mission/vision statement; and eventually customize a Four-Year Plan.

Chair Day summed up the Strategic Planning Process with general insights that: 1) the State plans to conduct a training session in February (perhaps a half day); we can't start our process until the State starts theirs. We want to have two meetings close together (possibly by April) to last 2-2 ½ hours.

Lots of feedback was offered on how to publicize what we do and how to engage employers to post jobs with our Center. We need to also focus on the clients who are coming in to look for jobs. We have to change our image as an "Unemployment Office." There are so many other resources that we offer here, and it needs to be communicated to the public.

PARTNERS GROUPS

Chair Day commented that as far as getting the word out about what we do here at the Center is to recruit a PR/Marketing industry person as a Board Member, for internal social media/branding. He suggested to Becky, this is something that can be put on her list as part of the Strategic Plan. He stated: good comments, good feedback from everyone. Next, he directed the audience's attention to reports from the two Committee Chairs.

KATHY FULKS: YOUTH SERVICES. They met on December 14th and had a good showing of partners and organizations represented: YouthBuild, AR Promise, Goodwill, New Futures, Job Corps, and BMOST! The committee made a review of WIOA and the transition that the LRWDA is about to go through. Under WIA, there were 10 directives to aid and assist in youth; now there are 14, adding mentoring, experience, job skills and training, and internships. The committee will be actively seeking out employers who are willing to assist in those mentorships, giving them some experience in job skills & training, and internships. The focus used to be on youth under the age of 18. With WIOA, the focus has shifted to Out-of-School Youth aged 16 to 24. WIOA funds beginning July 2016 are require to be spent on out of school youth spending 50% of Youth funding on this group. Beginning July 2017, 75% of WIOA Youth Funding will be required to be spent on out of school youth. The Committee is working on developing a new Youth Services Plan.

JO KEEGAN: COMMITTEE CHAIR ONE-STOP SERVICES: Ms. Keegan advised that the Committee briefly met yesterday. She reported that located here within the Center, we have a Business Advisory Team, whose primary focus is to network with employers to determine their needs. We met with representatives from AR Career Ed to begin collaboration on employer needs and job-seeker preparation. The Workforce Center Partners: Central Arkansas Development Council (CADC), UI, Employer Services, TANF, Adult Education, WIOA, and Computer Lab Services meet regularly to seek the needs of businesses, provide services to job seekers based on these needs. Next, UI Call Center will go live Friday, February 5th. This will improve wait time for clients and help maintain staff.

Chairman Day reported that we have three Standing Committees: Youth Services Committee; The One Stop Partners Committee; and the Person's With Disabilities Committee (for which WJ and he are still searching for a Chair). Director Monagle is going to pass around a Sign-Up Sheets for these three committees, and Chair Day stated that he would like for each Board Member to sign-up for one of the committees. Results are as follows:

Services to Individuals with Disabilities: Susan P. North, Douglas Murphy
One-Stop Services Committee: James McCarther, Linda Kindy
Youth Services Committee: Mark Bremer (interest only at this time)

DATE OF NEXT MEETING

The audience was reminded that the next Quarterly Board meeting will be held on April 28, 2016; Executive Committee meeting will be held February 25, 2015.

Chair Day stated that perhaps during the month of May, he would like to invite one of the Industry Partners (i.e. Dassault Falcon Jet) or one of our academic institutions to host a meeting to develop awareness about that industry. The goal would be to find ways to help the citizens of Arkansas to know that we exist, as well as to learn the needs of employers in the city. He also reminded the members to complete & sign the Conflict of Interest Form.

EXECUTIVE DIRECTOR'S REPORT

- Director Monagle highlighted and discussed the following: the LRWDB Annual Report and BKD Financial Reports. The Annual Report is also available online. He would like for the board members to review it and offer any feedback.
- Director Monagle mentioned that the Arkansas Business Book of Lists features the LRWDB on page 29, and AR Promise Grant has also taken out a full-page ad.
- Another event that showcases our commitment to serving the citizens of Arkansas is the annual "Super Saturday Free Tax Assistance and Filing" event on 2/6/16 (day before Super Bowl Sunday) at the AR State Fairgrounds. Center personnel will be holding a press conference to discuss the Tax Assistance Service.
- Next, he addressed the WIOA Combined State Plan. This document is over 300 pages (first 88 pages are most crucial to this Board), and encompasses all of our partner agencies: AR Dept. of Workforce Services, AR Career Education, AR Rehabilitation Services, Division of Services for the Blind and Adult Education. The document will be sent out for public comment, which will last for 30 days, and includes our feedback. As soon as the link is available, Director Monagle will e-mail it out to the Board.
- Director Monagle noted that we are currently at our six months into the fiscal year spending, and should have expended approximately 50% of funding. Currently, approximately 59% of funding has been expended.
- Under YouthBuild Grant, pages 14-17, we are 68-70% on that, and a little behind. We are aware of this, which is due in part to staffing issues we have been facing.

Upon a motion by Kathy Fulks, duly seconded by James McCarther, it was unanimously **RESOLVED**: To approve the Financial Report as presented.

ONE-STOP OPERATOR/TITLE I SERVICE PROVIDER'S REPORT

Farrah Hammond stated that if the Mayor agrees to be present for the April Meeting, that she would withhold her presentation until that time. Mayor Stodola affirmed that he would be present for the April 28th Meeting.

Lastly, Director Monagle announced that Ms. Brenda Winston, our Business Services Outreach Coordinator, and the leader of the Business Advisory Team has been honored and will receive an award for Community Service by the AR Human Resources Management Association. Recognition will be held on March 3rd at 11:30, at The Next Level Events located in the Old Train Station. Tickets are \$25. Attending this event will be a great way to reach out to HR Managers.

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 1:30 p.m.

Approved

Board Measures

Common Measures

Carry - In Enrollments

Goal

	Board Measures				Common Measures									Business Services	
	1	2	3	4	5	6	7	8	9	10	11	12	13	Job Fairs	Job Orders
	Providing Intensive Services Adult DLW Youth			10 Key Elements	Placement Emp/Ed Youth	Attainment Deg/Cert	Literacy Numeracy Gain	Entered Employment Rate Adult DLW		Retention Rate Adult DLW		Average Earnings Rate Adult DLW			
	70	20	50	12	81.7%	81.5%	72%	84%	88%	88%	93%	\$13,080	\$14,114	2	24
7/6/2015	3	1	0	1	x	x	x	x	x	x	x	x	x	0	0
7/13/2015	4	2	0	1	x	x	x	x	x	x	x	x	x	0	0
7/20/2015	5	2	3	1	x	x	x	x	x	x	x	x	x	0	0
7/27/2015	5	2	4	1	x	x	x	x	x	x	x	x	x	0	1
8/3/2015	6	2	5	1	x	x	x	x	x	x	x	x	x	0	1
8/17/2015	6	2	5	1	x	x	x	x	x	x	x	x	x	0	1
8/24/2015	9	3	6	1	x	x	x	x	x	x	x	x	x	0	1
8/31/2015	13	3	7	2	x	x	x	x	x	x	x	x	x	0	5
9/8/2015	13	3	7	3	x	x	x	x	x	x	x	x	x	0	5
9/14/2015	16	4	10	3	x	x	x	x	x	x	x	x	x	0	7
9/21/2015	16	4	11	3	55%	46.6%	8.7%	87.5%	81.8%	47%	43.7%	17257	17494	0	7
9/28/2015	16	4	11	3	16/29	14/30	2/23	14/16	18/22	16/34	14/32	189829/11	174941/10	0	7
10/5/2015	16	4	14	4	54.8%	48%	17%	88%	87.5%	50%	50%	17257	17494	0	7
10/12/2015	18	4	17	4	17/31	15/31	4/23	15/17	21/24	17/34	16/32	189829/11	174941/10	1	7
10/19/2015	18	4	17	4	55.8%	51.5%	20.8%	88.8%	100%	51.5%	50%	17257	17494	1	8
10/26/2015	18	5	17	4	19/34	17/33	5/24	16/18	24/24	17/33	16/32	189829/11	174941/10	1	8
					58.8%	51.5%	25%	90%	96%	54.5%	50%	17257	17494	1	8
					20/34	17/33	6/24	18/20	24/25	18/33	16/32	189829/11	174941/10		
					60%	52.9%	25%	85%	92.8%	54.5%	50%	17257	17494		
					21/35	18/34	6/24	18/21	26/28	18/33	16/32	189829/11	174941/10		
					58.8%	51.5%	25%	85%	92.8%	54.5%	50%	17257	17494		
					20/34	17/33	6/24	18/21	26/28	18/33	16/32	189829/11	174941/10		

Board Measures

Common Measures

Carry - In Enrollments Goal	Board Measures				Common Measures								Business Services								
	1	2	3	4	5	6	7	8		9		10		11		12		13		Job Fairs	Job Orders
	Providing Intensive Services Adult DLW Youth			10 Key Elements	Placement Emp/Ed Youth	Attainment Deg/Cert	Literacy Numeracy Gain	Entered Employment Rate Adult DLW		Retention Rate Adult DLW		Average Earnings Rate Adult DLW									
	70	20	50	12	81.7%	81.5%	72%	84%	88%	88%	93%	\$13,080	\$14,114			2	24				
11/2/2015	21	5	17	4	53.8%	52.6%	25%	95%	92.8%	57.5%	50%	17257	17494			1	8				
					21/39	20/38	6/24	20/21	26/28	19/33	16/32	189829/11	174941/10								
11/9/2015	23	5	19	4	48.8%	52%	25%	95%	93%	57.5%	50%	17257	17494			1	10				
					21/43	22/42	6/24	20/21	27/29	19/33	16/32	189829/11	174941/10								
11/16/2015	24	5	19	4	59%	51%	29%	100%	93%	66.6%	68.7%	16393	18028			1	10				
					26/44	22/43	7/24	21/21	27/29	22/33	22/32	245899/15	324513/18								
11/23/2015	26	5	20	5	63.6%	51%	33%	91%	93%	69.7%	68.7%	16393	18028			1	10				
					28/44	22/43	8/24	21/23	28/30	23/33	22/32	245899/15	324513/18								
11/30/2015	29	7	20	5	63.6%	51%	41%	91%	93%	69.7%	68.7%	16393	18028			1	10				
					28/44	22/43	10/24	21/23	28/30	23/33	22/32	245899/15	324513/18								
12/7/2015	31	7	20	6	65%	54.7%	45.8%	91%	90%	69.7%	68.7%	16393	18028			1	14				
					28/43	23/42	11/24	21/23	28/31	23/33	22/32	245899/15	324513/18								
12/14/2015	32	7	20	6	69.7%	64%	45.8%	91%	90%	69.7%	68.7%	16393	18028			1	14				
					30/43	27/42	11/24	21/23	28/31	23/33	22/32	245899/15	324513/18								
12/21/2015	34	7	20	7	69.7%	64%	45.8%	91%	90.9%	90.9%	96.8%	16393	18028			1	14				
					30/43	27/42	11/24	22/24	30/33	30/33	31/32	245899/15	324513/18								
12/28/2015	34	7	21	7	82.9%	64%	50%	91%	88%	90.9%	96.8%	16393	18028			1	14				
					34/41	27/42	12/24	22/24	30/34	30/33	31/32	245899/15	324513/18								
1/4/2016	34	7	21	7	82.9%	65.8%	65%	88%	88%	90.9%	96.8%	16393	18028			1	14				
					34/41	27/41	15/23	22/25	30/34	30/33	31/32	245899/15	324513/18								
1/11/2016	36	8	21	8	82.9%	67.5%	65%	92%	97%	90.9%	96.8%	16393	18028			1	14				
					34/41	27/40	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18								
1/19/2016	41	9	21	8	82.9%	74%	65%	92%	97%	90.9%	96.8%	16393	18028			1	34				
					34/41	29/39	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18								
1/25/2016	41	9	21	8	82.9%	74%	65%	92%	97%	90.9%	96.8%	16393	18028			1	34				
					34/41	29/39	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18								
2/1/2016	42	10	21	8	85%	76%	65%	92%	97%	90.9%	96.8%	16393	18028			1	34				
					34/40	29/38	15/23	23/25	33/34	30/33	31/32	245899/15	324513/18								
2/8/2016	43	10	21	9	85%	76%	63.6%	92%	97%	90.9%	96.8%	16393	18028			1	34				
					34/40	29/38	14/22	23/25	33/34	30/33	31/32	245899/15	324513/18								
2/16/2016	46	11	21	9	82.9%	76.9%	68%	92%	97%	90.9%	96.8%	17713	18028			1	34				
					34/41	30/39	15/22	23/25	33/34	30/33	31/32	283408/16	324513/18								
2/22/2016	50	12	21	10	82.9%	76.9%	72.7%	92%	97%	90.9%	96.8%	17713	18028			1	34				
					34/41	30/39	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18								
2/29/2016	51	13	22	11	79%	73%	72.7%	92%	97%	90.9%	96.8%	17713	18028			1	34				
					34/43	30/41	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18								
3/7/2016	53	14	24	12	83.7%	78%	72.7%	92%	97%	90.9%	96.8%	17713	18028			1	34				
					36/43	32/41	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18								
3/14/2016	56	14	24	13	85.7%	80%	72.7%	92%	97%	90.9%	96.8%	17713	18028			1	36				
					36/42	32/40	16/22	23/25	33/34	30/33	31/32	283408/16	324513/18								
3/21/2016	61	15	24	14	92.8%	80%	72.7%	96%	100%	96.9%	100%	16086	17159			1	36				
					39/42	32/40	16/22	24/25	34/34	32/33	32/32	402165/25	411818/24								
3/28/2016	62	16	24	15	92.8%	80%	72.7%	96%	100%	96.9%	100%	16086	17159			1	36				

Board Measures

Common Measures

	Board Measures				Common Measures								Business Services		
	1	2	3	4	5	6	7	8	9	10	11	12	13	Job Fairs	Job Orders
	Providing Intensive Services Adult DLW Youth			10 Key Elements	Placement Emp/Ed Youth	Attainment Deg/Cert	Literacy Numeracy Gain	Entered Employment Rate Adult DLW		Retention Rate Adult DLW		Average Earnings Rate Adult DLW			
Carry - In Enrollments Goal	70	20	50	12	81.7%	81.5%	72%	84%	88%	88%	93%	\$13,080	\$14,114	2	24
4/4/2016	62	16	25	16	39/42	32/40	16/22	24/25	34/34	32/33	32/32	402165/25	411818/24	1	36
4/11/2016	65	17	29	17	92.8%	80%	72.7%	96%	100%	96.9%	100%	16086	17159	1	37
4/18/2016	66	18	29	18	39/42	32/40	16/22	24/25	34/34	32/33	32/32	402165/25	411818/24	1	37
					39/42	32/40	16/22	24/25	34/34	32/33	32/32	402165/25	411818/24		

Common Measures 8 of 9

Added board measures 3 of 4

Total measures obtained: 11 of 13

Legend

Measures Met	Continuing to Improve	Board Measures
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April 28, 2016
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices

- On 3/30/16 the LRWDB met with ADWS Deputy Director and Area Manager to discuss the Resource Sharing Agreement (RSA) and possibility of adjusting space requirements at the LRWFC. By 4/22/16 current space was re-adopted.
- The LRWDB received notice that the DOL and the ADWS would conduct Local Board Training on April 27, 2016 from 10am to 2pm at the Double Tree Hotel.
- On 3/31/16 the LRWDB requested a transfer of funds from the DLW to the Adult funding stream totaling \$244,500.
- *On 4/6/16 the DOL issued TEGL 17-15 -- Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2016 to States. Arkansas received an increase for both Youth (1.89%) and Adult (1.85%) programs but a decrease in DLW (3.66%) funds. The local area allocations have not been issued by ADWS.
- *On 4/15/16 the YouthBuild program welcomed new GED Instructor Sarah Dixon to the program and the LRWFC. Mrs. Dixon is a 28-year veteran teacher.

II. Outreach, Training and Attendance

- On 3/31/16 the LRWDB executive director attended the Greater LR Chamber's after-hours networking event "Pickin' at the Port" and made several contacts.
- *On 4/4/16 the LRWDB executive director attended a meeting with the City Connections' Arkansas Latinos team to discuss a plan to reach Latinos in Little Rock with additional information and resources to connect them to the area.
- On 4/07/16 the LRWDB executive director attended the ADWS Director's meeting with other workforce development area administrators and ADWS staff to discuss concerns and receive status updates on current initiatives.
- On 4/07/16 the LRWDB executive director attended an address by Randy Zook, President and CEO of the Arkansas State Chamber of Commerce, presented at the monthly luncheon of the Human Resource Management Association.
- 4/13/16 the LRWDB executive director and Arbor project director attended a rally sponsored by the Central Arkansas Re-Entry Coalition (CARE) at the State Capitol in support of better meeting the needs of returning citizens to society.
- On 4/19/16 staff from Arbor and the LR DWS jointly attended the annual spring job fair sponsored by CAHRA and the AR Dem-Gazette serving more than 400.
- *The One-Stop Partners Advisory Committee had its meeting on 4/20/16. The Youth Services Committee had an internal meeting on 3/25/16 since community members would be attending the UALR eWins Conference on 4/26-28/16.

III. Budget and Financials

IV. Next Steps

- *Robinson Center renovation tour, discussion and lunch on 5/12/2016.
- *The next LRWIB Full Board is scheduled for 7/28/2016.

Little Rock Workforce Investment Board
Financial Report - All Funding Streams - Summary
March 2016

YEAR	Funding Stream/Program Name/Year	Funding	Spent to Date	Available to Spend	Incurred & Unpaid as of 03/31/2016	LEFT TO SPEND
2014	ADULT P 14 (initial PY14 funding)	64,594.50	64,594.50	0.00		0.00
2014	ADULT FY 15 (balance PY14 funding)	314,502.00	314,502.00	0.00		0.00
2015	ADULT P15 (initial PY15 funding)	32,153.00	32,153.00	0.00	0.00	0.00
2015	ADULT F16 (balance PY15 funding)	351,826.00	248,619.57	103,206.43	64,423.04	38,783.39
2014	DISLOCATED WORKER P 14 (initial PY14 funding)	40,635.50	40,635.50	0.00	0.00	0.00
2014	DISLOCATED WORKER FY 15 (balance PY14 funding)	492,016.00	480,032.81	11,983.19	11,983.19	0.00
2015	DISLOCATED WORKER P15 (initial PY15 funding)	76,967.00	3,918.66	73,048.34	33,487.40	39,560.94
2015	DISLOCATED WORKER F16 (balance PY15 funding)	424,198.00	0.00	424,198.00	0.00	424,198.00
2014	YOUTH 2014	359,389.00	359,389.00	0.00	0.00	0.00
2015	YOUTH 2015	404,980.00	169,230.39	235,749.61	37,031.93	198,717.68
2014	YOUTHBUILD	720,000.00	296,339.97	423,660.03	13,885.99	409,774.04
2013	AR PROMISE	211,610.56	159,351.13	52,259.43	44,877.13	7,382.30
	TOTAL	3,492,871.56	2,168,766.53	1,324,105.03	205,688.68	1,118,416.35
	RECAP		END DATE			
2014	WIA TITLE 1 FORMULA ADULT, DLW, YOUTH	-	6/30/2016			
2015	WIA TITLE 1 FORMULA ADULT, DLW, YOUTH	701,260.01	6/30/2017			
2014	YOUTHBUILD	409,774.04	6/30/2017			
2013	AR PROMISE	7,382.30	First Yr Funding			
	TOTAL REMAINING BEFORE OBLIGATIONS	1,118,416.35				
2015	Arbor Contract Obligation WIA Adult, DLW, Youth	388,746.79	6/30/2016			
2015	LRWIB Budget Obligation WIA Adult, DLW, Youth	121,126.79	6/30/2016			
2015	AWFLR Rent/Utilities/Operating Expense Obligation WIA	20,348.00	6/30/2016			
2015	YOUTHBUILD	409,774.04	6/30/2017			
2013	AR PROMISE	7,382.30	6/30/2016			
	TOTAL OBLIGATIONS	947,377.92				
	UNOBLIGATED	171,038.43				

PY **Modifications/Transfers**

	Modification #	Amount
2014 DLW PY14, Effective 10/01/2014	#1	(\$40,635.50)
2014 Adult PY14, Effective 10/01/2014	#1	\$40,635.50

Little Rock Workforce Investment Board
 Financial Report - LRWIB ALL COMBINED 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

	Current Month			Current Year To Date Actual	Total Year Budget	Total Year Budget Remaining	Percent Total Year Budget Remaining
	Current Month Actual	Current Month Budget	Budget Variance				
Expenditures							
Salaries	13,659.59	13,208.33	(451.26)	115,938.05	158,500.00	42,561.95	26.85%
SS/Medicare Tax	1,044.96	1,016.67	(28.29)	8,869.35	12,200.00	3,330.65	27.30%
Dental	78.04	69.42	(8.62)	652.85	833.00	180.15	21.63%
Disability Insurance	54.66	85.42	30.76	456.86	1,025.00	568.14	55.43%
Group Life Basic	59.54	60.67	1.13	498.16	728.00	229.84	31.57%
Group Medical	1,160.28	1,089.50	(70.78)	9,709.35	13,074.00	3,364.65	25.74%
Retirement	1,229.40	1,190.42	(38.98)	10,232.13	14,285.00	4,052.87	28.37%
Vision	2.09	3.58	1.49	17.05	43.00	25.95	60.35%
Unemployment	0.00	250.00	250.00	750.00	3,000.00	2,250.00	75.00%
Dues and Subscriptions	200.00	166.67	(33.33)	925.00	2,000.00	1,075.00	53.75%
Equipment	0.00	250.00	250.00	0.00	3,000.00	3,000.00	100.00%
Equipment Rental	319.37	416.67	97.30	2,874.33	5,000.00	2,125.67	42.51%
Liability Insurance	0.00	333.33	333.33	1,750.00	4,000.00	2,250.00	56.25%
Business Expense	34.39	125.00	90.61	1,512.77	1,500.00	(12.77)	(0.85)%
Cell Phones	160.00	166.67	6.67	1,440.00	2,000.00	560.00	28.00%
Internet/DSL	19.35	62.50	43.15	154.80	750.00	595.20	79.36%
I T Support	0.00	20.83	20.83	0.00	250.00	250.00	100.00%
Office Phone	202.71	208.33	5.62	1,593.68	2,500.00	906.32	36.25%
Postage and Delivery	0.00	41.67	41.67	53.41	500.00	446.59	89.32%
Printing and	13.00	100.00	87.00	85.26	1,200.00	1,114.74	92.89%
Professional Fees -	1,248.00	1,250.00	2.00	13,936.00	15,000.00	1,064.00	7.09%
Professional Fees -	0.00	666.67	666.67	2,300.00	8,000.00	5,700.00	71.25%
Professional Fees - Legal	0.00	1,000.00	1,000.00	8,020.00	12,000.00	3,980.00	33.17%
Outreach	1,565.00	791.67	(773.33)	6,414.00	9,500.00	3,086.00	32.48%
Rent	2,604.62	2,666.67	62.05	23,441.58	32,000.00	8,558.42	26.75%
Shared Costs	16.83	208.33	191.50	1,092.98	2,500.00	1,407.02	56.28%
Supplies - Catering	227.16	233.33	6.17	1,949.39	2,800.00	850.61	30.38%
Hardware/Software	0.00	166.67	166.67	985.00	2,000.00	1,015.00	50.75%
Supplies - Office	0.00	233.33	233.33	998.41	2,800.00	1,801.59	64.34%
Staff Development	0.00	166.67	166.67	75.00	2,000.00	1,925.00	96.25%
Travel - Mileage	0.00	83.33	83.33	148.10	1,000.00	851.90	85.19%
Travel - Other	0.00	625.00	625.00	2,134.47	7,500.00	5,365.53	71.54%
Utilities	246.77	233.33	(13.44)	2,037.37	2,800.00	762.63	27.24%
Other	0.00	1,323.68	1,323.68	0.00	15,884.14	15,884.14	100.00%
Total Expenditures	24,145.76	28,514.35	4,368.59	221,045.35	342,172.14	121,126.79	35.40%

Little Rock Workforce Investment Board
 Financial Report - One Stop Rent/Utilities/Shared Costs 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

	Current Month Actual	Current Period Budget - Original	Current Period Budget Variance - Original	Current Year To Date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining - Original
Expenditures							
One Stop Rent, Util, Misc Exp	<u>5,210.03</u>	<u>5,588.10</u>	<u>378.07</u>	<u>46,709.16</u>	<u>67,057.16</u>	<u>20,348.00</u>	<u>30.34%</u>
Total Expenditures	<u>5,210.03</u>	<u>5,588.10</u>	<u>378.07</u>	<u>46,709.16</u>	<u>67,057.16</u>	<u>20,348.00</u>	<u>30.34%</u>

Little Rock Workforce Investment Board
 Financial Report - Monthly Expenditure Report Combined 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

	Current Month	Current Month	Current Month	Current Year	Total Budget	Total Budget	Percent Total
	Actual	Budget	Budget Variance	to date Actual		Remaining	Budget Remaining
Expenditures							
Salaries	32,407.12	30,423.50	(1,983.63)	272,738.02	365,081.94	92,343.92	25.29%
One Stop Fringe	8,767.85	7,439.93	(1,327.93)	66,566.07	89,279.10	22,713.03	25.44%
Administration	1,245.76	1,241.67	(4.09)	9,636.17	14,900.00	5,263.83	35.33%
Indirect Costs	4,477.40	4,299.93	(177.47)	36,502.64	51,599.19	15,096.55	29.26%
Incentive Award	310.00	666.67	356.67	1,205.00	8,000.00	6,795.00	84.94%
Equipment	444.75	785.75	341.00	3,637.91	9,429.00	5,791.09	61.42%
Individual Training Accounts	16,970.44	19,945.14	2,974.70	117,452.91	239,341.68	121,888.77	50.93%
Liability Insurance	212.60	341.67	129.07	1,797.49	4,100.00	2,302.51	56.16%
Miscellaneous	47.84	212.50	164.66	1,290.62	2,550.00	1,259.38	49.39%
Office Phone	1,202.03	925.00	(277.03)	5,820.31	11,100.00	5,279.69	47.56%
Postage and Delivery	48.71	334.33	285.62	1,181.39	4,012.00	2,830.61	70.55%
Outreach	0.00	383.33	383.33	3,253.10	4,600.00	1,346.90	29.28%
Supplies - Office	619.16	858.33	239.17	5,956.77	10,300.00	4,343.23	42.17%
Supportive Services	2,694.65	2,875.00	180.35	14,516.37	34,500.00	19,983.63	57.92%
Other Program Expense	0.00	141.67	141.67	306.89	1,700.00	1,393.11	81.95%
Profit	12,875.00	5,579.17	(7,295.83)	37,337.50	66,950.00	29,612.50	44.23%
Staff Development	22.00	250.00	228.00	760.97	3,000.00	2,239.03	74.63%
Travel - Mileage	113.91	900.00	786.09	2,296.70	10,800.00	8,503.30	78.73%
Travel - Other	1,556.56	600.00	(956.56)	5,452.93	7,200.00	1,747.07	24.26%
Summer Youth	0.00	3,973.63	3,973.63	47,683.58	47,683.58	0.00	0.00%
Work Experience	3,253.85	3,656.13	402.28	5,859.87	43,873.51	38,013.64	86.64%
Total Expenditures	87,269.63	85,833.33	(1,436.30)	641,253.21	1,030,000.00	388,746.79	37.74%

Little Rock Workforce Investment Board

Financial Report - Monthly Expenditure Report by Fund Arbor 2015-2016 - Unposted Transactions Included In Report
From 3/1/2016 Through 3/31/2016

100 - WIOA Adult

	Current Month		Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
	Current Month Actual	Current Month Budget					
Expenditures							
Salaries	11,169.70	12,473.63	1,303.93	110,884.18	149,683.60	38,799.42	25.92%
One Stop Fringe	3,044.63	3,050.37	5.74	27,386.68	36,604.43	9,217.75	25.18%
Administration	411.04	500.00	88.96	3,753.12	6,000.00	2,246.88	37.45%
Indirect Costs	1,540.01	1,751.14	211.13	14,801.88	21,013.71	6,211.83	29.56%
Equipment	147.30	311.08	163.78	1,406.74	3,733.00	2,326.26	62.32%
Individual Training	14,426.16	14,655.44	229.28	96,243.31	175,865.26	79,621.95	45.27%
Liability Insurance	70.41	133.33	62.92	704.60	1,600.00	895.40	55.96%
Miscellaneous	15.84	75.00	59.16	507.45	900.00	392.55	43.62%
Office Phone	398.11	366.67	(31.44)	2,250.41	4,400.00	2,149.59	48.85%
Postage and	16.13	125.00	108.87	471.70	1,500.00	1,028.30	68.55%
Outreach	0.00	158.33	158.33	1,292.16	1,900.00	607.84	31.99%
Supplies - Office	224.87	316.67	91.80	2,344.84	3,800.00	1,455.16	38.29%
Supportive Services	2,061.85	1,875.00	(186.85)	10,136.56	22,500.00	12,363.44	54.95%
Other Program	0.00	41.67	41.67	103.36	500.00	396.64	79.33%
Profit	5,000.00	2,166.67	(2,833.33)	14,500.00	26,000.00	11,500.00	44.23%
Staff Development	7.29	91.67	84.38	291.03	1,100.00	808.97	73.54%
Travel - Mileage	37.71	375.00	337.29	881.47	4,500.00	3,618.53	80.41%
Travel - Other	515.54	241.67	(273.87)	2,069.34	2,900.00	830.66	28.64%
Total Expenditures	<u>39,086.59</u>	<u>38,708.33</u>	<u>(378.26)</u>	<u>290,028.83</u>	<u>464,500.00</u>	<u>174,471.17</u>	<u>37.56%</u>

Little Rock Workforce Investment Board

Financial Report - Monthly Expenditure Report by Fund Arbor 2015-2016 - Unposted Transactions Included In Report
From 3/1/2016 Through 3/31/2016

110 - WIOA Youth

	Current Month		Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
	Current Month Actual	Current Month Budget					
Expenditures							
Salaries	9,583.05	8,351.91	(1,231.14)	71,096.28	100,222.94	29,126.66	29.06%
One Stop Fringe	2,919.13	2,249.85	(669.28)	19,201.37	26,998.15	7,796.78	28.88%
Administration	408.26	341.67	(66.59)	2,819.15	4,100.00	1,280.85	31.24%
Indirect Costs	1,367.33	1,202.82	(164.51)	9,818.51	14,433.82	4,615.31	31.98%
Incentive Award	310.00	666.67	356.67	1,205.00	8,000.00	6,795.00	84.94%
Equipment	144.63	231.33	86.70	918.16	2,776.00	1,857.84	66.93%
Individual Training	0.00	833.33	833.33	7,000.00	10,000.00	3,000.00	30.00%
Liability Insurance	69.14	100.00	30.86	514.06	1,200.00	685.94	57.16%
Miscellaneous	15.56	66.67	51.11	374.01	800.00	425.99	53.25%
Office Phone	390.90	266.67	(124.23)	1,723.14	3,200.00	1,476.86	46.15%
Postage and	15.84	92.67	76.83	329.66	1,112.00	782.34	70.35%
Outreach	0.00	83.33	83.33	796.65	1,000.00	203.35	20.34%
Supplies - Office	160.99	233.33	72.34	1,634.76	2,800.00	1,165.24	41.62%
Supportive Services	612.80	500.00	(112.80)	3,983.81	6,000.00	2,016.19	33.60%
Other Program	0.00	50.00	50.00	120.83	600.00	479.17	79.86%
Profit	3,750.00	1,625.00	(2,125.00)	10,875.00	19,500.00	8,625.00	44.23%
Staff Development	7.16	58.33	51.17	253.92	700.00	446.08	63.73%
Travel - Mileage	37.12	250.00	212.88	994.57	3,000.00	2,005.43	66.85%
Travel - Other	506.12	166.67	(339.45)	1,669.24	2,000.00	330.76	16.54%
Summer Youth	0.00	3,973.63	3,973.63	47,683.58	47,683.58	0.00	0.00%
Work Experience	<u>3,253.85</u>	<u>3,656.13</u>	<u>402.28</u>	<u>5,859.87</u>	<u>43,873.51</u>	<u>38,013.64</u>	<u>86.64%</u>
Total Expenditures	<u>23,551.88</u>	<u>25,000.00</u>	<u>1,448.12</u>	<u>188,871.57</u>	<u>300,000.00</u>	<u>111,128.43</u>	<u>37.04%</u>

Little Rock Workforce Investment Board

Financial Report - Monthly Expenditure Report by Fund Arbor 2015-2016 - Unposted Transactions Included In Report
From 3/1/2016 Through 3/31/2016

120 - WIOA
Dislocated Worker

	Current Month			Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
	Current Month Actual	Current Month Budget	Budget Variance				
Expenditures							
Salaries	11,654.37	9,597.95	(2,056.42)	90,757.56	115,175.40	24,417.84	21.20%
One Stop Fringe	2,804.09	2,139.71	(664.38)	19,978.02	25,676.52	5,698.50	22.19%
Administration	426.46	400.00	(26.46)	3,063.90	4,800.00	1,736.10	36.17%
Indirect Costs	1,570.06	1,345.97	(224.09)	11,882.25	16,151.66	4,269.41	26.43%
Equipment	152.82	243.33	90.51	1,313.01	2,920.00	1,606.99	55.03%
Individual Training	2,544.28	4,456.37	1,912.09	14,209.60	53,476.42	39,266.82	73.43%
Liability Insurance	73.05	108.33	35.28	578.83	1,300.00	721.17	55.47%
Miscellaneous	16.44	70.83	54.39	409.16	850.00	440.84	51.86%
Office Phone	413.02	291.67	(121.35)	1,846.76	3,500.00	1,653.24	47.24%
Postage and	16.74	116.67	99.93	380.03	1,400.00	1,019.97	72.86%
Outreach	0.00	141.67	141.67	1,164.29	1,700.00	535.71	31.51%
Supplies - Office	233.30	308.33	75.03	1,977.17	3,700.00	1,722.83	46.56%
Supportive Services	20.00	500.00	480.00	396.00	6,000.00	5,604.00	93.40%
Other Program	0.00	50.00	50.00	82.70	600.00	517.30	86.22%
Profit	4,125.00	1,787.50	(2,337.50)	11,962.50	21,450.00	9,487.50	44.23%
Staff Development	7.55	100.00	92.45	216.02	1,200.00	983.98	82.00%
Travel - Mileage	39.08	275.00	235.92	420.66	3,300.00	2,879.34	87.25%
Travel - Other	534.90	191.67	(343.23)	1,714.35	2,300.00	585.65	25.46%
Total Expenditures	<u>24,631.16</u>	<u>22,125.00</u>	<u>(2,506.16)</u>	<u>162,352.81</u>	<u>265,500.00</u>	<u>103,147.19</u>	<u>38.85%</u>

Little Rock Workforce Investment Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

10 - Little Rock Workforce Development Board

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	1,187.77	1,184.17	(3.60)	9,487.31	14,210.00	4,722.69	33.23%
SS/Medicare Tax	90.85	90.63	(0.22)	725.63	1,087.57	361.94	33.28%
Dental	6.76	13.30	6.54	54.20	159.60	105.40	66.04%
Disability Insurance	4.74	10.47	5.73	37.99	125.65	87.66	69.77%
Group Life Basic	5.16	10.44	5.28	41.36	125.30	83.94	66.99%
Group Medical	100.92	86.45	(14.48)	815.31	1,037.34	222.03	21.40%
Retirement	106.88	116.35	9.47	853.75	1,396.16	542.41	38.85%
Vision	0.16	3.71	3.55	1.29	44.56	43.27	97.11%
Supplies - Office	0.00	216.67	216.67	0.00	2,600.00	2,600.00	100.00%
Participant Const Supplies YB	0.00	1,248.03	1,248.03	13,220.10	14,976.41	1,756.31	11.73%
Other Program Expense	0.00	220.00	220.00	2,466.39	2,640.00	173.61	6.58%
YB Van Insurance &	0.00	193.41	193.41	0.00	2,320.93	2,320.93	100.00%
Travel - Mileage	0.00	492.57	492.57	443.70	5,910.87	5,467.17	92.49%
Travel - Other	0.00	425.22	425.22	45.00	5,102.67	5,057.67	99.12%
Total Expenditures	<u>1,503.24</u>	<u>4,311.42</u>	<u>2,808.18</u>	<u>28,192.03</u>	<u>51,737.06</u>	<u>23,545.03</u>	<u>45.51%</u>

Little Rock Workforce Investment Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

15 - Arbor Education & Training

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	6,364.93	6,738.89	373.96	54,658.31	80,866.67	26,208.36	32.41%
One Stop Fringe	1,290.75	2,707.56	1,416.81	8,990.48	32,490.69	23,500.21	72.33%
Worker's Compensation	23.59	372.36	348.77	418.66	4,468.29	4,049.63	90.63%
Incentive Award	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Individual Training Accounts	85.00	3,103.67	3,018.67	1,170.00	37,244.00	36,074.00	96.86%
Cell Phones	109.34	274.75	165.41	982.14	3,296.96	2,314.82	70.21%
Office Phone	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Supplies - Office	0.00	248.05	248.05	1,416.10	2,976.56	1,560.46	52.42%
Participant Const Supplies YB	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
YB Participant Uniforms &	0.00	693.88	693.88	3,219.18	8,326.57	5,107.39	61.34%
Equipment							
Case Management Fees	373.36	856.48	483.12	3,836.19	10,277.77	6,441.58	62.67%
Travel - Mileage	0.00	195.65	195.65	288.42	2,347.83	2,059.41	87.72%
YB GED Participation	590.00	2,497.50	1,907.50	10,460.00	29,970.00	19,510.00	65.10%
Work Experience	<u>1,012.46</u>	<u>9,690.54</u>	<u>8,678.08</u>	<u>16,092.17</u>	<u>116,286.52</u>	<u>100,194.35</u>	<u>86.16%</u>
Total Expenditures	<u>9,849.43</u>	<u>27,379.32</u>	<u>17,529.89</u>	<u>101,531.65</u>	<u>328,551.86</u>	<u>227,020.21</u>	<u>69.10%</u>

Little Rock Workforce Investment Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

18 - Little Rock School District

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	1,100.00	2,056.25	956.25	9,175.00	24,675.00	15,500.00	62.82%
Fringe	241.56	262.36	20.80	2,014.84	3,148.37	1,133.53	36.00%
LRSD GED Materials	0.00	184.51	184.51	0.00	2,214.14	2,214.14	100.00%
LRSD GED Testing Fees	<u>0.00</u>	<u>32.92</u>	<u>32.92</u>	<u>0.00</u>	<u>395.00</u>	<u>395.00</u>	<u>100.00%</u>
Total Expenditures	<u>1,341.56</u>	<u>2,536.04</u>	<u>1,194.48</u>	<u>11,189.84</u>	<u>30,432.51</u>	<u>19,242.67</u>	<u>63.23%</u>

Little Rock Workforce Investment Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

25 - AWFLR Rent/Utilities/Operating
 Maintenance

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures							
YouthBuild							
One Stop Rent, Util, Misc Exp	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>2,520.00</u>	<u>3,360.00</u>	<u>840.00</u>	<u>25.00%</u>
Total Expenditures	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>2,520.00</u>	<u>3,360.00</u>	<u>840.00</u>	<u>25.00%</u>

Little Rock Workforce Investment Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 3/1/2016 Through 3/31/2016

30 - Habitat For Humanity

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	2,695.00	2,484.58	(210.42)	19,100.00	29,815.00	10,715.00	35.94%
Participant Const Supplies YB	<u>0.00</u>	<u>454.60</u>	<u>454.60</u>	<u>0.00</u>	<u>5,455.22</u>	<u>5,455.22</u>	<u>100.00%</u>
Total Expenditures	<u>2,695.00</u>	<u>2,939.19</u>	<u>244.19</u>	<u>19,100.00</u>	<u>35,270.22</u>	<u>16,170.22</u>	<u>45.85%</u>

LITTLE ROCK WORKFORCE DEVELOPMENT BOARD

SUMMARY: LOCAL BOARD MEMBER TRAINING

Topic 1: Local Plan Development: development of transformative, comprehensive workforce development plans to implement the local workforce area's WIOA vision and strategic goals.

- _____
- _____
- _____
- _____
- _____

Topic 2: Strategic vs. Tactical Action: strategic role for boards under the WIOA; difference between strategic and tactical action; how to connect board's daily work with the board's goals.

- _____
- _____
- _____
- _____
- _____

Topic 3: High Impact Workforce Boards: need for the board to drive the impacts it wants to see on the development of the workforce in the region. Are resources managed with customers in mind? Are you effectively operating as a single system, with all system partners integrated? Are you able to effectively braid resources?

- _____
- _____
- _____
- _____
- _____

LITTLE ROCK WORKFORCE DEVELOPMENT BOARD

STRATEGIC PLANNING SCHEDULE

Date	Event	Agenda Items
January 28	Introductory Statement	<ul style="list-style-type: none"> Process/Steps – customization of local strategic plan Brainstorming Content – items to think about
April 28	ADWS Training Review	<ul style="list-style-type: none"> ADWS Local Board Training – review of key points
May 12	Off-Site Meeting @ Robinson Auditorium (10 a.m. to 1 p.m.)	<ul style="list-style-type: none"> Visit to partner location to generate planning ideas
May 26	Executive Committee (extended meeting)	<ul style="list-style-type: none"> Lessons learned and Best Practices - under WIA Board mission/vision statements
July 28	Full Board (extended meeting)	<ul style="list-style-type: none"> Lessons learned and Best Practices - under WIA Board mission/vision statements
August 25	Executive Committee (extended meeting)	<ul style="list-style-type: none"> 4-Year Objectives – customize state plan Key Actions/Responsibilities – customize state plan
October 27	Full Board (extended meeting)	<ul style="list-style-type: none"> 4-Year Objectives – customize state plan Key Actions/Responsibilities – customize state plan

 Completed

Before May 26 (Executive Committee Meeting):

1. Review the **Table of Contents** in the Combined State Plan.
2. Review the **Vision and Mission Statements** in the Combined State Plan (p. 29).
3. Review output from **stakeholder interviews, committees** or **off-site meetings** as available.

Before July 28 (Full Board Meeting):

1. Review the **draft Vision/Mission** content from the May 26 Executive Committee meeting.
2. Join a committee; craft the committee's **Vision/Mission** to address needs of specific groups.
3. Attend **off-site meetings** to gather information about partnership opportunities.