

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting
Little Rock, Arkansas
October 29, 2015

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Call to Order/Welcome	Eric F. Tate	
Taping of Meeting	Eric F. Tate	
Roll Call/Determine Quorum	Janet Davis	
Minutes Previous Meetings	Eric F. Tate	
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Chairman's Report	Eric F. Tate	
• Update on Board Member Training		
• Board and Committee Vacancies		
• Review of Staff Performance (ACTION ITEM)		8-9
Executive Director's Report	W.J. Monagle	
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WIOA Service Provider/One Stop Operator's Report	Farrah Hammond	
• PowerPoint Report		
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Other Business		
Announcements/Meeting Schedule	Eric F. Tate	
Adjourn		

MINUTES

Little Rock Workforce Development Board Executive Committee Meeting July 23, 2015

PRESENT

Committee Members: Eric Tate, Mike South, James McCarther (by teleconference), Linda Kindy,
LRWDB Staff: Janet Davis, Marie Boyce
LRWDB Attorney: Steve Riggs
Arbor E&T: Farrah Hammond
Guest: Tatynana Wilson

ORDER/ROLL CALL

Chairman Tate called the meeting to order at 12:00 p.m. and reminded the audience that the meeting was being recorded for assistance in preparing the minutes.

MINUTES

Upon a motion by Mike South, duly seconded by James McCarther, it was unanimously **RESOLVED**: To approve the minutes of the June 25, 2015 as presented.

Upon a motion by Mike South, duly seconded by James McCarther, it was unanimously **RESOLVED**: To approve the minutes of the June 29, 2015 as presented.

EXECUTIVE DIRECTOR'S REPORT

WIOA Budget Program Year 2015 July 1, 2015 through June 30, 2016

The Committee reviewed and discussed the proposed PY 2015 WIOA Adult, DLW and Youth budgets (Exhibit I) outlined below:

Little Rock Workforce Development Board	\$342,172.14
Arbor Education & Training	\$1,030,000.00
One-Stop Rent/Utilities WIOA Section	\$62,154.32

LRWDB - Chairman Tate reported that the Executive Committee approved a \$750.00 one-time additional payment for LRWDB employees (3). In addition to the \$750 one-time additional payment, LRWDB employees will be eligible for a potential salary increase of up to two percent (0.02%), within three months, based on successful transition to WIOA (not retroactive to July 1, 2015). Metrics for gauging the increase will be developed by the Committee and shared with staff.

Arbor Education & Training – The Committee discussed the proposed budgets and the maximum amount payable for individual training.

Upon a motion by Mike South, duly seconded by Linda Kindy, it was unanimously **RESOLVED**: To approve the WIOA Adult, Dislocated Worker and Youth budget for the Little Rock Workforce Development Board, Arbor Education & Training and One-Stop Rent/Utilities (for WIOA Section) for the Program Year beginning July 1, 2015 through June 30, 2016 as follows:

- Little Rock Workforce Development Board \$342,172.14
- Arbor Education & Training \$1,030,000.00
- One-Stop Rent Utilities Account (WIOA Section) \$62,154.32

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 1 p.m.

Approved:

											Approved 7012014 2.0%		
	2014-2015 Budget	2015 - 2016 Projected Budget	% Change	ADULT	DLW	YOUTH	YOUTHBUILD	PROMISE	TOTAL	Salaries	last yr		Difference
										WJ	\$67,408.35	68,756.52	\$1,348.17
										JD	\$59,083.89	60,265.57	\$1,181.68
Expenditures										MB	\$46,453.00	47,382.06	\$929.06
Salaries	178,500.00	158,500.00	-11.20%	55,475.00	63,400.00	39,625.00	11,500.00	12,000.00	182,000.00	Total	\$172,945.24	176,404.15	\$3,458.91
SS/Medicare Tax	13,700.00	12,200.00	-10.95%	4,270.00	4,880.00	3,050.00	880.00	920.00	14,000.00	Med/SS 0765		13,494.92	
Dental	1,050.00	833.00	-20.67%	291.55	333.20	208.25	105.00	112.00	1,050.00			1,050.00	
Disability Insurance	800.00	1,025.00	28.13%	358.75	410.00	256.25	81.00	94.00	1,200.00			800.00	
Group Life Basic	700.00	728.00	4.00%	254.80	291.20	182.00	82.00	90.00	900.00			700.00	
Group Medical	15,000.00	13,074.00	-12.84%	4,575.90	5,229.60	3,268.50	976.00	1,450.00	15,500.00	GR Med		13,000.00	
Retirement	16,100.00	14,285.00	-11.27%	4,999.75	5,714.00	3,571.25	1,035.00	1,080.00	16,400.00	401KMatch	\$15,565.07	15,876.37	\$311.30
Vision	50.00	43.00	-14.00%	15.05	17.20	10.75	3.00	4.00	50.00				
Dues and Subscriptions	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00				
Unemployment	3,000.00	3,000.00	0.00%	1,050.00	1,200.00	750.00			3,000.00				
Equipment	3,000.00	3,000.00	0.00%	1,050.00	1,200.00	750.00			3,000.00		last yr		
Equipment Rental	5,000.00	5,000.00	0.00%	1,750.00	2,000.00	1,250.00			5,000.00		Proposed 7012015 2.0%		
Liability Insurance	3,500.00	4,000.00	14.29%	1,400.00	1,600.00	1,000.00			4,000.00	WJ	\$68,756.52	70,131.65	\$1,375.13
Other Program Expense				-	-	-	2,000.00		2,000.00	JD	\$60,265.57	61,470.88	\$1,205.31
Business Expense	1,000.00	1,500.00	50.00%	525.00	600.00	375.00			1,500.00	MB	\$47,382.06	48,329.70	\$947.64
				-	-	-			-	Total		179,932.23	\$3,528.08
Cell Phones	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00	Med/SS 0765		13,764.82	
Internet/DSL	750.00	750.00	0.00%	262.50	300.00	187.50			750.00	Dental		1,050.00	
I T Support	250.00	250.00	0.00%	87.50	100.00	62.50			250.00	Disability Ins		800.00	
Office Phone	2,500.00	2,500.00	0.00%	875.00	1,000.00	625.00			2,500.00	Gr Life		700.00	
Postage and Delivery	500.00	500.00	0.00%	175.00	200.00	125.00			500.00	GR Med		15,000.00	
Printing and	800.00	1,200.00	50.00%	420.00	480.00	300.00			1,200.00	/Employer	15,876.37	16,193.90	317.53
Professional Fees -	14,000.00	15,000.00	7.14%	5,250.00	6,000.00	3,750.00			15,000.00				
Professional Fees -	6,000.00	8,000.00	33.33%	2,800.00	3,200.00	2,000.00			8,000.00	Approved 7012014 One-Time Supplement			
Professional Fees - Legal	10,000.00	12,000.00	20.00%	4,200.00	4,800.00	3,000.00			12,000.00				
Outreach	10,000.00	9,500.00	-5.00%	3,325.00	3,800.00	2,375.00			9,500.00	WJ	68,756.52	1,000.00	
Rent	32,000.00	32,000.00	0.00%	11,200.00	12,800.00	8,000.00			32,000.00	JD	60,265.57	500.00	
Shared Costs	2,200.00	2,500.00	13.64%	875.00	1,000.00	625.00			2,500.00	MB	47,382.06	500.00	
Supplies - Catering	2,500.00	2,800.00	12.00%	980.00	1,120.00	700.00			2,800.00				
Hardware/Software	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00		176,404.15	2,000.00	
Supplies - Office	2,800.00	2,800.00	0.00%	980.00	1,120.00	700.00	1,300.00	250.00	4,350.00				
Staff Development	2,000.00	2,000.00	0.00%	700.00	800.00	500.00			2,000.00	Med/SS 0765		153.00	
Travel - Mileage	1,000.00	1,000.00	0.00%	350.00	400.00	250.00	3,000.00	750.00	4,750.00				
Travel - Other	7,500.00	7,500.00	0.00%	2,625.00	3,000.00	1,875.00	3,600.00		11,100.00	Proposed 7012015 One-Time Supplement			
Utilities	2,500.00	2,800.00	12.00%	980.00	1,120.00	700.00			2,800.00				
YB Participant Supplies				-	-	-	11,300.00		11,300.00	WJ	70,131.65	500.00	2.70%
YB Van Insurance &							2,500.00		2,500.00	JD	61,470.88	500.00	2.80%
WIOA Transition		15,884.14			15,884.14				15,884.14	MB	48,329.70	750.00	3.60%
Total Expenditures	344,700.00	342,172.14	-0.73%	114,200.80	146,399.34	81,572.00	38,362.00	16,750.00	397,284.14			1,750.00	
												181,682.23	

PY 2015				
	Adult	DW	Youth	Total
ResCare Budget				
	\$400,000.00	\$330,000.00	\$300,000.00	1,030,000.00
Compensation	149,683.60	113,175.40	102,222.94	365,081.94
Fringe	36,604.43	27,676.52	24,998.15	89,279.10
Total Personnel	186,288.03	140,851.92	127,221.09	454,361.04
Travel (local)	4,500.00	3,300.00	3,000.00	10,800.00
Travel (out of state)	2,900.00	2,000.00	2,000.00	6,900.00
Equipment	3,733.00	2,920.00	2,776.00	9,429.00
Supplies	3,100.00	3,700.00	2,100.00	8,900.00
Phones and IT	4,400.00	3,500.00	3,200.00	11,100.00
Postage	1,500.00	1,400.00	1,112.00	4,012.00
Insurance	1,600.00	1,300.00	1,200.00	4,100.00
Staff Development	1,000.00	1,100.00	500.00	2,600.00
Outreach & Marketing	1,900.00	1,700.00	1,000.00	4,600.00
Other Program Expense	1,300.00	1,000.00	1,500.00	3,800.00
Administration	6,000.00	4,800.00	4,100.00	14,900.00
Miscellaneous	900.00	850.00	800.00	2,550.00
ITAs	119,865.26	109,476.42	10,000.00	239,341.68
Supportive Services	14,000.00	14,500.00	4,000.00	32,500.00
Work Experience			91,557.09	91,557.09
Incentives			10,000.00	10,000.00
				-
Total Reimbursable Costs	352,986.29	292,398.34	266,066.18	911,450.81
Indirect	21,013.71	16,151.66	14,433.82	51,599.19
Profit	26,000.00	21,450.00	19,500.00	66,950.00
TOTAL	400,000.00	330,000.00	300,000.00	1,030,000.00

2015 Salary Budget - ResCare

Position/Job Title	2015 Salary	Bonus	2015 Salary and Bonus	Amount Charged to Direct Program	Amount Charged to Administration	Total Amount Charged to this Proposal
Adult/DLW Case Manager	\$36,587	\$1,000	\$37,587	\$37,587		\$37,587
Program Lead	\$47,466	\$1,500	\$48,966	\$48,966		\$48,966
Youth Case Manager	\$36,566	\$1,000	\$37,566	\$37,566		\$37,566
Intake Specialist	\$29,994	\$2,000	\$31,994	\$31,994		\$31,994
Adult/DLW Case Manager - Lead	\$36,899	\$2,000	\$38,899	\$38,899		\$38,899
Youth Case Manager	\$34,008	\$750	\$34,758	\$34,758		\$34,758
Business Service Rep/HR	\$43,077	\$1,500	\$44,577	\$41,011	\$3,566	\$44,577
Project Director	\$64,574	\$1,000	\$65,574	\$60,328	\$5,246	\$65,574
Program Specialist	\$33,928	\$0	\$33,928	\$31,214	\$2,714	\$33,928
Finance Manager offsite (Supervises LR Finance)	\$3,000	\$0	\$3,000	\$2,760	\$240	\$3,000
Total	\$366,099	\$10,750	\$376,849	\$365,082	\$11,766	\$376,849

W J Monagle

From: Eric.Tate@FalconJet.com
Sent: Tuesday, July 28, 2015 10:53 PM
To: W J Monagle
Cc: bitzkowitz@goodwillar.org
Subject: Wednesday Meeting
Attachments: PerfEvalWJ2014F.docx

Need to replace muffler, will not make it Wednesday morning.

Attach please find your evaluation and below the expectations if the WDB staff is to receive a maximum of 2% merit on November 1, 2015. Note, in parenthesis, are the values associated with the assigned action...totaling 2% max.

Recommended WIOA Transition Objectives for W. J. Monagle and staff (includes merit value tied to each objective, total 2% - total tbd November 1, 2015)

- 1 Update the LRWDB website to include the full board members and their accompanying affiliations by September 1, 2015. Also, update content to include information regarding WIOA.
- 2 Recruit one Little Rock business leader from a high profile segment business to the full board by September 1, 2015 (decision maker/impact an organization). (.25%)
- 3 Re-establish visible value-added relationship of LRWDB to the Mayor/Mayor's office by September 15, 2015 (.25%)
- 4 Facilitate the Executive Board in crafting 2015/16 in developing a shared vision of our purpose to include a SWOT analysis by September 15, 2015 (may want to obtain services of an effective Facilitator). (.5%) *October 22, 2015*
- 5 Successful 30 – 45 minute formal power point presentation to both the Executive Board and the Full Board on the current and anticipated changes resulting from the transition from JTPA to WIOA to include 1) anticipated approach to how to do business under the WIOA (changes), 2) Board Structure and 3) Mission/ByLaws impact/impact on LRWDB staff. Effectiveness to be evaluated by audience (score sheets) To be accomplished on, or before, October 1, 2015. (.5%) *22*
- 6 Propose effective organization structure for LRWDB to function effectively under WIOA to include possible restructure/realignment of responsibilities and/or additional staff (Business Rep) by October 1, 2015 (.25%) *22*
- 7 Provide an opportunity for the *Full* Executive Board to attend (optional) another region public WDB meeting on, or before, November 1, 2015 (.25%)

I will follow up with either a call or visit to discuss in more detail.

Thanks,

Eric F. Tate
Vice-President, Human Resources
Dassault Falcon Jet
Little Rock, AR 72201
501-210-0142 (O)
501-607-1372 (M)

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October 29, 2015
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices

- On 10/7/15 the LRWDB issued its Summer Monitoring Report for 2015 prepared by Marie Boyce. The report concluded with no findings, but one (1) concern having to do with not entering the work readiness goal in AJL or the case file notes. Arbor has 30 days to respond and correct the concern. The internal monitor highlighted 5 employer worksites as the best of 2015. They have been placed on our website.
- On 10/21/15 the 2nd cohort of the YouthBuild Program took its 2nd benchmark TABE test to determine if participants had made at least a 1.5 grade-level improvement in one of three categories. 10 of the 12 participants accomplished this performance outcome. Three made gains in all three categories.

II. Outreach, Training and Attendance

- The LRWDB executive director was informed that a planning grant for \$100K from the ADHE Regional Workforce Grant Program was not awarded to UALR. However, a letter of support for Philander Smith College was part of a successful submission and additional information is being gathered to pursue next steps.
- On 9/29/15 the LRWFC sent staff to the Fall CAHRA Job Fair held from 10am to 3pm at the Little Rock Statehouse Convention Center. About 250 persons came by and visited with ADWS and ResCare-Arbor staff.
- On 10/1/15 the LRWDB executive director met with senior management of ADWS to continue discussions and updates from each area on the WIOA transition. The afternoon was devoted to talks about developing regional areas and the state and local 4-year plans. Final regulations for WIOA are now expected to be issued in the "spring" of 2016.
- On 10/13/15 the LRWDB executive director presented highlights of the local area's annual accomplishments to the Arkansas Workforce Development Board (AWDB) at its quarterly meeting. LRWDB member Susan P. North attended.
- On 10/21/15 the LRWDB executive director and LRWFC staff attended the inaugural UALR Career, Internship, and Service Extravaganza at the Jack Stephens Center from 9am to 2pm. Unfortunately, turn out was low.

III. Budget and Financials

IV. Next Steps

- The next LRWIB Full Board meeting will be 1/28/2016.
- The Annual LRWFC Job Fair organized by ResCare-Arbor will be on 10/28/15 from 9am-12pm. More than 20 employers will be present (see flyer.)
- Setting the date with ADWS for the LRWDB training timeline and content.
- Completing PY2014 Annual Report of LRWDB.
- Financial Audit begins 11/2/15.

Little Rock Workforce Investment Board
Financial Report - All Funding Streams - Summary
September 2015

YEAR	Funding Stream/Program Name/Year	Funding	Spent to Date	Available to Spend	Incurred & Unpaid as of 09/30/2015	LEFT TO SPEND
2014	ADULT P 14 (initial PY14 funding)	64,594.50	64,594.50	0.00	0.00	0.00
2014	ADULT FY 15 (balance PY14 funding)	314,502.00	304,194.86	10,307.14	10,307.14	0.00
2015	ADULT P15 (initial PY15 funding)	32,153.00	0.00	32,153.00	32,153.00	0.00
2015	ADULT F16 (balance PY15 funding)	352,572.00	0.00	352,572.00	27,603.61	324,968.39
2014	DISLOCATED WORKER P 14 (initial PY14 funding)	40,635.50	40,635.50	0.00	0.00	0.00
2014	DISLOCATED WORKER FY 15 (balance PY14 funding)	491,743.00	290,545.73	201,197.27	45,382.28	155,814.99
2015	DISLOCATED WORKER P15 (initial PY15 funding)	76,967.00	0.00	76,967.00	0.00	76,967.00
2015	DISLOCATED WORKER F16 (balance PY15 funding)	424,198.00	0.00	424,198.00	0.00	424,198.00
2014	YOUTH 2014	359,389.00	329,495.15	29,893.85	29,893.85	0.00
2015	YOUTH 2015	404,980.00	0.00	404,980.00	61,424.69	343,555.31
2014	YOUTHBUILD	720,000.00	179,257.62	540,742.38	15,348.38	525,394.00
2013	AR PROMISE	211,610.56	131,559.84	80,050.72	12,925.69	67,125.03
	TOTAL	3,493,344.56	1,340,283.20	2,153,061.36	235,038.64	1,918,022.72
	RECAP		END DATE			
2014	WIA TITLE 1 FORMULA ADULT, DLW, YOUTH	155,814.99	6/30/2016			
2015	WIA TITLE 1 FORMULA ADULT, DLW, YOUTH	1,169,688.70	6/30/2017			
2014	YOUTHBUILD	525,394.00	6/30/2017			
2013	AR PROMISE	67,125.03	First Yr Funding			
	TOTAL REMAINING BEFORE OBLIGATIONS	1,918,022.72				
2015	Arbor Contract Obligation WIA Adult, DLW, Youth	823,062.40	6/30/2016			
2015	LRWIB Budget Obligation WIA Adult, DLW, Youth	281,751.14	6/30/2016			
2015	AWFLR Rent/Utilities/Operating Expense Obligation WIA	50,704.59	6/30/2016			
2015	YOUTHBUILD	525,394.00	6/30/2017			
2013	AR PROMISE	67,125.03	6/30/2015			
	TOTAL OBLIGATIONS	1,748,037.16				
	UNOBLIGATED	169,985.56				

PY	Modifications/Transfers	Modification #	Amount
2014	DLW PY14, Effective 10/01/2014	#1	(\$40,635.50)
2014	Adult PY14, Effective 10/01/2014	#1	\$40,635.50

Little Rock Workforce Development Board
 Financial Report - LRWDB ALL COMBINED 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

	Current Month				Total Year Budget	Total Year Budget Remaining	Percent Total Year Budget Remaining
	Current Month Actual	Current Month Budget	Current Month Budget Variance	Current Year To Date Actual			
Expenditures							
Salaries	11,978.39	13,208.33	1,229.94	34,115.79	158,500.00	124,384.21	78.48%
SS/Medicare Tax	916.38	1,016.67	100.29	2,609.91	12,200.00	9,590.09	78.61%
Dental	69.57	69.42	(0.15)	184.61	833.00	648.39	77.84%
Disability Insurance	48.50	85.42	36.92	128.90	1,025.00	896.10	87.42%
Group Life Basic	53.14	60.67	7.53	140.92	728.00	587.08	80.64%
Group Medical	995.65	1,089.50	93.85	2,681.43	13,074.00	10,392.57	79.49%
Retirement	1,078.06	1,190.42	112.36	2,867.93	14,285.00	11,417.07	79.92%
Vision	1.47	3.58	2.11	4.50	43.00	38.50	89.53%
Unemployment	0.00	250.00	250.00	0.00	3,000.00	3,000.00	100.00%
Dues and Subscriptions	550.00	166.67	(383.33)	550.00	2,000.00	1,450.00	72.50%
Equipment	0.00	250.00	250.00	0.00	3,000.00	3,000.00	100.00%
Equipment Rental	319.37	416.67	97.30	958.11	5,000.00	4,041.89	80.84%
Liability Insurance	0.00	333.33	333.33	0.00	4,000.00	4,000.00	100.00%
Business Expense	102.71	125.00	22.29	847.21	1,500.00	652.79	43.52%
Cell Phones	160.00	166.67	6.67	480.00	2,000.00	1,520.00	76.00%
Internet/DSL	19.35	62.50	43.15	38.70	750.00	711.30	94.84%
I T Support	0.00	20.83	20.83	0.00	250.00	250.00	100.00%
Office Phone	218.95	208.33	(10.62)	418.32	2,500.00	2,081.68	83.27%
Postage and Delivery	0.00	41.67	41.67	0.00	500.00	500.00	100.00%
Printing and	0.00	100.00	100.00	0.00	1,200.00	1,200.00	100.00%
Professional Fees -	0.00	1,250.00	1,250.00	0.00	15,000.00	15,000.00	100.00%
Professional Fees -	0.00	666.67	666.67	0.00	8,000.00	8,000.00	100.00%
Professional Fees - Legal	0.00	1,000.00	1,000.00	2,320.00	12,000.00	9,680.00	80.67%
Outreach	0.00	791.67	791.67	0.00	9,500.00	9,500.00	100.00%
Rent	2,604.62	2,666.67	62.05	7,813.86	32,000.00	24,186.14	75.58%
Shared Costs	215.23	208.33	(6.90)	232.05	2,500.00	2,267.95	90.72%
Supplies - Catering	344.10	233.33	(110.77)	853.92	2,800.00	1,946.08	69.50%
Hardware/Software	0.00	166.67	166.67	985.00	2,000.00	1,015.00	50.75%
Supplies - Office	126.21	233.33	107.12	157.84	2,800.00	2,642.16	94.36%
Staff Development	75.00	166.67	91.67	75.00	2,000.00	1,925.00	96.25%
Travel - Mileage	23.87	83.33	59.46	55.06	1,000.00	944.94	94.49%
Travel - Other	1,084.47	625.00	(459.47)	1,084.47	7,500.00	6,415.53	85.54%
Utilities	378.37	233.33	(145.04)	817.47	2,800.00	1,982.53	70.80%
Other	0.00	1,323.68	1,323.68	0.00	15,884.14	15,884.14	100.00%
Total Expenditures	21,363.41	28,514.35	7,150.94	60,421.00	342,172.14	281,751.14	82.34%

Little Rock Workforce Development Board
 Financial Report - One Stop Rent/Utilities/Shared Costs 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

	Current	Current Period	Current Period	Current Year To	Total Budget	Total Budget	Percent Total
	Month Actual	Budget - Original	Budget Variance - Original	Date Actual	Total Budget	Remaining	Budget Remaining - Original
Expenditures							
One Stop	<u>5,694.29</u>	<u>5,588.10</u>	<u>(106.19)</u>	<u>15,444.80</u>	<u>67,057.16</u>	<u>51,612.36</u>	<u>76.97%</u>
Rent, Util, Misc Exp							
Total Expenditures	<u>5,694.29</u>	<u>5,588.10</u>	<u>(106.19)</u>	<u>15,444.80</u>	<u>67,057.16</u>	<u>51,612.36</u>	<u>76.97%</u>

Little Rock Workforce Development Board
 Financial Report - Monthly Expenditure WIOA Combined 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

	Current Month	Current Month	Current Month	Current Year	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
	Actual	Budget	Budget Variance	to date Actual			
Expenditures							
Salaries	29,433.99	30,423.50	989.50	86,524.17	365,081.94	278,557.77	76.30%
One Stop Fringe	5,745.50	7,439.93	1,694.43	17,106.03	89,279.10	72,173.07	80.84%
Administration	1,116.29	1,241.67	125.38	3,074.26	14,900.00	11,825.74	79.37%
Indirect Costs	3,801.52	4,299.93	498.41	10,991.38	51,599.19	40,607.81	78.70%
Incentive Award	240.00	833.33	593.33	460.00	10,000.00	9,540.00	95.40%
Equipment	0.00	785.75	785.75	455.62	9,429.00	8,973.38	95.17%
Individual Training Accounts	7,781.07	19,945.14	12,164.07	15,739.34	239,341.68	223,602.34	93.42%
Liability Insurance	177.94	341.67	163.73	505.52	4,100.00	3,594.48	87.67%
Miscellaneous	89.40	212.50	123.10	252.07	2,550.00	2,297.93	90.11%
Office Phone	671.77	925.00	253.23	1,920.32	11,100.00	9,179.68	82.70%
Postage and Delivery	18.00	334.33	316.33	329.87	4,012.00	3,682.13	91.78%
Outreach	0.00	383.33	383.33	0.00	4,600.00	4,600.00	100.00%
Supplies - Office	528.42	741.67	213.25	1,127.17	8,900.00	7,772.83	87.34%
Supportive Services	1,254.93	2,708.33	1,453.40	2,000.43	32,500.00	30,499.57	93.84%
Other Program Expense	0.00	316.67	316.67	0.00	3,800.00	3,800.00	100.00%
Profit	15,450.00	5,579.17	(9,870.83)	15,450.00	66,950.00	51,500.00	76.92%
Staff Development	226.10	216.67	(9.43)	226.10	2,600.00	2,373.90	91.30%
Travel - Mileage	641.93	900.00	258.07	930.70	10,800.00	9,869.30	91.38%
Travel - Other	991.04	575.00	(416.04)	2,161.04	6,900.00	4,738.96	68.68%
Summer Youth	565.50	7,629.76	7,064.26	47,683.58	91,557.09	43,873.51	47.92%
Total Expenditures	68,733.40	85,833.33	17,099.93	206,937.60	1,030,000.00	823,062.40	79.91%

Little Rock Workforce Development Board
 Financial Report - Monthly Expenditure WIOA By Fund 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

100 - WIOA Adult

	Current Month	Current Month	Current Month	Current Year	Total Budget	Total Budget	Percent Total
	Actual	Budget	Budget Variance	to date Actual		Remaining	Budget Remaining
Expenditures							
Salaries	12,671.94	12,473.63	(198.31)	36,595.39	149,683.60	113,088.21	75.55%
One Stop Fringe	2,394.25	3,050.37	656.12	7,035.71	36,604.43	29,568.72	80.78%
Administration	470.35	500.00	29.65	1,240.81	6,000.00	4,759.19	79.32%
Indirect Costs	1,636.07	1,751.14	115.07	4,616.92	21,013.71	16,396.79	78.03%
Equipment	0.00	311.08	311.08	181.38	3,733.00	3,551.62	95.14%
Individual Training Accounts	7,781.07	9,988.77	2,207.70	12,739.34	119,865.26	107,125.92	89.37%
Liability Insurance	75.57	133.33	57.76	205.35	1,600.00	1,394.65	87.17%
Miscellaneous	37.97	75.00	37.03	102.45	900.00	797.55	88.62%
Office Phone	285.30	366.67	81.37	780.04	4,400.00	3,619.96	82.27%
Postage and Delivery	7.64	125.00	117.36	131.35	1,500.00	1,368.65	91.24%
Outreach	0.00	158.33	158.33	0.00	1,900.00	1,900.00	100.00%
Supplies - Office	224.42	258.33	33.91	460.69	3,100.00	2,639.31	85.14%
Supportive Services	479.42	1,166.67	687.25	720.92	14,000.00	13,279.08	94.85%
Other Program Expense	0.00	108.33	108.33	0.00	1,300.00	1,300.00	100.00%
Profit	6,000.00	2,166.67	(3,833.33)	6,000.00	26,000.00	20,000.00	76.92%
Staff Development	96.02	83.33	(12.69)	96.02	1,000.00	903.98	90.40%
Travel - Mileage	375.72	375.00	(0.72)	431.20	4,500.00	4,068.80	90.42%
Travel - Other	420.92	241.67	(179.25)	882.60	2,900.00	2,017.40	69.57%
Total Expenditures	<u>32,956.66</u>	<u>33,333.33</u>	<u>376.67</u>	<u>72,220.17</u>	<u>400,000.00</u>	<u>327,779.83</u>	<u>81.94%</u>

Little Rock Workforce Development Board
 Financial Report - Monthly Expenditure WIOA By Fund 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

110 - WIOA Youth

	Current Month	Current Month	Current Month	Current Year	Total Budget	Total Budget	Percent Total
	Actual	Budget	Budget	to date Actual			
			Variance			Remaining	Budget
							Remaining
Expenditures							
Salaries	7,771.84	8,518.58	746.74	22,710.40	102,222.94	79,512.54	77.78%
One Stop Fringe	1,641.23	2,083.18	441.95	4,831.39	24,998.15	20,166.76	80.67%
Administration	320.59	341.67	21.08	924.37	4,100.00	3,175.63	77.45%
Indirect Costs	1,018.91	1,202.82	183.91	2,960.64	14,433.82	11,473.18	79.49%
Incentive Award	240.00	833.33	593.33	460.00	10,000.00	9,540.00	95.40%
Equipment	0.00	231.33	231.33	140.88	2,776.00	2,635.12	94.93%
Individual Training Accounts	0.00	833.33	833.33	3,000.00	10,000.00	7,000.00	70.00%
Liability Insurance	50.09	100.00	49.91	149.20	1,200.00	1,050.80	87.57%
Miscellaneous	25.16	66.67	41.51	74.48	800.00	725.52	90.69%
Office Phone	189.10	266.67	77.57	567.13	3,200.00	2,632.87	82.28%
Postage and Delivery	5.07	92.67	87.60	99.96	1,112.00	1,012.04	91.01%
Outreach	0.00	83.33	83.33	0.00	1,000.00	1,000.00	100.00%
Supplies - Office	148.75	175.00	26.25	326.58	2,100.00	1,773.42	84.45%
Supportive Services	775.51	333.33	(442.18)	1,279.51	4,000.00	2,720.49	68.01%
Other Program Expense	0.00	125.00	125.00	0.00	1,500.00	1,500.00	100.00%
Profit	4,500.00	1,625.00	(2,875.00)	4,500.00	19,500.00	15,000.00	76.92%
Staff Development	63.66	41.67	(21.99)	63.66	500.00	436.34	87.27%
Travel - Mileage	130.26	250.00	119.74	357.67	3,000.00	2,642.33	88.08%
Travel - Other	278.96	166.67	(112.29)	626.45	2,000.00	1,373.55	68.68%
Summer Youth	<u>565.50</u>	<u>7,629.76</u>	<u>7,064.26</u>	<u>47,683.58</u>	<u>91,557.09</u>	<u>43,873.51</u>	<u>47.92%</u>
Total Expenditures	<u>17,724.63</u>	<u>25,000.00</u>	<u>7,275.37</u>	<u>90,755.90</u>	<u>300,000.00</u>	<u>209,244.10</u>	<u>69.75%</u>

Little Rock Workforce Development Board
 Financial Report - Monthly Expenditure WIOA By Fund 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

120 - WIOA Dislocated Worker

	Current Month			Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
	Current Month Actual	Current Month Budget	Budget Variance				
Expenditures							
Salaries	8,990.21	9,431.28	441.07	27,218.38	113,175.40	85,957.02	75.95%
One Stop Fringe	1,710.02	2,306.38	596.36	5,238.93	27,676.52	22,437.59	81.07%
Administration	325.35	400.00	74.65	909.08	4,800.00	3,890.92	81.06%
Indirect Costs	1,146.54	1,345.97	199.43	3,413.82	16,151.66	12,737.84	78.86%
Equipment	0.00	243.33	243.33	133.36	2,920.00	2,786.64	95.43%
Individual Training Accounts	0.00	9,123.04	9,123.04	0.00	109,476.42	109,476.42	100.00%
Liability Insurance	52.28	108.33	56.05	150.97	1,300.00	1,149.03	88.39%
Miscellaneous	26.27	70.83	44.56	75.14	850.00	774.86	91.16%
Office Phone	197.37	291.67	94.30	573.15	3,500.00	2,926.85	83.62%
Postage and Delivery	5.29	116.67	111.38	98.56	1,400.00	1,301.44	92.96%
Outreach	0.00	141.67	141.67	0.00	1,700.00	1,700.00	100.00%
Supplies - Office	155.25	308.33	153.08	339.90	3,700.00	3,360.10	90.81%
Supportive Services	0.00	1,208.33	1,208.33	0.00	14,500.00	14,500.00	100.00%
Other Program Expense	0.00	83.33	83.33	0.00	1,000.00	1,000.00	100.00%
Profit	4,950.00	1,787.50	(3,162.50)	4,950.00	21,450.00	16,500.00	76.92%
Staff Development	66.42	91.67	25.25	66.42	1,100.00	1,033.58	93.96%
Travel - Mileage	135.95	275.00	139.05	141.83	3,300.00	3,158.17	95.70%
Travel - Other	291.16	166.67	(124.49)	651.99	2,000.00	1,348.01	67.40%
Total Expenditures	<u>18,052.11</u>	<u>27,500.00</u>	<u>9,447.89</u>	<u>43,961.53</u>	<u>330,000.00</u>	<u>286,038.47</u>	<u>86.68%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

10 - Little Rock Workforce Development Board

	Current Period	Current Month	Current Month	Current Year	Total Budget	Total Budget	Percent Total
	Actual	Budget	Budget Variance	Actual	- Original	Variance - Original	Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	1,196.41	1,184.17	(12.24)	2,372.41	14,210.00	11,837.59	83.30%
SS/Medicare Tax	91.48	90.63	(0.85)	181.41	1,087.57	906.16	83.32%
Dental	6.88	13.30	6.42	13.64	159.60	145.96	91.45%
Disability Insurance	4.81	10.47	5.66	9.55	125.65	116.10	92.40%
Group Life Basic	5.24	10.44	5.20	10.40	125.30	114.90	91.70%
Group Medical	103.11	86.45	(16.67)	204.03	1,037.34	833.31	80.33%
Retirement	107.68	116.35	8.67	213.51	1,396.16	1,182.65	84.71%
Vision	0.19	3.71	3.52	0.34	44.56	44.22	99.24%
Supplies - Office	0.00	216.67	216.67	0.00	2,600.00	2,600.00	100.00%
Participant Const Supplies YB	0.00	1,248.03	1,248.03	0.00	14,976.41	14,976.41	100.00%
Other Program Expense	1,666.00	220.00	(1,446.00)	1,666.00	2,640.00	974.00	36.89%
YB Van Insurance &	0.00	193.41	193.41	0.00	2,320.93	2,320.93	100.00%
Travel - Mileage	114.72	492.57	377.85	114.72	5,910.87	5,796.15	98.06%
Travel - Other	0.00	425.22	425.22	0.00	5,102.67	5,102.67	100.00%
Total Expenditures	3,296.52	4,311.42	1,014.90	4,786.01	51,737.06	46,951.05	90.75%

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

15 - Arbor Education & Training

	Current Period	Current Month	Current Month	Current Year	Total Budget	Total Budget	Percent Total
	Actual	Budget	Budget Variance	Actual	- Original	Variance - Original	Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	6,140.41	6,738.89	598.48	17,857.27	80,866.67	63,009.40	77.92%
One Stop Fringe	926.51	2,707.56	1,781.05	2,696.68	32,490.69	29,794.01	91.70%
Worker's Compensation	47.95	372.36	324.41	95.76	4,468.29	4,372.53	97.86%
Individual Training Accounts	0.00	3,103.67	3,103.67	0.00	37,244.00	37,244.00	100.00%
Cell Phones	109.12	274.75	165.63	327.22	3,296.96	2,969.74	90.08%
Supplies - Office	739.02	248.05	(490.97)	1,267.46	2,976.56	1,709.10	57.42%
YB Participant Uniforms &	0.00	693.88	693.88	0.00	8,326.57	8,326.57	100.00%
Equipment							
Case Management Fees	458.23	856.48	398.25	1,108.09	10,277.77	9,169.68	89.22%
Travel - Mileage	0.00	195.65	195.65	33.32	2,347.83	2,314.51	98.58%
YB GED Participation	1,830.00	2,497.50	667.50	2,040.00	29,970.00	27,930.00	93.19%
Work Experience	<u>1,912.14</u>	<u>9,690.54</u>	<u>7,778.40</u>	<u>3,881.37</u>	<u>116,286.52</u>	<u>112,405.15</u>	<u>96.66%</u>
Total Expenditures	<u>12,163.38</u>	<u>27,379.32</u>	<u>15,215.94</u>	<u>29,307.17</u>	<u>328,551.86</u>	<u>299,244.69</u>	<u>91.08%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

18 - Little Rock School District

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures							
YouthBuild							
Salaries	900.00	2,056.25	1,156.25	3,650.00	24,675.00	21,025.00	85.21%
Fringe	197.63	262.36	64.73	801.54	3,148.37	2,346.83	74.54%
LRSD GED Materials	0.00	184.51	184.51	0.00	2,214.14	2,214.14	100.00%
LRSD GED Testing Fees	0.00	32.92	32.92	0.00	395.00	395.00	100.00%
Total Expenditures	<u>1,097.63</u>	<u>2,536.04</u>	<u>1,438.41</u>	<u>4,451.54</u>	<u>30,432.51</u>	<u>25,980.97</u>	<u>85.37%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

25 - AWFLR Rent/Utilities/Operating
 Maintenance

	Current Period	Current Month	Current Month	Current Year	Total Budget	Total Budget	Percent Total
	Actual	Budget	Budget Variance	Actual	- Original	Variance - Original	Budget Remaining - Original
Expenditures							
YouthBuild							
One Stop Rent, Util, Misc Exp	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>840.00</u>	<u>3,360.00</u>	<u>2,520.00</u>	<u>75.00%</u>
Total Expenditures	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>840.00</u>	<u>3,360.00</u>	<u>2,520.00</u>	<u>75.00%</u>

Little Rock Workforce Development Board
 Financial Report - YouthBuild All Locations 2015-2016 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

30 - Habitat For Humanity

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year to date Actual	Total Budget	Total Budget Remaining	Percent Total Budget Remaining
Expenditures							
YouthBuild							
Salaries	3,185.00	2,484.58	(700.42)	6,020.00	29,815.00	23,795.00	79.81%
Participant Const Supplies YB	<u>0.00</u>	<u>454.60</u>	<u>454.60</u>	<u>0.00</u>	<u>5,455.22</u>	<u>5,455.22</u>	<u>100.00%</u>
Total Expenditures	<u>3,185.00</u>	<u>2,939.19</u>	<u>(245.82)</u>	<u>6,020.00</u>	<u>35,270.22</u>	<u>29,250.22</u>	<u>82.93%</u>

Little Rock Workforce Development Board
 Financial Report - PROMISE GRANT MAY - SEPT 2015 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

10 - Little Rock Workforce Development Board

	Current Period Actual	Current Month Budget	Current Month Budget Variance	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining Original
Expenditures							
Promise Grant							
Salaries	1,525.56	2,400.00	874.44	9,862.88	12,000.00	2,137.12	17.81%
SS/Medicare Tax	116.73	183.60	66.87	754.57	918.00	163.43	17.80%
Dental	8.35	22.40	14.05	56.15	112.00	55.85	49.87%
Disability Insurance	6.09	18.80	12.71	39.75	94.00	54.25	57.71%
Group Life Basic	6.32	18.00	11.68	42.78	90.00	47.22	52.47%
Group Medical	162.44	286.00	123.56	898.14	1,430.00	531.86	37.19%
Retirement	137.30	216.00	78.70	887.68	1,080.00	192.32	17.81%
Vision	0.59	4.00	3.41	1.91	20.00	18.09	90.45%
Supplies - Office	0.00	50.00	50.00	0.00	250.00	250.00	100.00%
Travel - Mileage	<u>23.88</u>	<u>150.00</u>	<u>126.12</u>	<u>55.07</u>	<u>750.00</u>	<u>694.93</u>	<u>92.66%</u>
Total Expenditures	<u>1,987.26</u>	<u>3,348.80</u>	<u>1,361.54</u>	<u>12,598.93</u>	<u>16,744.00</u>	<u>4,145.07</u>	<u>24.76%</u>

Little Rock Workforce Development Board
 Financial Report - PROMISE GRANT MAY - SEPT 2015 - Unposted Transactions Included In Report
 From 9/1/2015 Through 9/30/2015

15 - Arbor Education & Training

	Current Period	Current Month	Current Month	Current Year	Total Budget -	Total Budget	Percent Total
	Actual	Budget	Budget Variance	Actual	Original	Variance - Original	Budget Remaining - Original
Expenditures							
Promise Grant							
Salaries	6,759.27	9,248.83	2,489.56	34,342.02	46,244.15	11,902.13	25.74%
One Stop Fringe	1,289.93	2,178.64	888.71	6,564.37	10,893.21	4,328.84	39.74%
Indirect Costs	866.16	1,402.48	536.32	4,540.32	7,012.42	2,472.10	35.25%
Cell Phones	18.24	255.00	236.76	323.33	1,275.00	951.67	74.64%
Supplies - Office	370.30	1,100.00	729.70	4,697.84	5,500.00	802.16	14.58%
Supportive Services	0.00	2,915.00	2,915.00	68.69	14,575.00	14,506.31	99.53%
Case Management Fees	2,457.91	2,457.90	(0.01)	12,289.51	12,289.51	0.00	0.00%
Travel - Mileage	594.15	600.00	5.85	1,416.22	3,000.00	1,583.78	52.79%
Work Experience	569.73	18,815.42	18,245.69	67,387.16	94,077.12	26,689.96	28.37%
Total Expenditures	<u>12,925.69</u>	<u>38,973.28</u>	<u>26,047.59</u>	<u>131,629.46</u>	<u>194,866.41</u>	<u>63,236.95</u>	<u>32.45%</u>

C/M C/M C/M C/M C/M C/M C/M C/M C/M C/M

Board Measures

Common Measures

Carry - In Enrollments

	Board Measures				Common Measures									Business Services														
	1		2		3		4		5		6		7		8		9		10		11		12		13		Job Fairs	Job Orders
	Adult	DLW	Youth	14 Key Elements	Placement Emp/Ed Youth	Attainment Deg/Cert	Literacy Numeracy Gain	Entered Employment Rate Adult	DLW	Retention Rate Adult	DLW	Average Earnings Rate Adult	DLW	Job Fairs	Job Orders													
Goal	50	40	50	12	81.7%	81.5%	72%	84%	88%	88%	93%	\$13,080	\$14,114	2	24													
7/6/2015	3	1	0	1	x	x	x	x	x	x	x	x	x	0	0													
7/13/2015	4	2	0	1	x	x	x	x	x	x	x	x	x	0	0													
7/20/2015	5	2	3	1	x	x	x	x	x	x	x	x	x	0	0													
7/27/2015	5	2	4	1	x	x	x	x	x	x	x	x	x	0	1													
8/3/2015	6	2	5	2	x	x	x	x	x	x	x	x	x	0	1													
8/17/2015	6	2	5	2	x	x	x	x	x	x	x	x	x	0	1													
8/24/2015	9	3	6	2	x	x	x	x	x	x	x	x	x	0	1													
8/31/2015	13	3	7	2	x	x	x	x	x	x	x	x	x	0	5													
9/8/2015	13	3	7	2	x	x	x	x	x	x	x	x	x	0	5													
9/14/2015	16	4	10	2	x	x	x	x	x	x	x	x	x	0	7													
9/21/2015	16	4	11	2	55%	46.6%	8.7%	87.5%	81.8%	47%	43.7%	17257	17494	0	7													
9/28/2015	16	4	11	2	16/29	14/30	2/23	14/16	18/22	16/34	14/32	189829/11	174941/10	0	7													
10/5/2015	16	4	14	2	54.8%	48%	17%	88%	87.5%	50%	50%	17257	17494	0	7													
10/12/2015	18	4	17	2	17/31	15/31	4/23	15/17	21/24	17/34	16/32	189829/11	174941/10	0	7													
10/19/2015	18	4	17	2	55.8%	51.5%	20.8%	88.8%	100%	51.5%	50%	17257	17494	0	7													
					19/34	17/33	5/24	16/18	24/24	17/33	16/32	189829/11	174941/10															
					58.8%	51.5%	25%	90%	96%	54.5%	50%	17257	17494	0	7													
					20/34	17/33	6/24	18/20	24/25	18/33	16/32	189829/11	174941/10															
					60%	52.9%	25%	85%	92.8%	54.5%	50%	17257	17494	0	8													
					21/35	18/34	6/24	18/21	26/28	18/33	16/32	189829/11	174941/10															

Common Measures 4 of 9

Added board measures 2 of 4

Total measures obtained: 6 of 13

Legend

Measures Met Continuing to Improve Board Measures